

**Village of Algonquin
Village Board Meeting
July 11, 2023
7:15 p.m.
Ganek Municipal Center
2200 Harnish Drive, Algonquin**

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL – ESTABLISH A QUORUM**
- 3. PLEDGE TO FLAG**
- 4. ADOPT AGENDA**
- 5. AUDIENCE PARTICIPATION**
(Persons wishing to address the Board, must register with the Village Clerk prior to call to order.)
- 6. THE VILLAGE OF ALGONQUIN PROCLAIMS POLICE RECORD’S CLERK APPRECIATION DAY**
- 7. CONSENT AGENDA/APPROVAL:**
All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved and/or accepted by one motion with a voice vote.
 - A. APPROVE MEETING MINUTES**
 - (1) Village Board Special Meeting Held June 27, 2023
- 8. OMNIBUS AGENDA/APPROVAL:**
The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote. (Following approval, the Village Clerk will number all Ordinances and Resolutions in order.)
 - A. PASS ORDINANCES:**
 - (1) Pass an Ordinance Declaring Certain Equipment as Surplus
 - (2) Pass an Ordinance Declaring Certain Vehicles as Surplus
 - B. ADOPT RESOLUTIONS:**
 - (1) Adopt a Resolution Accepting and Approving an Agreement with Water Well Solutions Illinois, LLC for the Motor Replacement in Well 9 in the Amount of \$34,295.50
 - (2) Adopt a Resolution Accepting and Approving an Agreement with HR Green for the Design Services for Surrey Lane Streambank Restoration in the Amount of \$101,231.00
 - (3) Adopt a Resolution Accepting and Approving an Agreement with HR Green for the Woods Creek Reach 8 Phase 1 & 2 Engineering Services in the Amount of \$158,240.00
 - (4) Adopt a Resolution Accepting and Approving an Agreement with HR Green for the Souwanas Outfall Stabilization Design Engineering Services in the Amount of \$42,787.00
 - (5) Adopt a Resolution Accepting and Approving an Amendment to the Agreement with Christopher Burke Engineering for the On-Site Construction Observation Services for the Trails of Woods Creek Development in the Amount of \$51,500.00
 - (6) Adopt a Resolution Requesting Permission from the Illinois Department of Transportation to Close a State Highway on Saturday, July 22 for the Founder’s Days Parade
- 9. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA**
- 10. APPROVAL OF BILLS FOR PAYMENT AND PAYROLL EXPENSES AS RECOMMENDED BY THE VILLAGE MANAGER**
 - A.** List of Bills Dated July 5, 2023 totaling \$1,400,036.41
- 11. COMMITTEE OF THE WHOLE:**
 - A. COMMUNITY DEVELOPMENT**
 - B. GENERAL ADMINISTRATION**
 - C. PUBLIC WORKS & SAFETY**
- 12. VILLAGE CLERK’S REPORT**
- 13. STAFF COMMUNICATIONS/REPORTS, AS REQUIRED**
- 14. CORRESPONDENCE**
- 15. OLD BUSINESS**
- 16. EXECUTIVE SESSION:** If required
- 17. NEW BUSINESS**
 - A.** Pass an Ordinance Amending Section 33.07B, Liquor Licensing Number of Licenses Issued, of the Algonquin Municipal Code
 - B.** Pass a Resolution Waiving the Bidding Requirements and Approving a Contract with Arrow Road Construction for the Jayne Street Roadway Emergency Repair in the Amount of \$192,902.45
- 18. ADJOURNMENT**

VILLAGE OF ALGONQUIN
VILLAGE PRESIDENT PROCLAMATION
POLICE RECORD'S CLERKS APPRECIATION DAY

WHEREAS, the Village of Algonquin acknowledges the importance of maintaining accurate and organized records within the police department; and

WHEREAS, the diligent efforts of the dedicated individuals working as Police Records Clerks greatly contribute to the efficient functioning of law enforcement agencies; and

WHEREAS, Police Records Clerks diligently handle a wide range of administrative tasks, including processing and maintaining incident reports, citations, warrants, and other crucial documents; and

WHEREAS, their attention to detail and commitment to accuracy ensure that essential information is readily accessible to law enforcement personnel, enabling them to effectively serve and protect our community; and

WHEREAS, Police Records Clerks are often the first point of contact for members of the public seeking information and assistance, displaying professionalism, patience, and compassion in every interaction; and

WHEREAS, their role requires exceptional organizational skills, multitasking abilities, and the ability to handle sensitive and confidential information with the utmost discretion; and

WHEREAS, Police Records Clerks demonstrate unwavering dedication and professionalism to ensure the smooth operation of the police department;

NOW, THEREFORE, I, Debby Sosine, President of the Village of Algonquin, do hereby proclaim:

Section 1: We recognize and commend the invaluable contributions of our Police Records Clerks in upholding the integrity of our law enforcement system.

Section 2: We express our deepest gratitude to Police Records Clerks for their tireless efforts in maintaining accurate records, thereby enhancing the effectiveness and efficiency of our police department.

Section 3: We encourage all members of our community to join us in acknowledging and appreciating the dedication, professionalism, and commitment of our Police Records Clerks.

Section 4: We urge residents to extend their cooperation and understanding when engaging with Police Records Clerks, recognizing that their work plays a vital role in promoting safety and security within our Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Algonquin to be affixed this 11th day of July 2023.

Debby Sosine
Village President, Village of Algonquin



MINUTES OF THE SPECIAL VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE
VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS
MEETING OF JUNE 27, 2023
HELD IN THE VILLAGE BOARD ROOM

CALL TO ORDER AND ROLL CALL: Village President Debby Sosine, called the meeting to order at 7:30 P.M. with Village Clerk, Fred Martin, calling the roll.

Trustees Present: Brian Dianis, Jerry Glogowski, Maggie Auger, Laura Brehmer, Bob Smith, John Spella and Village President Debby Sosine

Staff in Attendance: Tim Schloneger, Village Manager; Dennis Walker, Police Chief; Jason Shallcross, Community Development Director; and Kelly Cahill, Village Attorney.

PLEDGE TO FLAG: Clerk Martin led all present in the Pledge of Allegiance.

AUDIENCE PARTICIPATION:

None

APPROVE MEETING MINUTES:

- A. Village Board Meeting Held June 20, 2023
- B. Committee of the Whole Meeting Held June 20, 2023

Moved by Glogowski, seconded by Auger, to approve the Meeting Minutes.

Voice vote; ayes carried

PASS ORDINANCES:

- A. Pass an Ordinance **(2023-O-27)** Approving a Major Amendment to the Final Planned Development and Approving the Final Plat of Resubdivision No. 2 of the Algonquin Commons Retail (1900 South Randall Road)

Moved by Brehmer, second by Smith to approve a Major Amendment to the Final Planned Development and Approving the Final Plat of Resubdivision No. 2 of the Algonquin Commons Retail (1900 South Randall Road)

Roll call vote; voting aye – Trustees Dianis, Glogowski, Brehmer, Spella, Auger and Smith

Motion carried; 6-ayes, 0-nays,

- B. Pass an Ordinance **(2023-O-28)** Approving a Preliminary Planned Development for Certain Property Located North of County Line Road and between Boyer Road and Millbrook Drive (The Flats on County Line Road)

Moved by Brehmer, second by Dianis to approve a Preliminary Planned Development for Certain Property Located North of County Line Road and between Boyer Road and Millbrook Drive (The Flats on County Line Road)

Trustee Smith had several concerns of the developer including monthly rent, the development not being a government HUD subsidy and median income resident selections.

Roll call vote; voting aye – Trustees Dianis, Glogowski, Brehmer, Spella, Auger

Voting no; Smith

Motion carried; 5-ayes, 1-nay

APPROVE A PUBLIC EVENT LICENSE:

- A. Approve the Permit/License for the AAYO Aces Round Robin Softball Tournament July 1 and 2, 2023, as well as the 2024, 2025, and 2026 Aces Round Robin Softball Tournament, at the Algonquin Lakes Fields

Moved by Auger, second by Brehmer to approve the Permit/License for the AAYO Aces Round Robin Softball Tournament July 1 and 2, 2023, as well as the 2024, 2025, and 2026 Aces Round Robin Softball Tournament, at the Algonquin Lakes Fields

Roll call vote; voting aye – Trustees Dianis, Glogowski, Brehmer, Spella, Auger and Smith

Motion carried; 6-ayes, 0-nays,

ADJOURNMENT: There being no further business, it was moved by Spella, seconded by Brehmer, to adjourn the Village Board Meeting

Voice vote; all voting aye

The meeting was adjourned at 7:42 PM.

Submitted:

Approved this 11th day of July 2023

Village Clerk, Fred Martin

Village President, Debby Sosine

**ORDINANCE
NUMBER 2023-O-__**

**An Ordinance Declaring Certain Property and Equipment as Surplus and
Authorizing the Sale of the Personal Property in the
Village of Algonquin
McHenry and Kane Counties, Illinois**

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois, and

WHEREAS, the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, are of the opinion that the personal property herein described, to wit:

SEE ATTACHED LIST OF EQUIPMENT

is no longer necessary or useful to, or for the best interest of, the Village of Algonquin.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: That the sale of said personal property is hereby authorized to be conducted through negotiation without advertising for bids including the option for a donation to a local not-for-profit or charitable organization.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of the Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate, or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form (which publication is hereby authorized as provided by law).

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

(SEAL)

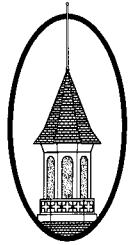
Village President, Debby Sosine

ATTEST: _____
Village Clerk, Fred Martin

PASSED: _____

APPROVED: _____

PUBLISHED: _____



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: 6-15-2023

TO: Tim Schloneger, Village Manager

CC: Nadim Badran, Public Works Director

FROM: Vince Kilcullen, General Services Superintendent
Mike Reif, Internal Services Supervisor

SUBJECT: Items to be Deemed Surplus

Unit #: 642

Year: 2008

Make: Kubota

Model: RTV1100

ID/VIN: KRTV110081017676

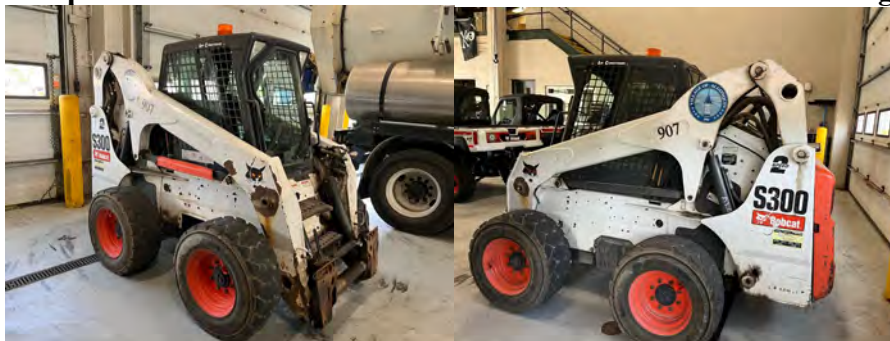
Description: Kubota UTV with 3026 hours. Past useful life with the Village. Replaced with new Bobcat UTV.



Description: 3 Ton Jack, needs repairs



Description: Skid steer with 4025 hours. Past useful life with Village.



Year: 2006

Description: 5 Picnic Table removed from Hill Climb Pavilion.



Description: 9 benches removed from Downtown



Description: 17 Trash Cans removed from Downtown.



Year: 2022

Make: Acme Engineering

Model: PRN 145 G 115/1/60/Open with TOL With Plug

ID/VIN:

Description: fan and shroud shipped to Village mistakenly. Tried to return manufacturer told us to keep.



**ORDINANCE
NUMBER 2023-O-__**

**An Ordinance Declaring Certain Property and Equipment as Surplus and
Authorizing the Sale of the Personal Property in the
Village of Algonquin
McHenry and Kane Counties, Illinois**

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois, and

WHEREAS, the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, are of the opinion that the personal property herein described, to wit:

SEE ATTACHED LIST OF VEHICLES

is no longer necessary or useful to, or for the best interest of, the Village of Algonquin.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: That the sale of said personal property is hereby authorized to be conducted through negotiation without advertising for bids including the option for a donation to a local not-for-profit or charitable organization.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of the Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate, or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form (which publication is hereby authorized as provided by law).

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

(SEAL)

Village President, Debby Sosine

ATTEST: _____
Village Clerk, Fred Martin

PASSED: _____

APPROVED: _____

PUBLISHED: _____



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: 06/15/2023

TO: Tim Schloneger, Village Manager

CC: Nadim Badran, Public Works Director

FROM: Vince Kilcullen, General Services Superintendent
Mike Reif, Internal Services Supervisor

SUBJECT: Vehicles To Be Deemed Surplus

The following vehicles are proposed to be declared surplus as part of the Village's program with Enterprise Fleet Management. The program achieves the lowest total cost of operation by cycling out vehicles on a timely basis.

Unit #: 206

Year: 2019

Make: Hyundai

Model: Sonata

ID/VIN: KME24L39KA093705

Description: Enterprise lease vehicle to be turned in replaced with 2023 GMC Sierra.



2023 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin Water Well Solutions Illinois, LLC for the Motor Replacement in Well 9 in the Amount of \$34,295.50, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2023

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

VILLAGE OF ALGONQUIN PURCHASE AGREEMENT - CONSTRUCTION (Small Projects – Labor & Materials)

Date: **June 13, 2023**

Purchase Order
No. _____

Project: Replacement Motor for well 9	Location: 2505 Sleepy Hallow Rd.	
Originating Department: Water treatment		
Owner Owner : Village of Algonquin Address: 2200 Harnish Dr Algonquin, IL 60102 Phone: 847-658-2754 Fax: 847-658-2759 Contact: Jason Meyer	Contractor/Vendor Name: Water Well Solutions Address: 825 E. North St. Elburn, IL 60119 Phone: 630-365-9099 Fax: 630-365-9069 Contact: Todd Kerry (President)	Architect/Engineer Name: N/A Address: N/A Phone: N/A Fax: N/A Contact: N/A

PREVAILING WAGE NOTICE: This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 *et seq.*, which requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, *including but not limited to*, all wage, notice and record keeping duties.

COST OF WORK: The Contract Price of the Work under this Purchase Agreement is \$ 34,295.50.

SCOPE OF WORK: Furnish the Work/items described below in accordance with the following plans and specifications:

Q General Contract, dated _____, 2018 Q Specification No(s): _____, dated _____, 2018
 Q Plans dated : _____ Q Addendum No(s): _____
 Q Other: _____

The following prices shall remain in effect for the duration of project:

QUANTITY	UNIT OF MEASURE	DESCRIPTION/ITEMS	LUMP SUM UNIT PRICE	EXTENSION
1	N/A	Replacement Motor for well 9	\$34,295.50	\$ _____
			TOTAL	\$34,295.50

NOTES:

- 1) _____
- 2) _____

WARRANTIES and INDEMNIFICATION: Contractor/Vendor agrees to provide the following warranties for the Work: (a) all workmanship to be warranted for a period of one (1) year - manufacturer warrants material; and (b) all other warranties contained elsewhere in the Contract Documents or Supplemental Conditions hereto. Further, **CONTRACTOR/VENDOR SHALL FULLY INDEMNIFY AND SAVE THE VILLAGE OF ALGONQUIN HARMLESS FROM ALL CLAIMS, LIENS, FEES, AND CHARGES, AND THE PAYMENT OF ANY OBLIGATIONS ARISING THEREUNDER**, pursuant to the provisions in the Supplemental Conditions hereto.

CONTRACT TIMES: Contractor/Vendor agrees to commence Work within forty-eight (48) hours of receipt of the Owner's Notice to Proceed, and to complete the Work no later than _____ (_____) days after commencing the Work. Time is of the essence.

THE TERMS OF THIS PURCHASE AGREEMENT AND THE ATTACHED SUPPLEMENTAL CONDITIONS ARE THE ENTIRE AGREEMENT BETWEEN THE VILLAGE/OWNER AND VENDOR. No payment will be issued unless a copy of this Purchase Agreement is signed, and dated and returned to the Owner. Material certifications/test reports required. All domestic material, unless otherwise specified. Purchase exempt from sales and/or use taxes.

ACCEPTANCE OF PURCHASE AGREEMENT: The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. **IN WITNESS WHEREOF**, the parties hereto have executed this Purchase Agreement the day and year written below.

CONTRACTOR/VENDOR:

PURCHASER: Village of Algonquin

By: _____

Title: _____

Revision Date: August 14, 2018

Authorized Vendor Representative

Dated: _____



SUPPLEMENTAL CONDITIONS

1. **Acceptance of Purchase Agreement:** The Purchase Agreement is an offer to contract, buy or rent and not an acceptance of an offer to contract, sell or rent. Acceptance of this Purchase Agreement is expressly limited to the terms hereof, and in the event that Contractor/Vendor's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Purchase Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Purchase Agreement may be accepted by the commencement of any Work hereunder or the delivery of any goods herein ordered, and, in any event, shall be deemed accepted in its entirety by Contractor/Vendor unless Owner is notified to the contrary within ten (10) days from its date of issue.
2. **Amendment, Modification or Substitution:** This Purchase Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by Owner. No proposals or prior dealings of the parties or trade custom not embodied herein shall alter the interpretation or enforcement of this Purchase Agreement.
3. **Familiarity With Plans; Qualifications:** Contractor/Vendor acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined the plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents. Contractor/Vendor represents to Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Contractor/Vendor shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of Owner, and shall hold Owner free and harmless from all liability, costs and charges by reason of any act or representations of Contractor/Vendor, its agents or employees.
4. **Workmanship; Safety:** All Work shall be performed by Contractor/Vendor in a neat, skillful and workmanlike manner, and all materials furnished by Contractor/Vendor shall be new and of the best description and quality of their respective kinds, unless otherwise specified and ordered by Owner in writing. All Work and/or materials shall be subject to the inspection and approval of the Owner, its engineers and representatives. Contractor/Vendor is responsible for its own and its employees' activities on the jobsite, including but not limited to, the methods of work performance, superintendence, sequencing of work, and safety in, on or about the jobsite area in which it is performing the Work under this Purchase Agreement. Owner and Contractor/Vendor shall not require any laborer or mechanic employed in performance of this Purchase Agreement to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous to his health or safety, as determined under applicable federal and Illinois construction safety and health standards.
5. **Extra's and Change Orders:** No claim by Contractor/Vendor that any instructions, by drawing or otherwise, constitute a change in Contractor/Vendor's performance hereunder, for which Contractor/Vendor should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Contractor/Vendor shall have received a written supplement to this Purchase Agreement authorizing such performance signed on behalf of Owner by a person having actual authority to do so. No claim for additional compensation on the basis that Contractor/Vendor has incurred any expense by reason of any act or failure to act or Owner or its contractor, subcontractor, materialmen or any other party shall be valid unless made in writing within 30 days of the alleged act or failure to act and approved by Owner, provided, however, that if the Contractor/Vendor should be delayed in furnishing the articles, items, equipment or materials (hereinafter sometimes referred to as "goods") or services or Work (hereinafter sometimes referred to as "Work") ordered herein, by the omission, neglect or default of Owner, its agents or employees, Contractor/Vendor shall be entitled to no additional compensation or damages for such delay, and shall be entitled only to an extension of time for a period equal to the time lost as a result of the aforesaid causes, determined by Owner. Any charges for extra not so authorized will not be paid.
6. **Inspection and Acceptance:** Owner shall have the right at all reasonable times to inspect and test all goods, materials or Work furnished by Contractor/Vendor and all Work performed or furnished by Contractor/Vendor. Notwithstanding any prior inspection, the passage of title or any prior payment, all goods, material and Work furnished thereunder are subject to final inspection and acceptance by Owner at its job site. If, after inspection, Owner rejects any goods furnished by Contractor/Vendor thereunder, Owner may, at its election, return those goods to Contractor/Vendor at Contractor/Vendor's expense, including the cost of any inspection and testing thereof. If Contractor/Vendor fails to proceed promptly with the correction or replacement of any rejected goods or Work, Owner may replace or correct such items or Work by purchase or manufacture and charge the cost incurred thereby to Contractor/Vendor or terminate this Purchase Agreement for default in accordance with paragraph 12 herein. By inspecting and not rejecting any goods and Work furnished thereunder, Owner shall not be precluded thereby from subsequently revoking its acceptance thereof if the goods or Work are later discovered to be nonconforming with this Purchase Agreement or the specifications and drawings applicable hereto, even if the defect does not substantially impair value to Owner.
7. **Taxes, Delivery, Risk of Loss:** Unless indicated to the contrary on the face hereof, it shall be the responsibility of Contractor/Vendor to arrange for and complete delivery of all goods or materials. If the goods or materials furnished thereunder are equipment, Contractor/Vendor shall give Owner two (2) working days' advance notice of delivery. All goods or materials furnished by Contractor/Vendor should be shipped in the manner and at the times indicated on the face hereof at the expense of

Contractor/Vendor, it being understood that the risk of loss with respect to such goods is with Contractor/Vendor until such goods come into the actual possession of Owner, regardless of the mode of delivery or earlier passage of title. This project is tax exempt. The Owner's tax-exempt number is E 9995 0855 05.

8. Payment: Owner will make partial payments to the Contractor/Vendor from time to time for the Work performed and the materials furnished by the Contractor/Vendor. Provided, however, in no event shall Owner be obligated to pay Contractor/Vendor any sum that exceeds the Contract Price absent a written change order executed by Owner.

8.1 Prior to issuance of any payments by the Owner to the Contractor/Vendor, the Contractor/Vendor shall furnish to the Owner (in a form suitable to the Owner) an application for the payment then due, together with receipts, waivers of claim and other evidence showing the Contractor/Vendor's payments for materials, labor and other expense incurred in the Contractor/Vendor's Work hereunder. The Owner will, at all times, be entitled to retain ten percent (10%) of all monies due and owing to the Contractor/Vendor as a part security for the faithful performance of this Agreement. This ten percent (10%) so withheld will not be paid to the Contractor/Vendor until the Owner has issued to the Contractor/Vendor a final acceptance of the Project.

8.2 Owner may withhold the whole or any part of any payment due to the Contractor/Vendor to the extent necessary to protect and indemnify the Owner from loss on account of (a) defective Work not remedied; (b) claims filed or reasonable evidence indicating probable filing of claims; (c) failure of the Contractor/Vendor to make payments promptly for material or labor; or (d) Contractor/Vendor's failure to furnish Owner with all written warranties and operational manuals for the Work.

8.3 Contractor/Vendor hereby authorizes the OWNER (1) to deduct from any amount due or becoming due the Contractor/Vendor under this Agreement for all amounts owing from the Contractor/Vendor to (a) the Owner for back-charges or services furnished for the account of the Contractor/Vendor; (b) the Owner for damages sustained whether through negligence of the Contractor/Vendor or through failure of the Contractor/Vendor to act as may be otherwise detailed herein; (c) materialmen; (d) subcontractors; (e) laborers; and (f) others for services and materials furnished to the Contractor/Vendor for the Work performed under this Agreement, and (2) to apply the amount so deducted to the payment of said materials, services, damages or back-charges applying such monies so available in the Agreement hereinbefore set forth.

8.4 Owner, without invalidating this Agreement, may make changes by altering, adding to or deducting from the Work to be performed. The value of any such changes will be determined as follows: (a) by the unit prices named in this Agreement, if any; or (b) by agreement in writing between the Owner and the Contractor/Vendor as to the value of the time and materials for the changes in the Work. In any event, the Contractor/Vendor will keep and present, in any form as the Owner may direct, a correct account of the net cost of any extra labor and materials, together with vouchers referring to the same.

8.5 Notwithstanding the payment in full for the Work hereunder, the Contractor/Vendor will be liable to repair or replace any imperfect workmanship or other faults; and if the Contractor/Vendor fails to repair or replace the imperfect workmanship or other faults, the Owner may do the Work and recover from the Contractor/Vendor the cost and expense thereof. No payment on account will be construed or considered as an approval of the Work for which payment is made.

9. Contractor/Vendor Warranty: Contractor/Vendor warrants in addition to all warranties which are imposed or implied by law or equity that all materials and Work furnished thereunder (a) shall conform to any specifications and drawings applicable to this Purchase Agreement; (b) shall be merchantable and of good quality and workmanship; (c) shall be fit for the purpose intended as well as the propose for which such goods, materials or Work are generally used; and (d) except for rented equipment, shall be free from defects for a period of one (1) year, or such longer period as is specified in the Scope of Work or Contract Documents, from the date such Work is performed or such materials are utilized or installed, and if installed as part of a structure or utilized equipment, for one (1) year or such longer period as is specified in the Contract Documents, from the date any such goods, materials or Work hereunder is accepted in writing by Owner. Contractor/Vendor expressly agrees that the statute of limitations with respect to Contractor/Vendor's warranties shall begin to run on the date of acceptance by Owner.

10. Insurance and Bonds:

10.1 Contractor/Vendor shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Agreement, and shall name the Owner as an additional insured on its commercial liability insurance policies for Contractor/Vendor operations under this Purchase Agreement. Liability insurance limits shall be in such amounts and include such coverages as set forth in the VILLAGE OF ALGONQUIN PURCHASE ORDER INSURANCE REQUIREMENTS attached to this Agreement. Contractor/Vendor shall furnish the Village with a certificate of insurance and such other documentation (including a copy of all or part of the policy) to the Village at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Village deems necessary to establish compliance with this provision.

10.2 Contractor/Vendor shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Contractor/Vendor shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Contractor/Vendor in connection with the Work. Such performance and payment bond shall be in an amount determined by Owner.

10.3 Breach of this paragraph is a material breach subject to immediate termination.

11. Indemnity: Contractor/Vendor hereby agrees to indemnify, and hold the Owner, its directors, officers, employees, successors and assigns harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the Contractor/Vendor or those working at their direction.

Further:

11.1 Contractor/Vendor acknowledges that should any items or Work furnished hereunder prove defective, including damage to Owner supplied or constructed items, equipment or machinery, or if Contractor/Vendor is charged with any violation of any state or federal laws or regulations, the Owner shall be entitled to recover damages for breach of this Agreement, including but not limited to consequential damages, penalties, taxes or assessments (including punitive damages), costs and attorney's fees.

11.2 In any and all claims against Owner or any of its agents or employees, by any employee of Contractor/Vendor, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor/Vendor under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Contractor/Vendor assumes the entire liability for its own negligence, and as part of this Agreement waives all defenses available to Contractor/Vendor as an employer which limit the amount of Contractor/Vendor's liability to Owner to the amount of Contractor/Vendor's liability under any workers compensation, disability benefits or employee benefit laws.

12. Patents: Contractor/Vendor warrants that (a) goods furnished thereunder, and the sale and use thereof, shall not infringe any valid United States patent or trademark; and (b) Contractor/Vendor shall indemnify Owner for its costs to defend any suit instituted against Owner, its agents or customers, charging infringement of any United States patent or trademark by virtue of the possession, use or sale of any goods furnished thereunder is enjoined because of patent infringement. Contractor/Vendor within a reasonable amount of time shall at Contractor/Vendor's expense procure for Owner its agents or customer, the right to continue using such goods with non-infringing goods or modify such goods so that they become non-infringing or remove such goods and refund to Owner any sums paid therefore, including transportation and installation charges.

13. Cancellation: Time of delivery of this Purchase Agreement is of the essence and Owner may, by written notice of default to Contractor/Vendor, cancel the whole or any part of this Purchase Agreement (a) if Contractor/Vendor fails to make delivery of the goods or perform the services within the time specified herein or any extensions thereof; or (b) if Contractor/Vendor fails to perform or so fails to make progress as to endanger performance thereunder, and in either circumstance does not cure such failure within a period of two (2) days after receipt of notice from Owner specifying such failure. Owner, by written notice to Contractor/Vendor, may cancel the whole or any part of this Purchase Agreement when it is in the best interest of Owner or when Owner has been notified of modification of the specifications pertaining thereto. If this Purchase Agreement is so canceled, the Contractor/Vendor shall be compensated as follows: (a) for materials delivered and services performed, the reasonable value as part of the Contract Price; (b) for materials not identified to this Purchase Agreement and service not performed, no compensation; and (c) for Contractor/Vendor's lost profits or incidental or consequential loss, no compensation.

14. Remedies: Contractor/Vendor shall, for the duration of its warranties under paragraph 9 herein, at the discretion of Owner and at the expense of Contractor/Vendor, replace, repair and insure any and all faulty or imperfect goods, materials or Work furnished or performed by Contractor/Vendor thereunder. In the event Contractor/Vendor fails to do so, Owner may furnish or perform the same, and may recover from Contractor/Vendor the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of inspection, testing, removal, replacement, re-installation, destruction of other materials resulting there from, any increased cost or expense to Owner in its performance under contracts with others, and reasonable attorneys fees incurred by the Owner in connection with Vendor's default and Owner's enforcement of its rights under this Purchase Agreement. The foregoing remedies shall be available in addition to all other remedies available to Owner in equity or at law including the Uniform Commercial Code.

15. Compliance With Laws: During the performance hereunder, Contractor/Vendor agrees to give all notices and comply with all Laws and Regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those Laws and Regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable Laws and Regulations, Owner shall not be responsible for monitoring Contractor/Vendor's compliance with any Laws or Regulations.

16. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Purchase Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Agreement.

17. **Records, Reports and Information:** Contractor/Vendor agrees to furnish Owner with reports and information regarding the Work performed under this Purchase Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Contractor/Vendor and the results thereof. Contractor/Vendor agrees to maintain records, documents, and other evidence which will accurately show the time spent and Work performed under this Purchase Agreement for a minimum period of five (5) years after completion of the Work, and such records shall be subject to audit by the Owner upon reasonable advance notice to Contractor/Vendor on a mutually agreed date and time.

18. **Tobacco Use:** Contractor/Vendor, and its agents or employees, shall refrain from smoking, or the use of any tobacco, on designated Village campuses, both indoors and outdoors, in Village-owned vehicles and in privately-owned vehicles parked on campus property at any time, including non-working hours. Designated Village campuses consist of the William J. Ganek Municipal Center, Historic Village Hall, Public Works Facility, Wastewater Treatment Plant, Water Treatment Plants, and Pumping Stations. Leaving the remains of tobacco products or any other related waste product on Village property is further prohibited.

19. **Assignment:** Contractor/Vendor shall not assign this Purchase Agreement without written consent of Owner. Owner may unilaterally assign its rights under this Purchase Agreement upon reasonable notice to Contractor/Vendor.

20. **Waiver:** Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Contractor/Vendor and Owner with respect to such future performance shall continue in full force and effect.

21. **Controlling Law, Severability:** The validity of this Purchase Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled to recover its reasonable attorneys' fees incurred in enforcing the terms of this Purchase Agreement. If any provision or requirement of this Purchase Agreement is declared or found to be unenforceable that balance of this Purchase Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

22. **Arbitration.** Any controversy or claim arising out of or relating to this Purchase Order, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its Construction Industry Arbitration Rules or JAMS Dispute Resolution, as determined in the exclusive discretion of the Owner, at the Village of Algonquin Village Hall or Public Works Department, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The parties agree that an arbitration award by default may be entered upon the party failing to appear or defend itself in any arbitration proceeding.

23. **Recovery of Fees.** In the event of arbitration of this Purchase Order between the parties, or litigation of this Purchase Order, the non-prevailing party, as determined by the arbiter or court, shall pay all expenses incurred by the prevailing party, including, but not limited to (a) attorneys' fees, (b) filing costs, (c) witness fees, and (d) other general expenses of arbitration or litigation.

CONTRACTOR/VENDOR:



06/13/23

Date

Water Well Solutions Illinois, LLC.

825 E North Street
Elburn, IL 60119
www.wwssg.com



PROPOSAL TO:

Date: 6/13/2023

Company: Village of Algonquin

Job Name:

Address: 10 Meyer Dr.
City: Algonquin, IL 60102
Attention: Jason Meyer
Email:

Well No. 9

Phone:
Fax:

Terms: 10 Days

Qty	Description	Unit Price	TOTAL
1	Mobilization of Large Pump Hoist (ingress and Egress by owner)	\$500.00	\$500.00
11.5	Hrs labor with a 2-man pump crew to pull pump for inspection	\$415.00	\$4,772.50
20	Est. Hrs labor with a 2-man crew to reinstall pumping equipment with testing	\$415.00	\$8,300.00
1	Misc., Tape, banding, well disinfection, airline	\$550.00	\$550.00
1	75Hp, 4-Pole Hitachi 10" motor	\$40,346.00	\$40,346.00
1	Credit for Tesla Motor	-\$20,173.00	(\$20,173.00)

NOTE ON MATERIAL PRICES: The material prices noted above are based on current market prices. The price and other materials are volatile. Therefore, we must reserve the right to adjust the above material prices based on market pricing the date your order is signed and returned to us. In order to hold the current pricing, it will be necessary to immediately order the materials. Further, Water Well Solutions will bill for the materials so ordered at the same time, signature below constitutes agreement to be billed for those materials ordered and is your further agreement to pay, within 30 days of invoice date, for those materials ordered.

Total Amount Proposed \$34,295.50

CLIENT	WATER WELL SOLUTIONS ILLINOIS, LLC
The above prices, specifications and conditions are satisfactory and are hereby accepted. Water Well Solutions is authorized to do the work as specified. Payment will be made within ten (10) days of invoice date, BY: _____ DATE: _____	All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above this proposal. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other insurance. BY: _____ DATE: _____

INVOICES. Invoices will be submitted once a month with payment due within 10 days of the invoice date. A late charge at the rate of 1-1/2 % per month, or the highest rate allowed by applicable law, whichever is lowest, will be added to all amounts outstanding after 30 days. Purchaser agrees to pay any and all attorneys' fees and court costs should attorneys be utilized or court proceedings initiated to collect any past due amounts.

INFORMATION. It is recognized that Purchaser has superior knowledge of the job site, site history, access routes to the job site, known or suspected contaminants, surface and subsurface conditions, etc., and Purchaser is obligated to advise Water Well Solutions of all or any conditions that may affect Water Well Solutions performance hereunder. Purchaser agrees to provide Water Well Solutions with such specifications, plans, site history information, reports, studies or other information on surface and subsurface conditions as will be reasonably required by Water Well Solutions for safe, proper and timely performance of the work. Purchaser shall obtain all necessary permits and rights-of-way and indemnify and hold Water Well Solutions harmless for its failure to do so and for claims of trespass or damage to property, including underground utilities or structures; provided such claims of trespass or damage to property did not arise due to Water Well Solutions' negligence or intentional act which arise out of the work.

LIABILITY. Neither party shall be liable to the other party for any special, indirect, incidental or consequential damages, whether based on contract, tort (including negligence), strict liability or otherwise. Further, Purchaser agrees to indemnify and hold Water Well Solutions harmless from and against any and all claims, demands, causes of action (including third party claims for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) which result from (i) any release or threatened release of any substance (whether hazardous or not); (ii) any claim that Water Well Solutions or any of its subcontractors was a "generator" or "transporter" of hazardous waste or an "operator" of the job site (as such terms are used or defined under local, state or federal laws or regulations); or (iii) any negligent or wrongful act or omission of Purchaser or others under Purchaser's control, except that this indemnification shall not apply to the extent any demand of cause of action results from Water Well Solutions negligence or intentional misconduct.

PERFORMANCE. Water Well Solutions will exercise reasonable skill and judgment in performing the work, EXCEPT AS EXPRESSLY PROVIDED HEREIN, NO OTHER WARRANTIES (EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ARE GIVEN HEREUNDER. Water Well Solutions does not warrant specific results of any kind or provide any guarantee of water quality or quantity.

CHANGED CONDITIONS. The discovery of any hazardous waste, substance, pollutant, contaminant, underground obstruction, condition or utilities on or under the job site which were not brought to the attention of Water Well Solutions prior to the date of this Work Agreement will constitute a materially different site condition entitling Water Well Solutions, at its option, to terminate this Work Agreement (and to receive payment for all work performed up to and including the date of such termination) or to receive an equitable adjustment in the contract price and time for performance. Water Well Solutions, however, shall only have the right to terminate if such different site condition(s) creates additional health and safety risks or requires Water Well Solutions to perform work outside the original scope or beyond its capabilities. In any event, Water Well Solutions may terminate operations on a site which it believes presents an unreasonable health or safety risk.

DELAYS. Water Well Solutions shall have no liability to Purchaser, or its clients, contractors or consultants for delays attributable to acts of God, acts of third parties, weather which is not reasonably anticipatable, intervention or public authorities, inability to obtain permits necessary to perform the work, work stoppages, changes in applicable laws or regulations after the date of commencement of performance hereunder and any other conditions or events which are beyond the reasonable control of Water Well Solutions shall be entitled to additional time to perform this Work Agreement equal to the time of any such delay.

MISCELLANEOUS. The terms and conditions set forth in the Work Agreement constitute the entire understanding of the parties relating to the work. All previous proposals, offers, and other communications relative to the work, oral or written, are hereby superseded. Any additional or conflicting provision(s) contained in any purchase order, acknowledgement, or other form of the Purchaser is hereby expressly objected to by Water Well Solutions and shall not modify this Work Agreement.

INTERPRETATION. This Work Agreement shall be governed and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions stated in the Work Agreement (or the application of such term, provision or condition to person or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected, and each term, provision and condition of this Work Agreement shall be valid and enforceable to the fullest extent permitted by law.



2023 - R - ____

VILLAGE OF ALGONQUIN

RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and HR Green for the Design Services for Surrey Lane Streambank Restoration in the Amount of \$101,231.00, attached hereto and hereby made part hereof.

DATED this 11th day of July, 2023

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



PROFESSIONAL SERVICES AGREEMENT

For

**Surrey Lane Phase 2
Stream Restoration Design and Permitting**

Ms. Michele Zimmerman – Assistant Public Works Director
Village of Algonquin
110 Meyer Drive
Algonquin, IL 60102
847.658.1230
mzimmerman@algonquin.org

Logan Gilbertsen P.E., CFM – Project Manager
HR Green, Inc.
1391 Corporate Drive
McHenry, IL 60050
HR Green Project Number: 2202852

June 8, 2023

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THIS **AGREEMENT** is between Village of Algonquin (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

The Surrey Lane Preserve is located on Village owned property north of Surrey Lane. The preserve contains a stream tributary to Dixie Creek which then flows to Ratt Creek and eventually the Fox River. CLIENT completed a restoration of the Surrey Lane Preserve in 2016. This initial restoration is referred to as Surrey Lane Phase 1. Immediately upstream of the preserve is a stream reach known as Surrey Lane Phase 2. The Phase 2 area is outlined in red in Figure 1 below and is a highly eroded channel with dense invasive brush within the riparian area. CLIENT intends to prepare contract documents for the restoration of this reach and plans to complete construction in 2025.



Figure 1: Surrey Lane Phase 2 Project Limits

CLIENT has requested COMPANY's assistance in the efforts to improve and restore this portion of the stream. COMPANY will prepare plans, specifications and permit application for stabilizing approximately 1,300 linear feet of the Surrey Lane Stream and improving approximately 6 acres of the adjacent riparian areas and wetlands. Phase 2 of the Surrey Lane project, is located immediately east of W. Surrey Lane and it located within an existing easement. It is assumed that over time the stream has migrated beyond the limits of the existing easement and that temporary easements may be required to relocate the channel back to within the existing easement.



The streambanks are anticipated to be stabilized using bio-technical methods including stone toe protection, native vegetation and/or two-stage channel geometry. The adjacent riparian area and wetlands are anticipated to be improved through management of the vegetation.

This waterway receives runoff from approximately 70 acres and is not a regulatory floodplain. The stream is considered a Waters of the United States.

1.2 Design Criteria/Assumptions

This agreement is based upon the following details:

- a. No utility relocation is anticipated to be necessary to complete the project.
- b. No improvements are anticipated or included to the W. Surrey Lane culvert other than outfall improvements. The survey of this structures will be obtained strictly for modeling purposes.
- c. No regulatory models of the stream will be available through FEMA.
- d. All work will be completed on private property within an existing easement. It is assumed that temporary construction easements and/or landowner agreements for impacts outside of the existing easement will need to be established to construct the proposed improvements.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

This project will include the design of the following items:

- Project Administration and Meetings
- Topographic Survey Services
- Environmental Services
- Contract Plans and Specifications
- Permit Applications
- Bidding Support
- Public Meeting

2.1 Project Administration and Meetings

Project Administration and Coordination will involve the management oversight of the project which will include the on-going review of the project execution, documentation, schedule and budget, contract file management, and general correspondence between COMPANY, the CLIENT and prospective contractors. Project coordination work will include:

1. Attendance at one kickoff meeting. Within 7 days of the Notice to Proceed, COMPANY will schedule and conduct a project kickoff meeting. COMPANY will prepare an agenda which shall include items pertaining to:
 - Project schedule.
 - Roles and responsibilities of the parties.
 - Points of contacts.
 - Key milestones and deliverables,
 - Communication plan.

- Discussion of items identified in project design considerations for determining project goals and objectives, design criteria, etc.
 - Other items as deemed necessary and requested by CLIENT
2. Attendance at one (1) coordination meeting to review the engineering and contract documents prior to the bid opening. It is anticipated that this meeting will take place after the submittal of the Preliminary plans to CLIENT. COMPANY will prepare a meeting agenda and sign-in sheet.
 3. COMPANY will prepare/distribute meeting minutes of all meetings attended which will detail the discussions of attendees along with the action required of the attendees.
 4. General correspondence between COMPANY and CLIENT as well as permitting agencies.
 5. The Project Manager will send CLIENT a weekly email update briefly discussing the work completed during that week and the work planned for the following week.

2.2 Topographic Survey and Boundary Survey

The following survey services will be provided:

2.2.a Topographic Survey: COMPANY will complete a creek survey which will include creek cross section survey of approximately 1,300 linear feet of a tributary to the Fox River lying east of W Surrey Lane will be surveyed for centerline, bottom of channel and top of channel only. The survey will be done specifically to inform the hydraulic modeling, geomorphic assessment, and the proposed ecological restoration design for the stream and riparian areas. The survey will include:

- The upstream and downstream face of the W Surrey Lane structure.
- Ground shots along the stream centerline at approximately 15-20 foot intervals will be taken that are sufficient to generate 1-foot interval contours.
- Ground shots shall be taken from the top of the stream banks to the edge of the project boundary.
- Existing utilities will be surveyed from visible above ground evidence, flags or markings. Storm, sanitary sewer and watermain structures will be surveyed, including rim elevation, invert pipe size, direction and elevation as observed at unlocked manholes.
- The survey will include cross sections necessary for hydraulic modeling of the stream will be taken every 100' feet and more frequently along the mainstem's centerline (10'-15') to capture meanders, changes in channel material, spring and seep locations, and other features. Cross sections will extend 50 feet beyond the top of each bank or to the project boundary. Cross section measurements shall include bank slopes, bottom of stream channel and wetted width on both sides of the stream channel. Survey along the east/west tributary will include centerline points, bottom of channel and top of channel points only.
- Survey will reference Illinois State Plane Coordinate System East Zone NAD83(2011) and NAVD88 benchmarks drawing file compatible with AutoCAD Civil 3D DWG format with surface model (contours and TIN) via 3D drawing elements of LandXML.

- Ground control and elevations will be referenced to the nearest Village Survey Control Point.

COMPANY will generate an AutoCAD Civil 3D drawing of the existing features collected along the waterway, including one-foot contours, according to IDOT standards. COMPANY will provide an AutoCAD 2023 drawing with existing features and improvements within the project limits to be shown.

2.2.b Easement Exhibits and Legal Descriptions

Boundary Survey will include parcels lying adjacent to the stream within the project limits for purposes of establishing the proposed temporary easements. Improvements lying within the interior of the surveyed lands will not be located. Parcel corners not found will not be replaced. COMPANY will prepare an easement exhibit and legal description for up to twenty-three (23) parcels within the project limits according to the legal description shown in the recorded deed for each parcel and proposed temporary easement. COMPANY will provide a PDF version of the exhibit and legal description to be incorporated into the easement agreement prepared by CLIENT.

This task does not include:

- Plat of Dedication
- Plat of Highways
- Bathymetric survey of basins/ponds
- Tree survey – See Section 2.3 for additional information regarding a tree survey.
-

2.3 Environmental Services

The following environmental services will be provided:

2.3.a Wetland Delineation: COMPANY will utilize sub-consultant, Baxter & Woodman Natural Resources, LLC (BWNR), to complete a wetland delineation of the project area. BWNR Ecologists will conduct a wetland delineation within the approximately 6 acre site in accordance with the U.S. Army Corps of Engineers (ACOE) 1987 Wetland Delineation and the Midwest Regional Supplement for Wetland Delineations. GPS points will be used to delineate the on-site wetland boundaries. Pink flags will not be placed as part of this work. As required by the ACOE, the delineation shall include an on-site investigation of vegetation, soils, and hydrology. In addition, the floristic quality index (FQI) will be calculated for each wetland encountered. Digital photographs of data points will be taken to assist in documenting existing site conditions. Adjacent off-site wetlands will also be identified and inspected, if possible, but not flagged.

BWNR will prepare a wetland delineation report in accordance with the ACOE's 1987 Wetland Delineation Manual and Midwest Regional Supplement. The report will include the following: a wetland delineation exhibit that shows all wetlands and data collection points within the project area, photos of representative data points locations, wetland and soils maps, ACOE data forms, and an evaluation of the quality of on-site wetlands based upon the Floristic Quality Index (FQI).

Note: the ACOE requires that field data be collected during the growing season (generally April 1-Oct 31). BWNR can complete the wetland delineation outside the growing season if requested but may be required to return during the growing season to collect additional information. Time required to revisit the site to collect additional data will be billed on a T&M basis.

2.3.b Tree Survey: COMPANY will utilize sub-consultant (BWNR) to survey all desirable native trees only that are recommended to be preserved within the Surrey Lane Phase II project boundary with the assumption that all other trees and shrubs will be removed as part of the proposed projects. Each desirable tree will be tagged, assessed, and located using submeter GPS.

The information will be tabulated in Tree Inventory Tables including tree tag #, species (common and scientific), DBH, condition, and general comments regarding quality. Resulting data will be used when developing the Tree Preservation/Removal portion of the design plans. It is assumed that tree removal will be identified on a per acre basis.

2.3.c Stream & Riparian Area Assessment: COMPANY and sub-consultant (BWNR) will use 1' topographic data (completed under Topographic Survey Task) and display it on a leaf-off color aerial photograph for use during a site visit. An Ecologist, Construction Manager, and Professional Engineer will meet onsite with CLIENT to determine the appropriate ecological restoration options along Surrey Lane Phase 2 and adjacent riparian areas. COMPANY and BWNR will also record detailed notes and take photos related to the existing condition and proposed options. This information will be used to develop the preliminary and final design plans. During the assessment, storm sewer outfalls will be visited and the condition inspected. Recommended repairs to the existing storm sewer outfalls will be included in the contract plans.

2.3.d Soils Testing: COMPANY will utilize SUB-CONSULTANT (Rubino Engineering, Inc.) to complete up one (1) soil borings on the site. It is assumed that the borings will be to a depth of ten (10) feet below existing grade. Soil sampling will include split-barrel samples (ASTM D 1586) or thin-walled tube samples on cohesive soils (ASTM D 1587) at 2 ½ - foot intervals to a depth of 10 feet.

Upon completion of drilling, the borings will be backfilled with soil cuttings and capped with similar existing material. Some damage to ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. SUB-CONSULTANT will attempt to minimize such damage, but no restoration other than backfilling the soil test borings is included. It should be noted that over time, some settlement may occur in the bore hole.

The soil samples obtained during the field exploration program will be transported to the laboratory for classification and a limited number of laboratory tests. The nature and extent of the laboratory testing program is at the discretion of Rubino Engineering, Inc. and will depend upon the subsurface conditions encountered during drilling.

Clean Construction Demolition Debris (CCDD) Testing (LPC 662) will be completed. SUB-CONSULTANT will obtain a "Potential Impacted Property" (PIP) evaluation of the area near the proposed site improvements. If PIP evaluation indicates no further testing is needed for form LPC-662, SUB-CONSULTANT will proceed with evaluating the composite soil samples for PH and complete the LPC 662 form for CCDD certification. If further testing is required needing

additional samples and lab testing, it will be discussed with the CLIENT and a proposal will be prepared for additional sampling and testing.

2.4 Contract Plans and Specifications

COMPANY, will use sub-consultants BWNR and Indigo Ecological Design (Indigo). COMPANY, BWNR and Indigo will use information obtained from the ecological assessment to develop Preliminary and Final Design Plans. COMPANY will submit an electronic copy of the Preliminary Design Plans, Final Design Plans, and Bidding Documents to CLIENT for review and comment. COMPANY will submit for permits with the preliminary plans. Comments received from CLIENT and permitting agencies will be addressed prior to the completion of the final plans. The Final Design Plan will be stamped by an Illinois Licensed Engineer.

2.4.a Preliminary Design Phase – The following scope of services will be provided:

- **Document Preparation:** Prepare Preliminary Design Phase documents consisting of design criteria, preliminary drawings, outline of specifications, and written descriptions of the project. The project design and construction specifications will be in accordance with CLIENT requirements and standards; also IDOT and Illinois Urban Manual design standards and requirements. The plans shall include:
 - Cover
 - Standard notes and specifications
 - Quantities
 - Existing conditions
 - Tree preservation, tree removal and demolition plan
 - Proposed improvement plan (including proposed grading, Surrey Lane Creek stream profile and alignments, and storm sewer outfall repairs)
 - Erosion Control Plan
 - Restoration Plan
 - Typical sections and details.
- **Technical Information:** Provide-technical criteria, written descriptions, and design data for use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project; coordinate on behalf of the CLIENT in consultations with such authorities; and revise the Drawings and Specifications in response to directives from such authorities if required.
- **EOPCC:** Prepare and submit an Engineer's Opinion of Probable Construction Cost (EOPCC) based on preliminary design plans.
- **Furnish Review Copies:** COMPANY will provide electronic copies of the preliminary plans and EOPCC to CLIENT for review and comment.

2.4.b Final Design Plans and Bidding Documents – The following scope of services will be provided:

- **Document Preparation:** Final Drawings and Specifications which will meet the intent of the project. The plans shall include the items listed in the Preliminary Design Phase as well as:
 - Seed mixtures
 - Stream Cross Sections
 - Stream profiles
 - Details
 - Temporary Easement Exhibits

COMPANY will provide special provisions for the specific pay items included in the project. COMPANY will utilize CLIENT's bidding document front end forms to prepare the bid package.

- **EOPCC:** Prepare and submit an EOPCC based on final design plans.
- **Furnish Review Copies:** COMPANY will provide electronic copies of the final plans and EOPCC to CLIENT for review and comment. Project special provisions and front end bidding documents will be included.

2.5 Permitting

COMPANY will prepare and submit an application for the following agencies:

- **Army Corps of Engineers (ACOE) Wetland and WOTUS Permitting:** Surrey Lane Creek is tributary to Dixie Creek, Ratt Creek then eventually the Fox River which is a navigable waterway. From past experience working along this stream, it is known that the ACOE will take jurisdiction of this waterway and that permitting will occur through the Chicago District's Regulatory Program. It is anticipated that the proposed activity may qualify under the Nationwide Permit 27 "Aquatic Habitat Restoration, Establishment, and Enhancement", Nationwide Permit 33 "Temporary Construction, Access, and Dewatering" and Nationwide Permit 13 "Bank Stabilization". COMPANY will prepare a Nationwide Permit Application Packet and submit to the ACOE. If wetland impacts exceed the requirements of the nationwide permit program, threatened and endangered species surveys, or a wetland mitigation plan is required to permit the proposed activity the work shall be considered as extra, and require an amendment to the contract.
- **IDNR EcoCAT:** COMPANY will utilize the Illinois Department of Natural Resources (IDNR) online EcoCAT (Ecological Compliance Assessment Tool) to obtain a consultation regarding the potential impacts from the proposed activity on Illinois endangered and threatened species and sites listed on the Illinois Natural Areas Inventory. It is assumed that the consultation will be obtained without additional studies and/or field archeological or cultural resource surveys. Any additional studies for threatened or endangered species will be considered out of the scope of this contract and will require an addendum to this contract. The IDNR EcoCAT service requires a review fee. This review fee, based on the current fee schedule at the time of this proposal, is estimated to cost approximately \$127.00 and is included in this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.

- **McHenry-Lake County Soil and Water Conservation District (SWCD):** COMPANY will submit proposed plans for review and approval of the erosion control plans and best management practices through SWCD and is also required as part of permitting through the ACOE. The SWCD requires a review fee. This review fee, based on current fee schedule at the time of this proposal, is estimated to cost approximately \$2,260.00 based on a construction site of 5-9 acres of land disturbance (\$1,060), In stream work lasting 0-2 months (\$700) and a refundable pre-construction notification fee (\$500) and is included in this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.
- **IDNR Office of Water Resources (IDNR-OWR):** Surrey Lane Creek does not have a designed floodway or floodplain and is draining less than 640 acres. Therefore permitting through the IDNR-OWR is not anticipated for this project.
- **Village of Algonquin Stormwater Permit:** COMPANY will prepare a stormwater permit application in accordance with the Stormwater Ordinance. CLIENT is a certified community and hence CLIENT can issue a permit in accordance with the provisions of the Certified Community criteria of the Ordinance. No fee is anticipated for this review and no fees are included in this scope of services for a Village Stormwater Permit.
- **United States Fish and Wildlife Service (USFWS) Section 7 Review:** COMPANY will prepare a USFWS Section 7 review and coordinate with the USFWS for concurrence on the report. Any additional studies for threatened or endangered species will be considered out of the scope of this contract and will require an addendum to this contract.
- **IEPA NOI and Storm Water Pollution Prevention Plan:** COMPANY will prepare and submit a Notice of Intent and a Storm Water Pollution Prevention Plan for the project. The plans will be prepared to comply with the provisions of the Statewide NPDES Permit Number ILR10 for Storm Water Discharges from Construction Site Activities, and include a site description, planned controls, proposed maintenance practices, erosion control inspection procedures, application of non-storm water discharge measures, Contractor Certification Statement. COMPANY will prepare a Notice of Intent (NOI) for submittal to the Illinois Environmental Protection Agency (IEPA) for coverage under the ILR10 General NPDES Permit. CLIENT is an MS4 community and therefore the IEPA does not charge a fee for submitting an NOI under the ILR10.

COMPANY will apply for permits during the preliminary and final plan phases depending on which agency is being submitted to. COMPANY cannot guarantee the length of time a review agency will take to complete a review and cannot guarantee approval of any submittal. The fees estimated above are based on the current fee schedule at the time of this proposal. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.

2.6 Bidding Support

It is understood that CLIENT will manage bidding for this project. CLIENT will advertise the project in accordance with State statutes and CLIENT ordinances. The project will be publicly advertised for a minimum of two weeks in the local newspaper and electronically at the CLIENT's discretion. The cost of publication in a newspaper is not included in this agreement.



COMPANY will assist CLIENT to respond to bidder's questions during the advertisement period and will assist in issuing up to one (1) addendum to the bid package. A plan holder's list will be maintained by the CLIENT.

COMPANY will assist the CLIENT in a public bid opening located at the CLIENT's facilities. A representative from COMPANY will conduct the bid opening and publicly read aloud the received bids.

2.7 Public Meeting

One (1) public meeting is included in this agreement as requested by CLIENT. Support and attendance at a public meeting for residents and interested parties to attend and learn about the project will be held at a location provided by CLIENT. COMPANY will prepare up to two (2) informational exhibits and one (1) PowerPoint presentation to be displayed at the meeting. It is anticipated that the COMPANY's project manager and one other representative will attend the public meeting. COMPANY shall furnish a sign-in sheet for the meeting. It is anticipated that the public meeting will take place after the plans are completed, grants have been applied for and permits have been obtained.

3.0 Deliverables and Schedules Included in this Agreement

Plans will be developed to predetermined milestones for submittal to the CLIENT and regulatory agencies for review and approval. The Preliminary (60%) and Final (100%) plans will be submitted to the CLIENT and regulatory agencies for review and comment. For a project of this type, up to a maximum of two (2) submittals each for the preliminary and final plans will be made. The comments would then be incorporated into the plans and a disposition of comments submitted.

COMPANY will develop and assemble the contract specifications and documents for this project in accordance with CLIENT policies, procedures, and standards. The preliminary and final plans will be developed as described in Section 2.4 of this agreement.

COMPANY will provide CLIENT with the following deliverables:

- Electronic copy survey data, wetland delineation report and tree survey
- Electronic copies of preliminary and final plans and specifications
- Copies of all applied for permit applications and approvals pending receipt
- Soils reports and LPC -662 form

The following schedule is anticipated:

Task	Start Date	End Date
Project Management	July 2023	August 2024
Topographic Survey	July 2023	September 2023
Environmental Studies	July 2023	September 2023
Preliminary Contract Plans	October 2023	February 2024
Permit Clearing	February 2024	June 2024
Final Plans	March 2024	June 2024
Bidding Support	June 2024	July 2024

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this AGREEMENT:

1. Topographic Survey, beyond specified in the scope of services
2. Appraisals and negotiations
3. Groundwater Study or Report
4. Archaeological and other Threatened & Endangered Species Surveys
5. Conditional Letter of Map Revision (CLOMR) / Letter of Map Revisions (LOMR)
6. Grant Applications and/or Grant Management
7. Permits Fees except when specifically stated that a fee is included in the agreement.
8. Permit review fees exceeding those identified as included in the agreement.
9. Televising and/or pipe condition analysis
10. Newspaper publication fees
11. Construction oversight
12. Bid advertisement, bid tabulations

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

COMPANY proposes to use Baxter & Woodman Natural Resources, LLC (BWNR) as a sub-consultant. They will provide environmental services, assistance with design and permitting.

COMPANY proposes to use Indigo Ecological Design (Indigo) as a sub-consultant. They will provide CAD drafting and plan preparation services.

COMPANY proposes to use Rubino Engineering, Inc. (Rubino) as a sub-consultant. Rubino will assist with soil borings and CCDD certification.

6.0 Client Responsibilities

The following items shall be provided by the CLIENT:

- Request and provide GIS data, if applicable
- Copies of flooding history and flooding complaints, if available
- Copies of as-built and any major capital projects completed along the Surrey Lane Creek corridor including utility projects, culvert improvements and channel grading
- Provide review comments within 2 weeks of submittal of draft plans
- Signatures on permit application forms
- Meeting location at the Village's Public Works Building for in-person meetings
- Meeting location and schedule of Public Meeting including resident notifications.

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30

days' written notice. Non-salary expenses directly attributable to the project such as mileage, reproduction costs, mailings/postage, equipment rental fees and outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event that any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of \$101,231.00.

Task	HRG Fee	Sub Consultants	Fees	Total Fee
Task 2.1 - Project Administration and Meetings	\$5,862.00	\$0.00	\$0.00	\$5,862.00
Task 2.2 - Topographic Survey	\$18,509.00	\$0.00	\$0.00	\$18,509.00
Task 2.3 - Environmental Services	\$4,065.00	\$14,100.00	\$0.00	\$18,165.00
Task 2.4 - Contract Plans and Specifications	\$18,287.00	\$24,300.00	\$0.00	\$42,587.00
Task 2.5 - Permit Clearing	\$7,710.00	\$500.00	\$2,387.00	\$10,597.00
Task 2.6 - Bidding Services	\$3,440.00	\$0.00	\$0.00	\$3,440.00
Task 2.7 - Public Meeting	\$1,571.00	\$500.00	\$0.00	\$2,071.00
Total	\$57,873.00	\$38,900.00	\$2,387.00	\$101,231.00



Surrey Lane Phase 2
Project Location Map

Algonquin, McHenry County
Illinois

Legend

Project Limits

Parcels

Floodplain Zone A (1% Chance)

Floodplain Zone AE (1% Chance)

Floodway

Floodplain Zone AE (0.2% Chance)

Data Source:
Coordinate System: NAD 1983 2011 StatePlane Illinois East FIPS 1201 Ft US
Projection: Transverse Mercator
Datum: NAD 1983 2011
Units: Foot US

HRGreen

050100200

Feet

N

HRG PLOT: 8:31:53 AM 6/8/2023 BY: Igilber FILE: J:\2022\2202853\Design\GIS\MXD\map-Working-Surrey.mxd



2023 – R – ____

VILLAGE OF ALGONQUIN

RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and HR Green for the Woods Creek Reach 8 Phase 1 & 2 Engineering Services in the Amount of \$158,240.00, attached hereto and hereby made part hereof.

DATED this 11th day of July, 2023

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



PROFESSIONAL SERVICES AGREEMENT

For

**Woods Creek Reach 8
Stream Restoration Design and Permitting**

Ms. Michele Zimmerman – Assistant Public Works Director
Village of Algonquin
110 Meyer Drive
Algonquin, IL 60102
847.658.1230
mzimmerman@algonquin.org

Logan Gilbertsen P.E., CFM – Project Manager
HR Green, Inc.
1391 Corporate Drive
McHenry, IL 60050
HR Green Project Number: 2202852

June 7, 2023

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1.0	PROJECT UNDERSTANDING
2.0	SCOPE OF SERVICES
3.0	DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
4.0	ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
5.0	SERVICES BY OTHERS
6.0	CLIENT RESPONSIBILITIES
7.0	PROFESSIONAL SERVICES FEE
8.0	TERMS AND CONDITIONS

THIS **AGREEMENT** is between Village of Algonquin (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

CLIENT has completed many restoration projects along the Woods Creek corridor. CLIENT is currently in the process of restoring Reaches 6 and 7 of Woods Creek which are immediately upstream of Reach 8. Reach 8 is the downstream most reach of Woods Creek within the Village of Algonquin.

The project was identified in the Woods Creek Watershed (WCW)–Based Plan, Section 3.11.1, stating that 49% of the Woods Creek Watershed is highly channelized and 37% of Woods Creek itself is experiencing high levels of erosion. Overall, erosion in the watershed is estimated to contribute 2,175 tons of sediment per year to the waterways. The 303(d) list of impaired waters has designated Woods Creek Lake in Lake in the Hills as impaired by Total Suspended Solids (TSS) and Total Phosphorus, a sediment bound nutrient. The impairments to Woods Creek Lake are likely caused by the high levels of erosion in the upstream watershed.

COMPANY will prepare plans, specifications and permit application for stabilizing approximately 3,100 linear feet of Woods Creek and a minor tributary and improving approximately 31 acres of the adjacent riparian areas and wetlands. Reach 8 of Woods Creek, outlined in red in Figure 1 below, is located immediately south of Algonquin Road. Within the 31 acre riparian and wetland complex are areas that were identified as critical restoration sites within the Watershed-Based Plan. CLIENT has requested COMPANY assist in the efforts to improve and restore Reach 8 of Woods Creek.

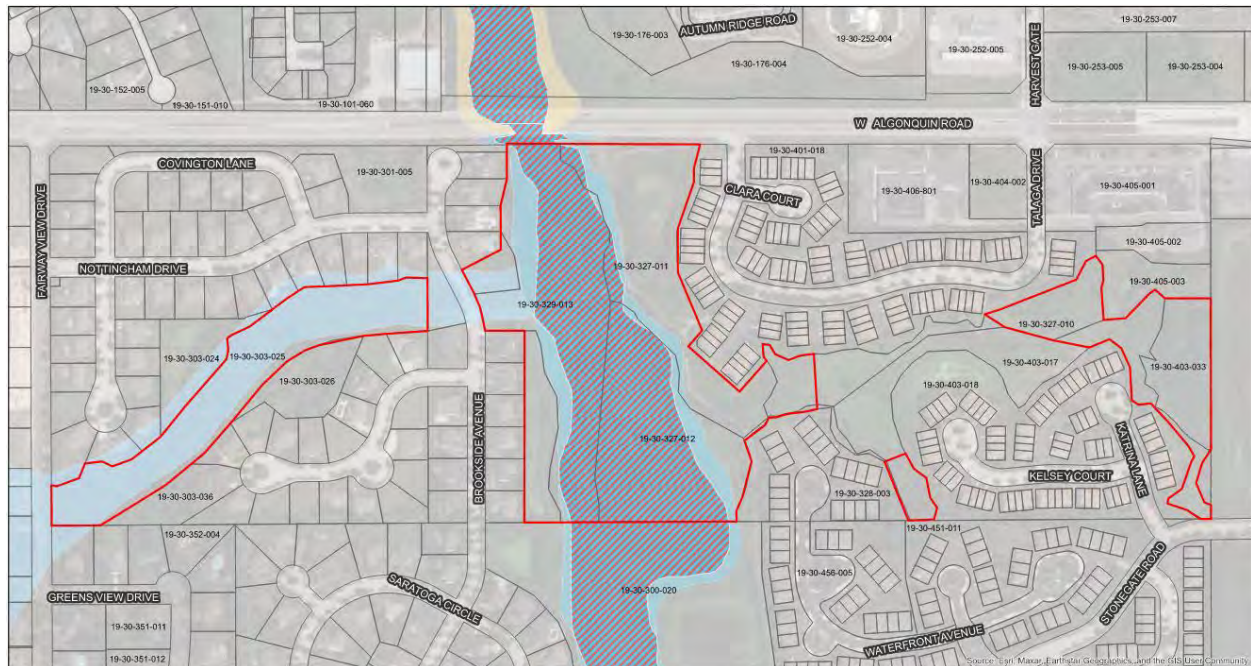


Figure 1: Woods Creek Reach 8

The streambanks are anticipated to be stabilized using bio-technical methods including stone toe protection, native vegetation and/or two-stage channel geometry. The adjacent riparian area and wetlands are anticipated to be improved through management of the vegetation.

This portion of Woods Creek is a regulatory Special Flood Hazard Area. It is designated as a Zone AE floodplain with a floodway and was remapped on July 27, 2009 with LOMR 08-05-3751P. The western tributary which flows from Fairway View Drive east to Woods Creek is a Zone A – unstudied floodplain. The stream and its tributary are also considered a Waters of the United States.

1.2 Design Criteria/Assumptions

This agreement is based upon the following details:

- a. No utility relocation is anticipated to be necessary to complete the project.
- b. No improvements are anticipated or included to the Fairview Drive, Brookside Avenue, and Algonquin Road structures. The survey of these structures will be obtained strictly for modeling purposes.
- c. Regulatory models of the stream are available through FEMA.
- d. All work will be completed on CLIENT owned property and/or CLIENT right-of-way. It is assumed that no easements or landowner agreements will need to be established to access the site or for the completion of the project.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

This project will include the design of the following items:

- Project Administration and Meetings
- Topographic Survey Services
- Environmental Services
- Contract Plans and Specifications
- Permit Applications
- Bidding Support
- Public Meeting
- Grant Application

2.1 Project Administration and Meetings

Project Administration and Coordination will involve the management oversight of the project which will include the on-going review of the project execution, documentation, schedule and budget, contract file management, and general correspondence between COMPANY, the CLIENT and prospective contractors. Project coordination work will include:

1. Attendance at one kickoff meeting. Within 7 days of the Notice to Proceed, COMPANY will schedule and conduct a project kickoff meeting. COMPANY will prepare an agenda which shall include items pertaining to:

- Project schedule.
 - Roles and responsibilities of the parties.
 - Points of contacts.
 - Key milestones and deliverables,
 - Communication plan.
 - Discussion of items identified in project design considerations for determining project goals and objectives, design criteria, etc.
 - Other items as deemed necessary and requested by CLIENT
2. Attendance at one (1) coordination meeting to review the engineering and contract documents prior to the bid opening. It is anticipated that this meeting will take place after the submittal of the Preliminary plans to CLIENT. COMPANY will prepare a meeting agenda and sign-in sheet.
 3. COMPANY will prepare/distribute meeting minutes of all meetings attended which will detail the discussions of attendees along with the action required of the attendees.
 4. General correspondence between COMPANY and CLIENT as well as permitting agencies.
 5. The Project Manager will send CLIENT a weekly email update briefly discussing the work completed during that week and the work planned for the following week.

2.2 Topographic Survey

COMPANY will complete a creek survey which will include creek cross section survey of approximately 3,100 linear feet of Woods Creek and the tributary lying west will be surveyed for centerline, bottom of channel and top of channel only. The survey will be done specifically to inform the hydraulic modeling, geomorphic assessment, and the proposed ecological restoration design for the stream and riparian areas. The survey will include:

- The upstream and downstream face of the Fairview Drive, Brookside Avenue, and Algonquin Road structures.
- Ground shots along the stream centerline and tributary at approximately 15-20 foot intervals will be taken that are sufficient to generate 1-foot interval contours.
- Ground shots shall be taken from the top of the stream banks to the edge of the project boundary.
- Existing utilities will be surveyed from visible above ground evidence, flags or markings. Storm, sanitary sewer and watermain structures will be surveyed, including rim elevation, invert pipe size, direction and elevation as observed at unlocked manholes.
- The survey will include cross sections necessary for hydraulic modeling of the stream will be taken every 100' feet and more frequently along the Woods Creek mainstem's centerline (10'-15') to capture meanders, changes in channel material, spring and seep locations, and other features. Cross sections will extend 50 feet beyond the top of each bank or to the project boundary. Cross section measurements shall include bank slopes, bottom of stream channel and wetted width on both sides of the stream channel. Survey along the east/west tributary will include centerline points, bottom of channel and top of channel points only.

- Survey of the detention basins within the project limits will include ground surface elevations from the water's edge to approximately 50 feet beyond the water's edge. The basin bottom or depth will not be surveyed.
- Survey will reference Illinois State Plane Coordinate System East Zone NAD83(2011) and NAVD88 benchmarks drawing file compatible with AutoCAD Civil 3D DWG format with surface model (contours and TIN) via 3D drawing elements of LandXML.
- Ground control and elevations will be referenced to the nearest Village Survey Control Point.

COMPANY will generate an AutoCAD Civil 3D drawing of the existing features collected along the waterway, including one-foot contours, according to IDOT standards. COMPANY will provide an AutoCAD 2023 drawing with existing features and improvements within the project limits to be shown.

This task does not include:

- Plat of Dedication
- Plat of Easement
- Plat of Highways
- Boundary Survey
- Right of way survey
- Bathymetric survey of basins/ponds
- Tree survey – See Section 2.3 for additional information regarding a tree survey.
-

2.3 Environmental Services

The following environmental services will be provided:

2.3.a Wetland Delineation: COMPANY will utilize sub-consultant, Baxter & Woodman Natural Resources, LLC (BWNR), to complete a wetland delineation of the project area. BWNR Ecologists will conduct a wetland delineation within the approximately 31 acre site in accordance with the U.S. Army Corps of Engineers (ACOE) 1987 Wetland Delineation and the Midwest Regional Supplement for Wetland Delineations. GPS points will be used to delineate the on-site wetland boundaries. Pink flags will not be placed as part of this work. As required by the ACOE, the delineation shall include an on-site investigation of vegetation, soils, and hydrology. In addition, the floristic quality index (FQI) will be calculated for each wetland encountered. Digital photographs of data points will be taken to assist in documenting existing site conditions. Adjacent off-site wetlands will also be identified and inspected, if possible, but not flagged.

BWNR will prepare a wetland delineation report in accordance with the ACOE's 1987 Wetland Delineation Manual and Midwest Regional Supplement. The report will include the following: a wetland delineation exhibit that shows all wetlands and data collection points within the project area, photos of representative data points locations, wetland and soils maps, ACOE data forms, and an evaluation of the quality of on-site wetlands based upon the Floristic Quality Index (FQI).

Note: the ACOE requires that field data be collected during the growing season (generally April 1-Oct 31). BWNR can complete the wetland delineation outside the growing season if requested

but may be required to return during the growing season to collect additional information. Time required to revisit the site to collect additional data will be billed on a T&M basis.

2.3.b Tree Survey: COMPANY will utilize sub-consultant (BWNR) to survey all desirable native trees only that are recommended to be preserved within the approximately 31 acre Woods Creek Reach 8 project area. It is assumed that all other trees and/or non-desirable trees will be removed as part of the proposed project. Each desirable tree will be tagged, assessed, and located using submeter GPS. The information will be tabulated in a Tree Inventory Table including tree tag #, species (common and scientific), DBH, condition, and general comments regarding quality. A tree preservation plan will be developed based on the survey findings. Only desirable trees will be surveyed, not all trees will be surveyed for DBH or quantity. It is assumed that tree removal will be identified on a per acre basis.

2.3.c Stream & Riparian Area Assessment: COMPANY and sub-consultant (BWNR) will use 1' topographic data (completed under Topographic Survey Task) and display it on a leaf-off color aerial photograph for use during a site visit. An Ecologist, Construction Manager, and Professional Engineer will meet onsite with CLIENT to determine the appropriate ecological restoration options along Woods Creek Reach 8 and adjacent riparian areas. COMPANY and BWNR will also record detailed notes and take photos related to the existing condition and proposed options. This information will be used to develop the preliminary and final design plans. During the assessment, storm sewer outfalls will be visited and the condition inspected. Recommended repairs to the existing storm sewer outfalls will be included in the contract plans.

2.3.d Soils Testing: COMPANY will utilize SUB-CONSULTANT (Rubino Engineering, Inc.) to complete up to three (3) soil borings on the site. It is assumed that the borings will be to a depth of ten (10) feet below existing grade. Soil sampling will include split-barrel samples (ASTM D 1586) or thin-walled tube samples on cohesive soils (ASTM D 1587) at 2 ½ - foot intervals to a depth of 10 feet.

Upon completion of drilling, the borings will be backfilled with soil cuttings and capped with similar existing material. Some damage to ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. SUB-CONSULTANT will attempt to minimize such damage, but no restoration other than backfilling the soil test borings is included. It should be noted that over time, some settlement may occur in the bore hole.

The soil samples obtained during the field exploration program will be transported to the laboratory for classification and a limited number of laboratory tests. The nature and extent of the laboratory testing program is at the discretion of Rubino Engineering, Inc. and will depend upon the subsurface conditions encountered during drilling.

Clean Construction Demolition Debris (CCDD) Testing (LPC 662) will be completed. SUB-CONSULTANT will obtain a "Potential Impacted Property" (PIP) evaluation of the area near the proposed site improvements. If PIP evaluation indicates no further testing is needed for form LPC-662, SUB-CONSULTANT will proceed with evaluating the composite soil samples for PH and complete the LPC 662 form for CCDD certification. If further testing is required needing additional samples and lab testing, it will be discussed with the CLIENT and a proposal will be prepared for additional sampling and testing.

2.4 Contract Plans and Specifications

COMPANY, will use sub-consultants BWNR and Indigo Ecological Design (Indigo). COMPANY, BWNR and Indigo will use information obtained from the ecological assessment to develop Preliminary and Final Design Plans. COMPANY will submit an electronic copy of the Preliminary Design Plans, Final Design Plans, and Bidding Documents to CLIENT for review and comment. COMPANY will submit for permits with the preliminary plans. Comments received from CLIENT and permitting agencies will be addressed prior to the completion of the final plans. The Final Design Plan will be stamped by an Illinois Licensed Engineer.

2.4.a Preliminary Design Phase – The following scope of services will be provided:

- **Document Preparation:** Prepare Preliminary Design Phase documents consisting of design criteria, preliminary drawings, outline of specifications, and written descriptions of the project. The project design and construction specifications will be in accordance with CLIENT requirements and standards; also IDOT and Illinois Urban Manual design standards and requirements. The plans shall include:
 - Cover
 - Standard notes and specifications
 - Quantities
 - Existing conditions
 - Tree preservation, tree removal and demolition plan
 - Proposed improvement plan (including proposed grading, Wood's Creek stream profile and alignments, and storm sewer outfall repairs)
 - Erosion Control Plan
 - Restoration Plan
 - Typical sections and details.
- **Technical Information:** Provide-technical criteria, written descriptions, and design data for use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project; coordinate on behalf of the CLIENT in consultations with such authorities; and revise the Drawings and Specifications in response to directives from such authorities if required.
- **EOPCC:** Prepare and submit an Engineer's Opinion of Probable Construction Cost (EOPCC) based on preliminary design plans.
- **Furnish Review Copies:** COMPANY will provide electronic copies of the preliminary plans and EOPCC to CLIENT for review and comment.

2.4.b Final Design Plans and Bidding Documents – The following scope of services will be provided:

- **Document Preparation:** Final Drawings and Specifications which will meet the intent of the project. The plans shall include the items listed in the Preliminary Design Phase as well as:
 - Seed mixtures
 - Woods Creek Mainstem Cross Sections

- Woods Creek Mainstem profiles
- Details

COMPANY will provide special provisions for the specific pay items included in the project. COMPANY will utilize CLIENT's bidding document front end forms to prepare the bid package.

- **EOPCC:** Prepare and submit an EOPCC based on final design plans.
- **Furnish Review Copies:** COMPANY will provide electronic copies of the final plans and EOPCC to CLIENT for review and comment. Project special provisions and front end bidding documents will be included.

2.5 Permitting

COMPANY will prepare and submit an application for the following agencies:

- **Army Corps of Engineers (ACOE) Wetland and WOTUS Permitting:** Woods Creek is tributary to the Fox River which is a navigable waterway. From past experience working along this stream, it is known that the ACOE will take jurisdiction of this waterway and that permitting will occur through the Chicago District's Regulatory Program. It is anticipated that the proposed activity may qualify under the Nationwide Permit 27 "Aquatic Habitat Restoration, Establishment, and Enhancement", Nationwide Permit 33 "Temporary Construction, Access, and Dewatering" and Nationwide Permit 13 "Bank Stabilization". COMPANY will prepare a Nationwide Permit Application Packet and submit to the ACOE. If wetland impacts exceed the requirements of the nationwide permit program, threatened and endangered species surveys, or a wetland mitigation plan is required to permit the proposed activity the work shall be considered as extra, and require an amendment to the contract.
- **IDNR EcoCAT:** COMPANY will utilize the Illinois Department of Natural Resources (IDNR) online EcoCAT (**Ecological Compliance Assessment Tool**) to obtain a consultation regarding the potential impacts from the proposed activity on Illinois endangered and threatened species and sites listed on the Illinois Natural Areas Inventory. It is assumed that the consultation will be obtained without additional studies and/or field archeological or cultural resource surveys. Any additional studies for threatened or endangered species will be considered out of the scope of this contract and will require an addendum to this contract. The IDNR EcoCAT service requires a review fee. This review fee, based on the current fee schedule at the time of this proposal, is estimated to cost approximately \$127.00 and is included in this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.
- **McHenry-Lake County Soil and Water Conservation District (SWCD):** COMPANY will submit proposed plans for review and approval of the erosion control plans and best management practices through SWCD and is also required as part of permitting through the ACOE. The SWCD requires a review fee. This review fee, based on current fee schedule at the time of this proposal, is estimated to cost approximately \$4,700.00 based on a construction site of 30-39 acres of land disturbance (\$3,500), In stream work lasting

0-2 months (\$700) and a refundable pre-construction notification fee (\$500) and is included in this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.

- **IDNR Office of Water Resources (IDNR-OWR):** Woods Creek has a designed floodway and floodplain. Construction in floodway is under the jurisdiction of IDNR-OWR and hence a permit/authorization from IDNR-OWR will be required. COMPANY will initiate correspondence with IDNR-OWR to confirm the permit required determination. For the purposes of the scope, it is assumed that the proposed activity will be subject to the rules entitled Floodway Construction in Northeastern Illinois (Part 3708 Rules. It is assumed that a detailed hydraulic model of Woods Creek will be necessary for permitting as we may be proposing to relocate the channel. COMPANY will prepare a hydraulic model of the stream for the purposes of design and it may be required for the IDNR-OWR permit. It is assumed that a Letter of Map Revision (LOMR) is not required, however, a LOMR may be required based on the final project design but is not included in this contract. IDNR-OWR requires a review fee. This review fee, based on current fee schedule dated July 1, 2022 through June 30, 2023, is anticipated to be \$3,760.00 for review of construction activities in northeastern Illinois including channel modifications that the IDNR-OWR determines will require review of a hydrologic and/or hydraulic analysis to demonstrate compliance with IDNR-OWR standards. This fee is included in the cost of this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.
- **Village of Algonquin Stormwater Permit:** COMPANY will prepare a stormwater permit application in accordance with the Stormwater Ordinance. CLIENT is a certified community and hence CLIENT can issue a permit in accordance with the provisions of the Certified Community criteria of the Ordinance. No fee is anticipated for this review and no fees are included in this scope of services for a Village Stormwater Permit.
- **United States Fish and Wildlife Service (USFWS) Section 7 Review:** COMPANY will prepare a USFWS Section 7 review and coordinate with the USFWS for concurrence on the report. Any additional studies for threatened or endangered species will be considered out of the scope of this contract and will require an addendum to this contract.
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COMPANY will apply for permits during the preliminary and final plan phases depending on which agency is being submitted to. COMPANY cannot guarantee the length of time a review agency will take to complete a review and cannot guarantee approval of any submittal. The fees estimated



above are based on the current fee schedule at the time of this proposal. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.

2.6 Bidding Support

It is understood that CLIENT will manage bidding for this project. CLIENT will advertise the project in accordance with State statutes and CLIENT ordinances. The project will be publicly advertised for a minimum of two weeks in the local newspaper and electronically at the CLIENT's discretion. The cost of publication in a newspaper is not included in this agreement.

COMPANY will assist CLIENT to respond to bidder's questions during the advertisement period and will assist in issuing up to one (1) addendum to the bid package. A plan holder's list will be maintained by the CLIENT.

COMPANY will assist the CLIENT in a public bid opening located at the CLIENT's facilities. A representative from COMPANY will conduct the bid opening and publicly read aloud the received bids.

2.7 Public Meeting

One (1) public meeting is included in this agreement as requested by CLIENT. Support and attendance at a public meeting for residents and interested parties to attend and learn about the project will be held at a location provided by CLIENT. COMPANY will prepare up to two (2) informational exhibits and one (1) PowerPoint presentation to be displayed at the meeting. It is anticipated that the COMPANY's project manager and one other representative will attend the public meeting. COMPANY shall furnish a sign-in sheet for the meeting. It is anticipated that the public meeting will take place after the plans are completed, grants have been applied for and permits have been obtained.

2.8 Grant Application

COMPANY will assist CLIENT in the preparation of one (1) Section 319 Grant application to the IEPA. COMPANY will prepare a concept exhibit of the improvements, perform pollutant load reduction calculations using the Spreadsheet Tool for Estimating Pollutant Load Reduction (STEPL), and prepare project narratives. The Section 319 Grant application uses the State of Illinois's AmpliFund site. COMPANY will provide CLIENT with supporting documents including the preliminary plans, project narratives, STEPL outputs and relevant exhibits. COMPANY will provide CLIENT with a Word Document itemizing the responses in the AmpliFund forms, CLIENT will be responsible for logging in under CLIENT's credentials and pasting responses into the form. COMPANY will be available for questions regarding the final submittal to the IEPA. Alternatively, CLIENT can grant COMPANY access to the AmpliFund site and COMPANY can complete the grant submittal.



3.0 Deliverables and Schedules Included in this Agreement

Plans will be developed to predetermined milestones for submittal to the CLIENT and regulatory agencies for review and approval. The Preliminary (60%) and Final (100%) plans will be submitted to the CLIENT and regulatory agencies for review and comment. For a project of this type, up to a maximum of two (2) submittals each for the preliminary and final plans will be made. The comments would then be incorporated into the plans and a disposition of comments submitted.

COMPANY will develop and assemble the contract specifications and documents for this project in accordance with CLIENT policies, procedures, and standards. The preliminary and final plans will be developed as described in Section 2.4 of this agreement.

COMPANY will provide CLIENT with the following deliverables:

- Electronic copy survey data, wetland delineation report and tree survey
- Electronic copies of preliminary and final plans and specifications
- Copies of all applied for permit applications and approvals pending receipt
- Soils reports and LPC -662 form

The following schedule is anticipated:

Task	Start Date	End Date
Project Management	July 2023	July 2024
Topographic Survey	July 2023	September 2023
Environmental Studies	July 2023	September 2023
Preliminary Contract Plans	August 2023	December 2023
Permit Clearing	December 2023	April 2024
Final Plans	January 2024	June 2024
Bidding Support	June 2024	July 2024

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this AGREEMENT:

1. Boundary Survey or Plat of Easements. Easements are not anticipated to be necessary for this project as the entire project area is within CLIENT owned property.
2. Topographic Survey, beyond specified in the scope of services
3. Appraisals and negotiations
4. Groundwater Study or Report
5. Archaeological and other Threatened & Endangered Species Surveys
6. Conditional Letter of Map Revision (CLOMR) / Letter of Map Revisions (LOMR)
7. Grant Management
8. Permits Fees except when specifically stated that a fee is included in the agreement.
9. Permit review fees exceeding those identified as included in the agreement.
10. Televising and/or pipe condition analysis
11. Newspaper publication fees
12. Construction oversight
13. Bid advertisement, bid tabulations

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

COMPANY proposes to use Baxter & Woodman Natural Resources, LLC (BWNR) as a sub-consultant. They will provide environmental services, assistance with design and permitting.

COMPANY proposes to use Indigo Ecological Design (Indigo) as a sub-consultant. They will provide CAD drafting and plan preparation services.

COMPANY proposes to use Rubino Engineering, Inc. (Rubino) as a sub-consultant. Rubino will assist with soil borings and CCDD certification.

6.0 Client Responsibilities

The following items shall be provided by the CLIENT:

- Request and provide GIS data, if applicable
- Copies of flooding history and flooding complaints, if available
- Copies of as-built and any major capital projects completed along Woods Creek including utility projects, culvert improvements and channel grading
- Provide review comments within 2 weeks of submittal of draft plans
- Signatures on permit application forms
- Meeting location at the Village's Public Works Building for in-person meetings
- Meeting location and schedule of Public Meeting including resident notifications.



7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as mileage, reproduction costs, mailings/postage, equipment rental fees and outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event that any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of \$158,240.00.

Task	HRG Fee	Sub Consultants	Fees	Total Fee
Task 2.1 - Project Administration and Meetings	\$7,155.00	\$0.00	\$0.00	\$7,155.00
Task 2.2 - Topographic Survey	\$17,887.00	\$0.00	\$0.00	\$17,887.00
Task 2.3 - Environmental Services	\$6,609.00	\$22,500.00	\$0.00	\$29,109.00
Task 2.4 - Contract Plans and Specifications	\$23,478.00	\$40,000.00	\$0.00	\$63,478.00
Task 2.5 - Permit Clearing	\$14,132.00	\$4,000.00	\$8,587.00	\$26,719.00
Task 2.6 - Bidding Services	\$5,048.00	\$0.00	\$0.00	\$5,048.00
Task 2.7 - Public Meeting	\$1,838.00	\$500.00	\$0.00	\$2,338.00
Task 2.8 - Grant Application	\$6,006.00	\$500.00	\$0.00	\$6,506.00
Total	\$74,309.00	\$66,500.00	\$8,587.00	\$158,240.00



Neither party to this AGREEMENT will solicit an employee of the other nor hire or make an offer of employment to an employee of the other that is working on this PROJECT, without prior written consent of the other party, during the time this AGREEMENT is in effect.

8.37 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

Logan Gilbertsen, P.E., CFM

Author Name

Approved by:

Printed/Typed Name: Ajay Jain, P.E., CFM

Title: Vice President

Date:

June 7, 2023

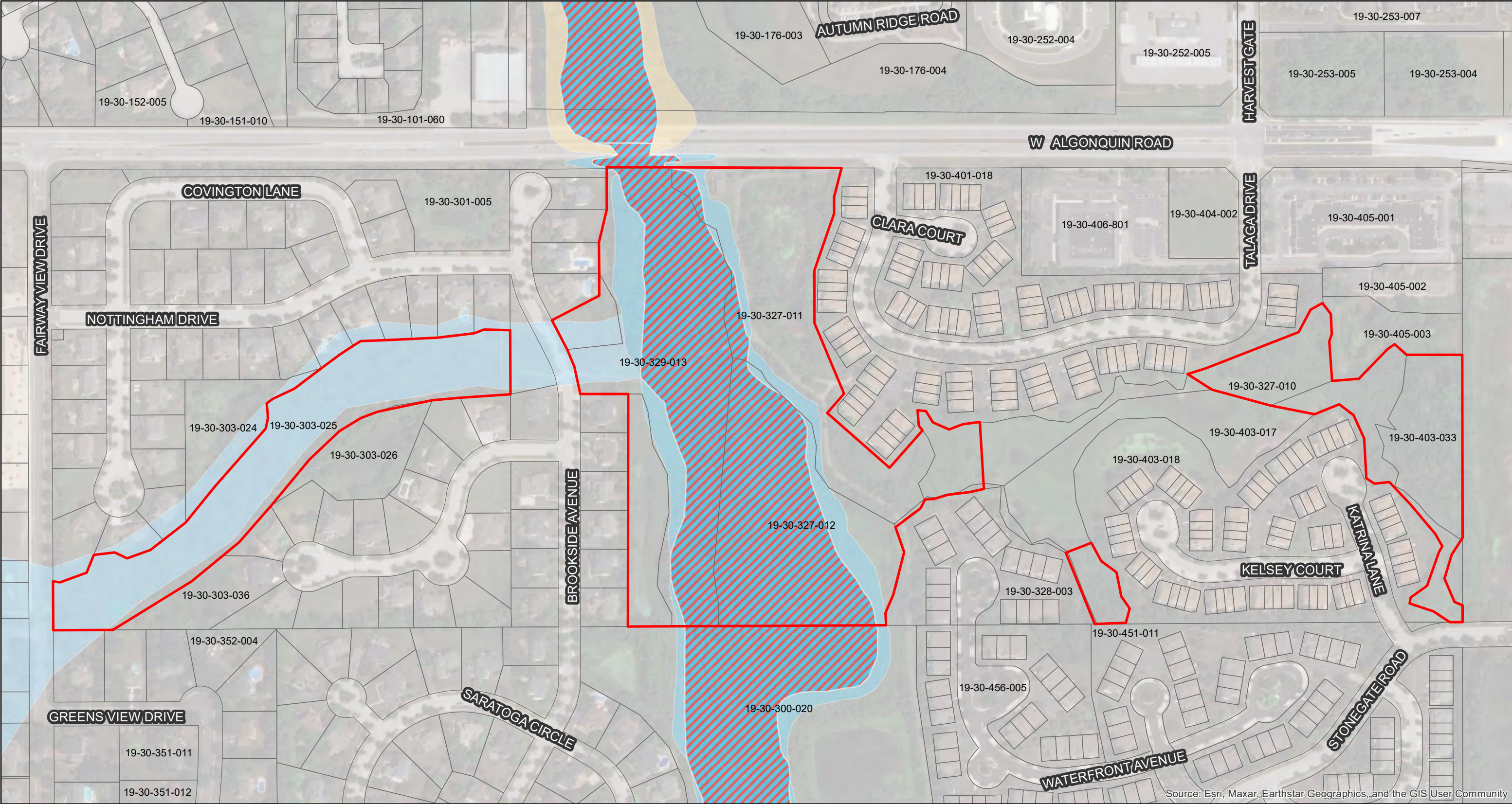
VILLAGE OF ALGONQUIN

Accepted by:

Printed/Typed Name:

Title:

Date:



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

<p>Woods Creek Reach 8 Project Location Map</p> <p><i>Algonquin, McHenry County</i> <i>Illinois</i></p>	<p>Legend</p> <ul style="list-style-type: none"> Project Limits WCR8 Parcels Floodplain Zone A (1% Chance) Floodplain Zone AE (1% Chance) Floodway Floodplain Zone AE (0.2% Chance)	<p>Data Source: Coordinate System: NAD 1983 2011 StatePlane Illinois East FIPS 1201 Ft US Projection: Transverse Mercator Datum: NAD 1983 2011 Units: Foot US</p> <p></p> <p>0 100 200 400 Feet</p> <p></p>
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2023 – R – __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and HR Green for the Souwanas Outfall Stabilization Design Engineering Services in the Amount of \$42,787.00, attached hereto and hereby made part hereof.

DATED this 11th day of July, 2023

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



PROFESSIONAL SERVICES AGREEMENT

For

Souwanas Trail Outfall Stabilization Design and Permitting

Ms. Michele Zimmerman – Assistant Public Works Director
Village of Algonquin
110 Meyer Drive
Algonquin, IL 60102
847.658.1230
mzimmerman@algonquin.org

Logan Gilbertsen P.E., CFM – Project Manager
HR Green, Inc.
1391 Corporate Drive
McHenry, IL 60050
HR Green Project Number: 2302872

June 8, 2023

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1.0	PROJECT UNDERSTANDING
2.0	SCOPE OF SERVICES
3.0	DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
4.0	ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
5.0	SERVICES BY OTHERS
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7.0	PROFESSIONAL SERVICES FEE
8.0	TERMS AND CONDITIONS

THIS **AGREEMENT** is between Village of Algonquin (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

In early 2023, CLIENT awarded a construction contract for improvements to Souwanas Trail from Winaki Trail east to Sandbloom Road. Under existing conditions, the road drainage discharges to an existing 36-inch diameter storm sewer west of the intersection of Souwanas Trail and Winaki Trail. After improvements are made along Souwanas Trail, the stormwater will discharge at the same location through an 42-inch equivalent elliptical outfall.

Downstream of the storm sewer outfall at Winaki Trail, the stormwater flows approximately 160 feet through an open channel until it discharges at the Fox River. The channel is contained mainly along the northern 30-feet of a Village owned right of way between Winaki Trail and the Fox River. The Village owned parcel is approximately 65 feet wide and 160 feet long. The parcel contains existing water main and sanitary utilities that run the length of the parcel, south of the outfall channel, until they head under the Fox River. The project location is outlined in red in Figure 1 below.

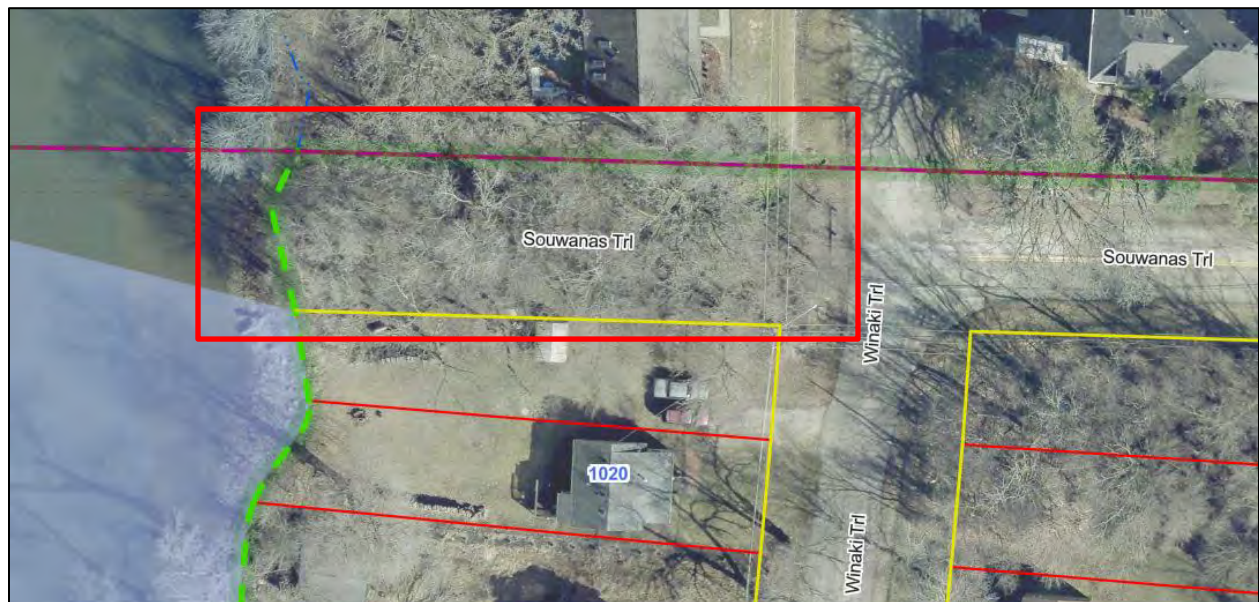


Figure 1: Souwanas Trail storm sewer outfall project location

The channel between Winaki Trail and the Fox River has experienced bank erosion and undercutting of the channel bed. The erosion has started to impact the adjacent property to the north. Some channel stabilization measures have been implemented along the northern streambank. Measures include landscaping fabric and stone laid along the eroded streambanks. These measures have proven relatively ineffective as the stone appears to have been insufficiently sized.



In reviewing the Souwanas Trail project, the Village identified that the channel and flow conditions between the outfall and the Fox River should be improved. The property owner to the north has indicated a willingness to provide a temporary construction easement to help stabilize the channel and relocate the outfall channel onto Village owned property.

The outfall of Souwanas Trail is located within regulatory Special Flood Hazard Area associated with the Fox River. It is designated as a Zone AE floodplain with floodway and is associated with FEMA FIRM 17111C03431, dated November 16, 2006. The Fox River is considered a Waters of the United States.

Much of the property is vegetated with trees. Desirable oaks and cottonwoods have been identified on the property and the understory is low quality small trees such as honeysuckle, buckthorn and box elder. The channel itself is considered to be wetlands and Waters of the U.S.

COMPANY will complete an alternative analysis of two (2) alternatives, prepare plans, specifications and permit applications for the preferred alternative for modifying the outfall to minimizing erosion.

1.2 Design Criteria/Assumptions

This agreement is based upon the following details:

- a. Prior surveys, plans, concepts and documents relating to the project area will be available for review.
- b. No utility relocation is anticipated to be necessary to complete the project.
- c. Regulatory models of the Fox River are available through FEMA but are not anticipated to be needed to complete this project. The Flood Insurance Study (FIS) will be referenced for the various flood elevations associated with the Fox River.
- d. All work will not be completed on CLIENT owned property and/or CLIENT right-of-way and/or within a temporary construction easement on adjacent property. A temporary construction easement or landowner agreements will need to be established on the property to the north to access the channel and for the completion of the project.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

This project will include the design of the following items:

- Project Administration and Meetings
- Topographic Survey Services
- Environmental Services
- Contract Plans and Specifications
- Permit Applications
- Bidding Support

2.1 Project Administration and Meetings

Project Administration and Coordination will involve the management oversight of the project which will include the on-going review of the project execution, documentation, schedule and budget, contract file management, and general correspondence between COMPANY, the CLIENT and prospective contractors. Project coordination work will include:

1. Attendance at one virtual kickoff meeting. Within 7 days of the Notice to Proceed, COMPANY will schedule and conduct a virtual project kickoff meeting. COMPANY will prepare an agenda which shall include items pertaining to:
 - Project schedule.
 - Roles and responsibilities of the parties.
 - Points of contacts.
 - Key milestones and deliverables;
 - Communication plan.
 - Discussion of items identified in project design considerations for determining project goals and objectives, design criteria, etc.
 - Other items as deemed necessary and requested by CLIENT
2. Attendance at one coordination meeting to review the engineering and contract documents prior to the bid opening. It is anticipated that this meeting will take place after the submittal of the Preliminary plans to CLIENT. COMPANY will prepare a meeting agenda and sign-in sheet.
3. COMPANY will prepare/distribute meeting minutes of all meetings attended which will detail the discussions of attendees along with the action required of the attendees.
4. General correspondence between COMPANY and CLIENT as well as permitting agencies.
5. The Project Manager will send CLIENT a weekly email update briefly discussing the work completed during that week and the work planned for the following week.

2.2 Topographic Survey

The following survey services will be provided:

2.2.a Topographic Survey: COMPANY will complete a site survey which will include channel cross section survey of approximately 150 linear feet of the outfall channel. The survey will be done specifically to inform the geomorphic assessment and the proposed ecological restoration design for the stream and riparian areas. The survey will include:

- The Souwanas storm structure outfall.
- Ground shots will be taken that are sufficient to generate 1-foot interval contours.
- The survey will include ground shots along the channel centerline approximately every 15-20 feet.
- Ground shots shall be taken from the top of the stream banks to the edge of the project boundary.

- Existing utilities will be surveyed from visible above ground evidence, flags or markings. Storm, sanitary sewer and watermain structures will be surveyed, including rim elevation, invert pipe size, direction and elevation as observed at unlocked manholes.
- The survey will capture meanders, changes in channel material and other features. Cross sections will extend 50 feet beyond the top of each bank or to the project boundary. Cross section measurements shall include bank slopes, bottom of stream channel and wetted width on both sides of the stream channel.
- Survey will reference Illinois State Plane Coordinate System East Zone NAD83(2011) and NAVD88 benchmarks drawing file compatible with AutoCAD Civil 3D DWG format with surface model (contours and TIN) via 3D drawing elements of LandXML.
- Ground control and elevations will be referenced to the nearest Village Survey Control Point.

COMPANY will generate an AutoCAD Civil 3D drawing of the existing features collected along the waterway according to IDOT standards. One (1) foot contours will be generated with the elevations referenced to NAVD88 (U.S. Survey Feet). COMPANY will provide an AutoCAD 2019 drawing with existing features and improvements within the project limits to be shown.

2.2.b Easement Exhibits and Legal Descriptions

Boundary Survey will include parcels lying adjacent to the stream within the project limits for purposes of establishing the proposed temporary easements. Improvements lying within the interior of the surveyed lands will not be located. Parcel corners not found will not be replaced. COMPANY will prepare an easement exhibit and legal description for up to one (1) parcels within the project limits according to the legal description shown in the recorded deed for each parcel and proposed temporary easement. COMPANY will provide a PDF version of the exhibit and legal description to be incorporated into the easement agreement prepared by CLIENT.

This task does not include:

- Plat of Dedication
- Plat of Highways
- Right of way survey
- Bathymetric survey of the River
- Tree survey – See Section 2.3 for additional information regarding a tree survey.

2.3 Environmental Services

The following environmental services will be provided:

2.3.a Wetland Delineation: COMPANY will utilize sub-consultant, Baxter & Woodman Natural Resources, LLC (BWNR), to complete a wetland delineation of the project area. BWNR Ecologists will conduct a wetland delineation within the approximately 6 acre site in accordance with the U.S. Army Corps of Engineers (ACOE) 1987 Wetland Delineation and the Midwest Regional Supplement for Wetland Delineations. GPS points will be used to delineate the on-site wetland boundaries. Pink flags will not be placed as part of this work. As required by the ACOE, the delineation shall include an on-site investigation of vegetation, soils, and hydrology. In addition, the floristic quality index (FQI) will be calculated for each wetland encountered. Digital photographs of data points will be taken to assist in documenting existing site conditions. Adjacent off-site wetlands will also be identified and inspected, if possible, but not flagged.

BWNR will prepare a wetland delineation report in accordance with the ACOE's 1987 Wetland Delineation Manual and Midwest Regional Supplement. The report will include the following: a wetland delineation exhibit that shows all wetlands and data collection points within the project area, photos of representative data points locations, wetland and soils maps, ACOE data forms, and an evaluation of the quality of on-site wetlands based upon the Floristic Quality Index (FQI).

Note: the ACOE requires that field data be collected during the growing season (generally April 1-Oct 31). BWNR can complete the wetland delineation outside the growing season if requested but may be required to return during the growing season to collect additional information. Time required to revisit the site to collect additional data will be billed on a T&M basis.

2.3.b Tree Survey: COMPANY will utilize sub-consultant (BWNR) to survey all desirable native trees only that are recommended to be preserved within the approximately 0.31 acre project area. It is assumed that all other trees and/or non-desirable trees will be removed as part of the proposed project. Each desirable tree will be tagged, assessed, and located using submeter GPS. The information will be tabulated in a Tree Inventory Table including tree tag #, species (common and scientific), DBH, condition, and general comments regarding quality. A tree preservation plan will be developed based on the survey findings. Only desirable trees will be surveyed, not all trees will be surveyed for DBH or quantity. It is assumed that tree removal will be identified on a per acre basis.

2.4 Alternative Analysis, Contract Plans and Specifications

2.4.a Alternative Analysis: COMPANY will complete an alternative analysis for up to two (2) methods of stabilizing the outfall. It is assumed that the two alternatives will include:

- Maintaining all storm sewer flows within the existing channel, stabilizing the existing channel alignment and installing a floodplain bench on the southern bank of the channel.
- Maintaining the downstream channel for a restricted low flow to maintain the existing channel's wetland characteristics and diverting high flows into a pipes system directly to the River.

COMPANY will review the constructability of each alternative and prepare an exhibit for each alternative to present to CLIENT. Once a preferred alternative is chosen, at the direction of CLIENT, COMPANY will prepare construction documents for the preferred alternative.

2.4.b Preliminary Design Phase – The following scope of services will be provided:

- **Document Preparation:** Prepare Preliminary Design Phase documents consisting of design criteria, preliminary drawings, outline of specifications, and written descriptions of the project. The project design and construction specifications will be in accordance with CLIENT requirements and standards; also IDOT and Illinois Urban Manual design standards and requirements. The plans shall include:
 - Cover
 - Standard notes and specifications
 - Quantities
 - Existing conditions
 - Tree preservation, tree removal and demolition plan
 - Proposed improvement plan (including proposed grading, Souwanas Outfall Channel stream profile and alignments)
 - Erosion Control Plan
 - Restoration Plan
 - Typical sections and details.
- **Technical Information:** Provide technical criteria, written descriptions, and design data for use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project; coordinate on behalf of the CLIENT in consultations with such authorities; and revise the Drawings and Specifications in response to directives from such authorities if required.
- **EOPCC:** Prepare and submit an Engineer's Opinion of Probable Construction Cost (EOPCC) based on preliminary design plans.
- **Furnish Review Copies:** COMPANY will provide electronic copies of the preliminary plans and EOPCC to CLIENT for review and comment.

2.4.c Final Design Plans and Bidding Documents – The following scope of services will be provided:

- **Document Preparation:** Final Drawings and Specifications which will meet the intent of the project. The plans shall include the items listed in the Preliminary Design Phase as well as:
 - Seed mixtures
 - Souwanas Outfall Channel Cross Sections
 - Details

COMPANY will provide special provisions for the specific pay items included in the project. COMPANY will utilize CLIENT's bidding document front end forms to prepare the bid package.

- **EOPCC:** Prepare and submit an EOPCC based on final design plans.
- **Furnish Review Copies:** COMPANY will provide electronic copies of the final plans and EOPCC to CLIENT for review and comment. Project special provisions and front end bidding documents will be included.

2.5 Permitting

COMPANY will prepare and submit an application for the following agencies:

- **Army Corps of Engineers (ACOE) Wetland and WOTUS Permitting:** Souwanas Outfall Channel is tributary to the Fox River which is a navigable waterway. From past experience, it is known that the ACOE will take jurisdiction of this waterway and that permitting will occur through the Chicago District's Regulatory Program. It is anticipated that the proposed activity may qualify under the Nationwide Permit 33 "Temporary Construction, Access, and Dewatering" and Nationwide Permit 13 "Bank Stabilization". COMPANY will prepare a Nationwide Permit Application Packet and submit to the ACOE. If wetland impacts exceed the requirements of the nationwide permit program, threatened and endangered species surveys, or a wetland mitigation plan is required to permit the proposed activity the work shall be considered as extra, and require an amendment to the contract.
- **IDNR EcoCAT:** COMPANY will utilize the Illinois Department of Natural Resources (IDNR) online EcoCAT (**Ecological Compliance Assessment Tool**) to obtain a consultation regarding the potential impacts from the proposed activity on Illinois endangered and threatened species and sites listed on the Illinois Natural Areas Inventory. It is assumed that the consultation will be obtained without additional studies and/or field archeological or cultural resource surveys. Any additional studies for threatened or endangered species will be considered out of the scope of this contract and will require an addendum to this contract. The IDNR EcoCAT service requires a review fee. This review fee, based on current fee schedule at the time of this proposal, is estimated to cost approximately \$127.00 and is included in this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.
- **McHenry-Lake County Soil and Water Conservation District (SWCD):** COMPANY will submit proposed plans for review and approval of the erosion control plans and best management practices through SWCD and is also required as part of permitting through the ACOE. The SWCD requires a review fee. This review fee, based on current fee schedule at the time of this proposal, is estimated to cost approximately \$2,190 based on a construction site of 0-4 acres of land disturbance of land disturbance (\$990), In stream work lasting 0-2 months (\$700) and a refundable pre-construction notification fee (\$500) and is included in this contract. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.
- **IDNR Office of Water Resources (IDNR-OWR):** The Souwanas Outfall Channel has a designed floodway and floodplain associated with the Fox River. Construction in floodway is under the jurisdiction of IDNR-OWR and hence a permit/authorization from IDNR-OWR will be required if work is proposed within the floodway. For the purposes of the scope,

it is assumed that that work within the floodway will be in compliance with the 3708 Rules, Regional Permit #3. COMPANY will prepare a memo of compliance for the file. A Letter of Map Revision (LOMR) is not anticipated to be necessary for this project.

- **Village of Algonquin Stormwater Permit:** COMPANY will prepare a stormwater permit application in accordance with the Stormwater Ordinance. CLIENT is a certified community and hence CLIENT can issue a permit in accordance with the provisions of the Certified Community criteria of the Ordinance. No fee is anticipated for this review and no fees are included in this scope of services for a Village Stormwater Permit.
- **United States Fish and Wildlife Service (USFWS) Section 7 Review:** COMPANY will prepare a USFWS Section 7 review and coordinate with the USFWS for concurrence on the report. Any additional studies for threatened or endangered species will be considered out of the scope of this contract and will require an addendum to this contract.
- **IEPA NOI and Storm Water Pollution Prevention Plan:** The site is less than one acre in area and therefore a NOI and SWPP submittal to the IEPA is not required.

COMPANY will apply for permits during the preliminary and final plan phases depending on which agency is being submitted to. COMPANY cannot guarantee the length of time a review agency will take to complete a review and cannot guarantee approval of any submittal. The fees estimated above are based on current fee schedule at the time of this proposal. Review fees, if different from estimated fees, will be the responsibility of the CLIENT.

2.6 Bidding Support

It is understood that CLIENT will manage bidding for this project. CLIENT will advertise the project in accordance with State statutes and CLIENT ordinances. The project will be publicly advertised for a minimum of two weeks in the local newspaper and electronically at the CLIENT's discretion. The cost of publication in a newspaper is not included in this agreement.

COMPANY will assist CLIENT to respond to bidder's questions during the advertisement period and will assist in issuing up to one (1) addendum to the bid package. A plan holder's list will be maintained by the CLIENT.

COMPANY will assist the CLIENT in a public bid opening located at the CLIENT's facilities. A representative from COMPANY will conduct the bid opening and publicly read aloud the received bids.

2.7 Public Meeting

A public meeting is not included in this agreement as requested by CLIENT. Support and attendance at a public meeting for residents and interested parties to attend and learn about the project can be provided for an additional fee.

3.0 Deliverables and Schedules Included in this Agreement

Plans will be developed to predetermined milestones for submittal to the COMPANY for review and approval. For a project of this type two (2) submittals preliminary and final would be made. The Preliminary (60%) and Final (100%) plans would be submitted to the CLIENT for review and comment. The comments would then be incorporated into the plans and a disposition of comments submitted.

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Final Plans	September 2023	November 2023
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This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

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6. Conditional Letter of Map Revision (CLOMR) / Letter of Map Revisions (LOMR)
7. Funding/Grant Applications or Grant Management
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12. Construction oversight
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14. Public meeting

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The following items shall be provided by the CLIENT:

- Request and provide GIS data, if applicable
- Copies of flooding history and flooding complaints, if available
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- Provide review comments within 2 weeks of submittal of draft plans
- Signatures on permit application forms
- Meeting location at the Village's Public Works Building for in-person meetings

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as mileage, reproduction costs, mailings/postage, equipment rental fees and outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event that any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.



7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of \$42,787.00.

Task	HRG Fee	Sub Consultants	Fees	Total Fee
Task 2.1 - Project Administration and Meetings	\$3,612.00	\$0.00	\$0.00	\$3,612.00
Task 2.2 - Topographic Survey	\$5,117.00	\$0.00	\$0.00	\$5,117.00
Task 2.3 - Environmental Services	\$3,477.00	\$4,200.00	\$0.00	\$7,677.00
Task 2.4 - Contract Plans and Specifications	\$17,628.00	\$0.00	\$0.00	\$17,628.00
Task 2.5 - Permit Clearing	\$4,170.00	\$0.00	\$2,387.00	\$6,557.00
Task 2.6 - Bidding Services	\$2,196.00	\$0.00	\$0.00	\$2,196.00
Total	\$36,200.00	\$4,200.00	\$2,387.00	\$42,787.00



2023 – R – __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Amendment to the Agreement between the Village of Algonquin and Christopher Burke Engineering for the On-Site Construction Observation Services for the Trails of Woods Creek Development in the Amount of \$51,500.00, attached hereto and hereby made part hereof.

DATED this 11th day of July, 2023

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

Consulting Engineering
Master Agreement Work Order Form

I. Incorporation of Master Agreement

All terms and conditions contained within the Village Engineer Master Agreement executed between the parties shall be applicable to the work to be performed under this Work Order and shall be deemed to be fully incorporated as if fully set forth herein.

II. Project Understanding

A. General Understanding/Assumptions

CBBEL understands that the Village would like CBBEL to continue to provide on-site construction observation of site development activities, including all Public Improvements as shown on the approved Engineering Plans for the Trails of Woods Creek Development.

III. Scope of Services

A. Engineering Services

CBBEL will continue to provide the services below to the Village:

▪ **Construction Inspection:**

1. Construction Observation – As-Needed / Required Observation and Assistance to Village Staff assigned to the project.
 - Develop and distribute regular Project Notifications (letters to impacted residents, businesses, schools, refuse and delivery companies, etcetera).
 - Construction Observation of Contractor Work to assist the Village observing improvements are constructed with minimal impact on the public and in general accordance with the project specifications; CBBEL shall keep the Village informed of the progress of the work, and advise the Village of all observed deficiencies of the work and disapprove all work failing to conform to the approved engineering plans.
 - Answering of questions and resolving issues and concerns from impacted property owners.
 - Enforcement of Storm-water Pollution Prevention Plan (SWPPP) to ensure compliance with IEPA NPDES Permit.
2. Materials QA
 - Performance of Quality Assurance Material Testing in conformance with Village requirements for QC/QA Material Testing.
 - CBBEL will utilize Rubino Engineering, Inc. for the material testing portions of this contract. Rubino will provide Quality Assurance (QA) testing as outlined

by IDOT's Bureau of Material and Physical Research, and further described in the Construction Manual.

- The Resident Engineer provided by CBBEL will be familiar with the frequency of QA testing as required by IDOT as outlined in their Project Procedures Guide. The Resident Engineer will coordinate the QA material testing and review all required reports submitted by both the contractor's QC sub-contractor and Rubino for compliance with the project specifications.

3. Closeout

- Develop and ensure completion of "Punch List."
- Assist the Village with a Warranty review to identify and direct Contractor to address any issues that arise during warranty period.
- Verify all necessary material inspection has been received and documented.

B. Meetings/Coordination

As needed basis.

C. Services by Others

As needed basis.

D. Not included in Work Order

N/A

IV. Man-Hour & Fee Summary

In this amended agreement, CBBEL is requesting additional compensation for inspection services. The original Consulting Engineering Master Agreement Work Order Form was executed by the Village on September 15, 2020 in the amount of \$295,166.00. It has been estimated that an additional not-to-exceed fee of \$51,500.00 be requested. We will bill you on a time and materials basis at the rates specified on the attached Standard Charges for Professional Services.

VILLAGE OF ALGONQUIN

Accepted by: _____

Title: _____

Date: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.

Accepted by: _____

Title: _____

Date: _____

N:\PROPOSALS\ADMIN\2023\Algonquin Trails of Woods Creek AMENDED 2023\Algonquin Trails of Woods Creek Inspection Svcs.090820.docx

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
VILLAGE OF ALGONQUIN

<u>Personnel</u>	<u>Charges</u> <u>(\$/Hr)</u>
Principal.....	210
Engineer VI.....	200
Engineer V.....	185
Engineer IV.....	155
Engineer III.....	135
Engineer I/II.....	110
Survey V.....	179
Survey IV.....	174
Survey III.....	173
Survey II.....	143
Survey I.....	108
Engineering Technician V.....	173
Engineering Technician IV.....	138
Engineering Technician III.....	120
Engineering Technician I/II.....	100
CAD Manager.....	184
CAD II.....	135
GIS Specialist III.....	146
GIS Specialist I/II.....	94
Landscape Architect.....	166
Landscape Designer I/II.....	94
Environmental Resource Specialist V.....	169
Environmental Resource Specialist IV.....	146
Environmental Resource Specialist III.....	110
Environmental Resource Specialist II.....	90
Environmental Resource Technician.....	114
Administrative.....	105
Engineering Intern.....	49

Updated March 29, 2022

***A RESOLUTION REQUESTING
PERMISSION FOR TEMPORARY LANE REDUCTION OF A STATE HIGHWAY***

WHEREAS, the VILLAGE OF ALGONQUIN permits a Founders’ Day Parade in the Village of Algonquin, and

WHEREAS, the Parade will require the temporary closure of the eastbound lanes of traffic on IL Route 62 in the Village of Algonquin, and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Illinois Department of Transportation (“Department”) to issue permits to local authorities to temporarily close portions of State Highways for public purposes;

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Algonquin, that permission to close the eastbound lanes of traffic on Illinois Route 62 from Eastgate Dr to Main Street with traffic on Illinois Route 62 reduced to one way in each direction using the westbound lanes of traffic from 10:00 a.m. to 2:00 p.m. on Saturday, July 22, 2023, be requested of the Department.

BE IT FURTHER RESOLVED, that if such permission is granted by the Department, the Village of Algonquin assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the State Highway. And it is further agreed that the efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted.

(Detour markings will conform to the requirements of the Manual of Uniform Traffic Control Devices.)

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this Resolution.

Dated this _____ day of _____ 2023.

(Seal)

Attest:

Approved:

Village Clerk

Village President



Village of Algonquin

The Gem of the Fox River Valley

June 29, 2023

Village President and Board of Trustees:

The List of Bills dated 7/5/23, payroll expenses, insurance premiums totaling \$1,400,036.41 are recommended for approval. For your information, this list of bills includes the following, which are not typical in the day-to-day operations of the Village.

Amdur Productions, Inc.	\$ 3,875.00	Production Fee for Art on the Fox
Atlas Bobcat, LLC	\$26,821.00	General Services UTV
Atlas Bobcat, LLC	\$26,821.00	UTV
Baxter & Woodman	\$39,875.72	CarMax/Huntington Detention/Arbor Hills
CDW Government	\$ 3,474.41	BeyondTrust Remote Support
Clarke Environmental Mosquito Mgmt, Inc.	\$10,270.00	GS-Mosquito Program 1 of 4
Clarke Environmental Mosquito Mgmt, Inc.	\$10,270.00	GS-Mosquito Program 2 of 4
Climate Service, Inc.	\$ 5,715.00	HVAC Mechanical Repairs GMC
Climate Service, Inc.	\$19,062.00	HVAC Repairs 6/1/23-5/31/24
Complete Cleaning Company, Inc.	\$ 5,222.00	Cleaning Service - Village-Wide
CoStar Realty Information, Inc.	\$ 8,586.00	Costar Service 6/1/23 - 5/31/24
ESRI	\$22,976.00	GIS Software Maintenance 7/1/23 - 6/30/24
Handle with Care	\$ 3,300.00	Car Washes - 20 Vehicles
HR Green, Inc.	\$ 9,559.46	Schuett & Souwanas Street Improvements
HR Green, Inc.	\$ 9,577.01	Dixie Creek Reach 3
HR Green, Inc.	\$11,971.91	Woods Creek Reach 6-7
Konematic, Inc.	\$ 5,611.54	Door Maintenance - Village-Wide
NIR Roof Care, Inc.	\$ 7,483.00	WTP #2 Roof Repairs
NIR Roof Care, Inc.	\$ 8,935.00	WTP #1 Roof Repairs
Pomp's Tire Service	\$ 5,975.68	Tires & Fee
RES Great Lakes, LLC	\$ 4,800.00	WWTP Naturalization Maintenance
Sikich LLP	\$ 5,000.00	FY 2023 Audit
Snowgirl Productions, LLC	\$ 3,500.00	7/6/23 Summer Concert
Trojan Technologies	\$14,477.57	UV Disinfection
Tyler Technologies	\$14,808.80	Tyler Disaster Recovery Aug 23-Aug 24
USPS	\$ 4,000.00	Refill Postage Meter
Zukowski, Rogers, Flood & McArdle	\$19,134.95	Various Legal Services

Please note:

The 6/30/23 payroll expenses totaled \$707,594.98.

July 2023 insurance premiums to IPBC totaled \$206,989.36.



Village of Algonquin

The Gem of the Fox River Valley

This List of Bills excludes payments that are processed automatically and recorded by journal entry. These payments include postage permit costs and bank/collection fees. Information on these expenses is available upon request.

Michael Kumbera
Deputy Village Manager/CFO

MK/lb

Village of Algonquin

List of Bills 7/5/2023

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
AIRGAS INC					
WELDING GAS LEASE 6/1/23-5/31/24	109.00	VEHCL MAINT-REVENUE & EXPENSES EQUIPMENT RENTAL	29900000-42270-	9995635212	29240048
Vendor Total: \$109.00					
ALLDATA LLC					
ALL DATA SUBSCRIPTION 6/13/23-6/12/24	1,500.00	VEHCL MAINT-REVENUE & EXPENSES PUBLICATIONS	29900000-42242-	INVCO2988500	29240052
Vendor Total: \$1,500.00					
AMERICAN SOLUTIONS FOR BUSINESS					
T WALKER BUSINESS CARDS	24.61	GS ADMIN - EXPENSE GEN GOV PRINTING & ADVERTISING	01100100-42243-	INV06774085	10240123
KUMBERA BUSINESS CARD ORDER	25.00	GS ADMIN - EXPENSE GEN GOV PRINTING & ADVERTISING	01100100-42243-	INV06774085	10240059
BUSINESS CARDS - LICHTENBERGER	25.00	GS ADMIN - EXPENSE GEN GOV PRINTING & ADVERTISING	01100100-42243-	INV06774085	10240046
BUSINESS CARDS - BADRAN	25.00	PWA - EXPENSE PUB WORKS PRINTING & ADVERTISING	01400300-42243-	INV06774085	40240003
BUSINESS CARDS - PUBLIC WORKS	50.00	BLDG MAINT- REVENUE & EXPENSES PRINTING & ADVERTISING	28900000-42243-	INV06774085	40240006
BUSINESS CARDS - PUBLIC WORKS	125.00	GENERAL SERVICES PW - EXPENSE PRINTING & ADVERTISING	01500300-42243-	INV06774085	40240006
BUSINESS CARDS - PUBLIC WORKS	100.00	PWA - EXPENSE PUB WORKS PRINTING & ADVERTISING	01400300-42243-	INV06774085	40240006
BUSINESS CARDS - PUBLIC WORKS	50.00	SEWER OPER - EXPENSE W&S BUSI PRINTING & ADVERTISING	07800400-42243-	INV06774085	40240006
BUSINESS CARDS - PUBLIC WORKS	50.00	VEHCL MAINT-REVENUE & EXPENSES PRINTING & ADVERTISING	29900000-42243-	INV06774085	40240006

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
WATER OPER - EXPENSE W&S BUSI					
BUSINESS CARDS - PUBLIC WORKS	75.00	PRINTING & ADVERTISING	07700400-42243-	INV06774085	40240006
POLICE - EXPENSE PUB SAFETY					
BUSINESS CARDS - POLICE DEPARTMENT	100.00	UNIFORMS & SAFETY ITEMS	01200200-47760-	INV06774085	20240020
Vendor Total: \$649.61					
AMY AMDUR PRODUCTIONS INC					
CDD - EXPENSE GEN GOV					
PRODUCTION FEE FOR ART ON THE FOOTAGE	3,875.00	PUBLIC ART	01300100-43362-	6824	30240009
Vendor Total: \$3,875.00					
ANDREW DYKSTRA					
POLICE - EXPENSE PUB SAFETY					
UNIFORM - POUCH	11.88	UNIFORMS & SAFETY ITEMS	01200200-47760-	6/12/23 PURCHASE	20240018
Vendor Total: \$11.88					
AQUA BACKFLOW INC					
WATER OPER - EXPENSE W&S BUSI					
CROSS CONNECTION CONTROL-MAY	1,492.50	PROFESSIONAL SERVICES	07700400-42234-	2023-0145	70240003
Vendor Total: \$1,492.50					
ARROW ROAD CONSTRUCTION					
MFT - EXPENSE PUBLIC WORKS					
23-00000-00-GM ASPHALT	191.26	MATERIALS	03900300-43309-	36066	40240032
Vendor Total: \$191.26					
ATLAS BOBCAT LLC					
VEHICLE MAINT. BALANCE SHEET					
COUPLER	141.98	INVENTORY	29-14220-	BQ4183	29240047
GENERAL SERVICES PW - EXPENSE					
GENERAL SERVICES UTV	26,821.00	VEHICLES & EQUIP (NON-CAPITAL)	01500300-43335-	Q45421	50240027
SEWER OPER - EXPENSE W&S BUSI					
UTV	26,821.00	VEHICLES & EQUIP (NON-CAPITAL)	07800400-43335-	Q45422	70240078
Vendor Total: \$53,783.98					
B & B PRODUCTIONS INC					
RECREATION - EXPENSE GEN GOV					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
7/6/2023 CONCERT STAGE	1,400.00	RECREATION PROGRAMS	01101100-47701-	7/6/23 CONCERT	10240052
7/13/2023 CONCERT STAGE	1,400.00	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	7/13/23 CONCERT	10240052
Vendor Total: \$2,800.00					
BARBARA WEIGAND					
7/13/2023 SUMMER CONCERT	1,200.00	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	7/13/23 CONCERT	10240125
Vendor Total: \$1,200.00					
BAXTER & WOODMAN NATURAL RESOURCES, L					
CAR MAX/HUNTINGTON DET/ARBOR HILL	39,875.72	NAT & DRAINAGE - EXPENSE PW MAINT - WETLAND MITIGATION	26900300-44408-N2431	0247213	40240044
Vendor Total: \$39,875.72					
BEAR AUTO GROUP					
FILTER ASSEMBLY	6.80	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	40077	29240029
COVER	27.91	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	39956	29240029
HORN ASSEMBLY	37.29	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	40080	29240029
THROTTLE/GASKET	95.72	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	40058	29240029
SENSOR ASSEMBLY	117.13	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	39943	29240029
Vendor Total: \$284.85					
BEC ENTERPRISES LLC					
HOSE REEL	921.86	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	INV20314	29240011
HOSE REEL	1,426.64	INVENTORY	29-14220-	INV20314	29240011
Vendor Total: \$2,348.50					
BOTTS WELDING					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
TUBING/HOTROLL STEEL	104.22	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	693987	29240035
Vendor Total: \$104.22					
BRISTOL HOSE & FITTING					
HOSE REEL	885.38	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	3516794	28240041
HOSE ASSEMBLY	151.95	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	3518083	29240024
HOSE ASSEMBLY	171.14	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	3517932	29240024
Vendor Total: \$1,208.47					
CDW LLC					
WTP 3 REPL INK CARTRIDGE	40.84	WATER OPER - EXPENSE W&S BUSI OFFICE SUPPLIES	07700400-43308-	KB80580	10240114
BEYONDTRUST REMOTE SUPPORT	2,779.51	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	KH15700	10240115
BEYONDTRUST REMOTE SUPPORT	347.45	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	KH15700	10240115
BEYONDTRUST REMOTE SUPPORT	347.45	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	KH15700	10240115
Vendor Total: \$3,515.25					
CHICAGO PARTS & SOUND LLC					
BATTERY CORE REFUNDS	-164.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1CR0063180	29240026
BATTERY CORE REFUND	-11.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1CR0063353	29240026
BATTERIES	293.50	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1-0363870	29240026
VEHICLE MAINT. BALANCE SHEET					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
BATTERIES	1,096.20	INVENTORY	29-14220-	1-0362855	29240026
Vendor Total: \$1,214.70					
CHRISTOPHER B BURKE ENG LTD					
MISCELLANEOUS PROJECTS	142.50	PARK IMPR - EXPENSE PUB WORKS ENGINEERING/DESIGN SERVICE:	06900300-42232-P2212	183905	40240040
MISCELLANEOUS PROJECTS	142.50	ENGINEERING/DESIGN SERVICE:	06900300-42232-P2222	183905	40240040
EASTGATE ROAD IMPROVEMENTS	442.50	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE:	04900300-42232-S2321	183909	40240043
PRESIDENTIAL PARK SURVEY	1,051.25	PARK IMPR - EXPENSE PUB WORKS ENGINEERING/DESIGN SERVICE:	06900300-42232-P2311	183906	40240041
BUNKER HILL DRIVE IMPROVEMENTS	1,240.00	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE:	04900300-42232-S2213	183891	40240036
DOWNTOWN STREETScape WASHINGT	4,355.00	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE:	04900300-42232-S2022	183902	40240038
STORMWATER MASTER PLAN	5,430.00	NAT & DRAINAGE - EXPENSE PW ENGINEERING/DESIGN SERVICE:	26900300-42232-	183890	40240035
BUNKER HILL DRIVE IMPROVEMENTS	8,078.79	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE:	04900300-42232-S2212	183907	40240042
IN HOUSE ENGINEERING	490.94	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE:	04900300-42232-	183901	40240037
IN HOUSE ENGINEERING	14,580.00	W & S IMPR. - EXPENSE W&S BUSI ENGINEERING/DESIGN SERVICE:	12900400-42232-	183901	40240037
HIGH HILL STREET IMPROVEMENTS	23,385.50	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE:	04900300-42232-S1923	183903	40240039
Vendor Total: \$59,338.98					
CINTAS CORPORATION					
REFILL 1ST AID CABINET	117.82	GS ADMIN - EXPENSE GEN GOV OFFICE SUPPLIES	01100100-43308-	8406290672	10240010

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CDD - EXPENSE GEN GOV					
REFILL FIRST AID CABINET	144.92	OFFICE SUPPLIES	01300100-43308-	8406290673	30240003
Vendor Total: \$262.74					
CLARK BAIRD SMITH LLP					
GS ADMIN - EXPENSE GEN GOV					
PPM LEGAL REVIEW - MAY 2023	2,007.50	LEGAL SERVICES	01100100-42230-	16939	10240135
Vendor Total: \$2,007.50					
CLARKE ENVIRONMENTAL MOSQUITO MGMT IN					
GENERAL SERVICES PW - EXPENSE					
GS-MOSQUITO PROGRAM 1 of 4	10,270.00	PROFESSIONAL SERVICES	01500300-42234-	001029197	50240001
GENERAL SERVICES PW - EXPENSE					
GS-MOSQUITO PROGRAM 2 of 4	10,270.00	PROFESSIONAL SERVICES	01500300-42234-	001029299	50240001
Vendor Total: \$20,540.00					
CLIMATE SERVICE INC					
BUILDING MAINT. BALANCE SHEET					
HVAC MECHANICAL REPAIRS GMC	5,715.00	OUTSOURCED INVENTORY	28-14240-	60132-1	28240008
BUILDING MAINT. BALANCE SHEET					
HVAC REPAIRS 6/1/23-5/31/24	19,062.00	OUTSOURCED INVENTORY	28-14240-	63947	28240008
Vendor Total: \$24,777.00					
COMCAST CABLE COMMUNICATION					
POLICE - EXPENSE PUB SAFETY					
7/1/23-7/31/23 POLICE DEPARTMENT	3.49	EQUIPMENT RENTAL	01200200-42270-	8771 10 002 0011217	10240023
SEWER OPER - EXPENSE W&S BUSI					
7/1/23-7/31/23 POLICE DEPARTMENT	0.71	EQUIPMENT RENTAL	07800400-42270-	8771 10 002 0011217	10240023
GS ADMIN - EXPENSE GEN GOV					
6/22-23-7/21/23 HVH	164.90	TELEPHONE	01100100-42210-	8771 10 002 0416275	10240019
SWIMMING POOL -EXPENSE GEN GOV					
6/14/23-7/13/23 POOL	164.90	TELEPHONE	05900100-42210-	8771 10 002 0452635	10240025
WATER OPER - EXPENSE W&S BUSI					
6/11/23-7/10/23 WTP #1	164.90	TELEPHONE	07700400-42210-	8771 10 002 0436950	10240020

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
6/12/23-7/11/23 WTP #3	164.90	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	8771 10 002 0443121	10240024
Vendor Total: \$663.80					
COMMONWEALTH EDISON					
5/11/23-6/12/23 WILBRANDT REAR TOWE	26.62	POLICE - EXPENSE PUB SAFETY ELECTRIC	01200200-42212-	0249109037	10240002
5/11/23-6/12/23 221 S MAIN	305.62	CDD - EXPENSE GEN GOV ELECTRIC	01300100-42212-	3642344011	10240001
5/11/23-6/12/23 BRITTANY HILLS LS	36.07	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	4483077090	70240009
5/11/23-6/12/23 N RIVER ROAD LS	79.34	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	3153024057	70240009
5/11/23-6/12/23 LOWE DRIVE LS	82.38	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	3027111096	70240009
5/11/23-6/12/23 LA FOX RIVER LS	317.81	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	0041133224	70240009
5/11/23-6/12/23 101 N HARRISON	26.80	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	1123125254	50240002
5/11/23-6/12/23 MCCD TRAILHEAD	65.49	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	2073075100	50240002
5/11/23-6/12/23 RT 31 AND RT 62	181.64	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	3886048007	50240002
5/11/23-6/12/23 CHARGING STATIONS	295.71	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	3139139140	50240002
5/11/23-6/12/23 HUNTINGTON PRESSURE	44.10	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0282127066	70240008
5/11/23-6/12/23 SPRING HILL/COUNTY LIN	54.96	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	2079003028	70240008

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
5/11/23-6/12/23 HILLSIDE BOOSTER	56.09	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	5743093053	70240008
5/11/23-6/12/23 COPPER OAKS TOWER	65.20	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	4777074007	70240008
5/11/23-6/12/23 HANSON TOWER	65.80	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	1697161042	70240008
5/11/23-6/12/23 JACOBS TOWER	76.13	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	2355094078	70240008
5/12/23-6/13/23 WELL #901/SANDBLOOM I	646.85	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0112085088	70240008
5/11/23-6/12/23 HUNTINGTON BOOSTER	1,409.16	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0101073045	70240008
5/11/23-6/12/23 METERED STREET LIGHT	1,106.22	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	4473011035	50240003
Vendor Total: \$4,941.99					
COMPLETE CLEANING CO INC					
CLEANING SERVICE - HVH	570.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	C24608	28240022
CLEANING SERVICE - WWTF	740.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	C24605	28240022
CLEANING SERVICE - PW	1,338.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	C24606	28240022
CLEANING SERVICE - GMC	2,574.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	C24607	28240022
Vendor Total: \$5,222.00					
COSTAR REALTY INFORMATION INC					
COSTAR SERVICE 06/01/23 - 05/31/24	8,586.00	CDD - EXPENSE GEN GOV ECONOMIC DEVELOPMENT	01300100-47710-	120357969	30240012
Vendor Total: \$8,586.00					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CREATIVE PROMOTIONAL APPAREL INC					
EMBROIDERY - HINTZSCHE	90.00	CDD - EXPENSE GEN GOV UNIFORMS & SAFETY ITEMS	01300100-47760-	8629	30240013
Vendor Total: \$90.00					
CRYSTAL VALLEY BATTERIES INC					
BATTERIES	93.60	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	1903701052848	28240006
Vendor Total: \$93.60					
DLS INTERNET SERVICES					
7/25/23-8/25/23 AT&T BROADBAND	8.00	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1630721	10240037
7/25/23-8/25/23 AT&T BROADBAND	1.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	1630721	10240037
7/25/23-8/25/23 AT&T BROADBAND	1.00	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	1630721	10240037
7/25/23-8/25/23 AT&T BROADBAND	8.00	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1630733	10240037
7/25/23-8/25/23 AT&T BROADBAND	1.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	1630733	10240037
7/25/23-8/25/23 AT&T BROADBAND	1.00	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	1630733	10240037
7/25/23-8/25/23 AT&T BROADBAND	8.00	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1630736	10240037
7/25/23-8/25/23 AT&T BROADBAND	1.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	1630736	10240037
7/25/23-8/25/23 AT&T BROADBAND	1.00	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	1630736	10240037
7/25/23-8/25/23 AT&T BROADBAND	40.00	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1630734	10240037

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
7/25/23-8/25/23 AT&T BROADBAND	5.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	1630734	10240037
7/25/23-8/25/23 AT&T BROADBAND	5.00	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	1630734	10240037
7/25/23-8/25/23 AT&T BROADBAND	120.30	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	1630732	10240037
7/25/23-8/25/23 AT&T BROADBAND	15.04	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	1630732	10240037
7/25/23-8/25/23 AT&T BROADBAND	15.04	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	1630732	10240037
7/25/23-8/25/23 AT&T BROADBAND	120.30	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	1630735	10240037
7/25/23-8/25/23 AT&T BROADBAND	15.04	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	1630735	10240037
7/25/23-8/25/23 AT&T BROADBAND	15.04	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	1630735	10240037
	Vendor Total: \$380.76				
DONNA M GIOVE					
SUMMER BABYSITTERS BOOTCAMP	300.00	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	JUNE 2023	10240092
	Vendor Total: \$300.00				
EDS RENTAL & SALES INC					
PROPANE	18.56	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	393499-3	28240038
PROPANE	55.68	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	391797-3	28240038
	Vendor Total: \$74.24				
EJ EQUIPMENT INC					
VEHICLE MAINT. BALANCE SHEET					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CLAMPS	82.42	INVENTORY	29-14220-	P09648	29240049
COUPLERS/HOSES	110.09	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P42164	29240049
VALVE ASSEMBLY	426.54	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P42208	29240049
Vendor Total: \$619.05					
ENVIRONMENTAL EXPRESS					
LAB SUPPLIES	31.49	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	1000744670	70240089
LAB SUPPLIES	355.42	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	1000744480	70240088
Vendor Total: \$386.91					
ENVIRONMENTAL RESOURCE ASSOCIATES					
LAB SUPPLIES - DMRQA	1,069.87	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	045083	70240086
Vendor Total: \$1,069.87					
ESRI					
GIS SOFTWARE MAINT 7/1/23-6/30/24	484.00	CDD - EXPENSE GEN GOV IT EQUIPMENT & SUPPLIES	01300100-43333-	94501736	10240095
GIS SOFTWARE MAINT 7/1/23-6/30/24	20,348.00	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	94501736	10240095
GIS SOFTWARE MAINT 7/1/23-6/30/24	484.00	POLICE - EXPENSE PUB SAFETY IT EQUIPMENT & SUPPLIES	01200200-43333-	94501736	10240095
GIS SOFTWARE MAINT 7/1/23-6/30/24	484.00	PWA - EXPENSE PUB WORKS IT EQUIPMENT & SUPPLIES	01400300-43333-	94501736	10240095
GIS SOFTWARE MAINT 7/1/23-6/30/24	638.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	94501736	10240095
GIS SOFTWARE MAINT 7/1/23-6/30/24	538.00	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	94501736	10240095

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$22,976.00					
FISHER AUTO PARTS INC					
RETURNED BELT & A/C COMPRESSOR	-76.69	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-651577	29240022
RETURNED ALTERNATOR	-60.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-649574	29240022
RETURNED WASHER SOLVENT	-6.97	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-651870	29240022
OIL FILTER	8.29	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-652426	29240022
WHEEL BEARING & HUB ASSEMBLY	230.35	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-652355	29240022
MINI BULBS	5.61	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650719	29240022
OIL FILTER	5.87	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650108	29240022
SILICONE GASKET	10.47	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-651574	29240022
VAPOR CANISTER PURGE VALVE	34.84	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650729	29240022
VAPOR CANISTER VENT SOLENOID	45.81	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650722	29240022
FILTER	59.41	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650127	29240022
FILTER	59.41	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-651152	29240022
WINTER WIPER BLADES	95.56	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-652291	29240022

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
WASHER SOLVENT/DE-ICER	123.72	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-651867	29240022
WHEEL BEARING & HUB ASSEMBLY	176.68	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-651568	29240022
DRIVE BELTS/TENSIONER ASSEMBLY	212.74	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650495	29240022
A/C COMPRESSOR	391.29	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-650356	29240022
Vendor Total: \$1,316.39					
GERALD A CAVANAUGH					
EXTERMINATOR - MAY 2023	198.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	5805	28240003
Vendor Total: \$198.00					
GOLD MEDAL CHICAGO INC					
FOOD PURCHASES - POOL	431.81	SWIMMING POOL -EXPENSE GEN GOV CONCESSIONS	05900100-47800-	403649	10240049
FOOD PURCHASES - POOL	665.38	SWIMMING POOL -EXPENSE GEN GOV CONCESSIONS	05900100-47800-	403256	10240049
Vendor Total: \$1,097.19					
GOVTEMPSUSA LLC					
5/29/23-6/11/23 BLANCHARD	2,142.00	CDD - EXPENSE GEN GOV PROFESSIONAL SERVICES	01300100-42234-	4199000	30240010
Vendor Total: \$2,142.00					
GRAINGER					
V-BELT	17.86	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9725850771	29240050
FIRST AID SUPPLIES	18.66	GENERAL SERVICES PW - EXPENSE UNIFORMS & SAFETY ITEMS	01500300-47760-	9739110436	28240043
RETURNED FAUCETS	-795.18	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9747644749	28240021

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
FUSES	20.25	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9746852236	28240021
VACUUM BREAKER REPAIR KIT	33.72	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9745166398	28240021
FUSES	68.04	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9748383818	28240021
DEGREASER	184.56	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9739110444	28240021
FLUSH VALVES	302.68	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9747808047	28240021
FAUCETS	599.42	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9747078815	28240021
FAUCETS	795.18	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9745166380	28240021
Vendor Total: \$1,245.19					
H R GREEN INC					
SCHUETT & SOUWANAS STREET IMPRO	9,559.46	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE	04900300-42232-S1853	3-164109	40240045
DIXIE CREEK REACH 3	9,577.01	NAT & DRAINAGE - EXPENSE PW ENGINEERING/DESIGN SERVICE	26900300-42232-N2203	3-164110	40240046
WOODS CREEK REACH 6-7	11,971.91	NAT & DRAINAGE - EXPENSE PW ENGINEERING/DESIGN SERVICE	26900300-42232-N2301	163726	40240034
Vendor Total: \$31,108.38					
HALOGEN SUPPLY CO					
POOL SUPPLIES	154.20	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	00599000	28240009
Vendor Total: \$154.20					
HANDLE WITH CARE CAR WASH					
		VEHICLE MAINT. BALANCE SHEET			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CAR WASH SQUAD 3 AND TAURAS	330.00	OUTSOURCED INVENTORY	29-14240-	872307	29240057
CAR WASH UNIT 201	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711752	29240055
CAR WASH UNIT 204	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711753	29240055
CAR WASH SQUAD 6	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711894	29240051
CAR WASH SQUAD 10	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711895	29240051
CAR WASH SQUAD 17	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711899	29240051
CAR WASH SQUAD 19	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711900	29240051
CAR WASH SQUAD 4	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711889	29240046
CAR WASH SQUAD 5	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711884	29240046
CAR WASH SQUAD 8	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711893	29240046
CAR WASH SQUAD 9	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711887	29240046
CAR WASH SQUAD 11	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711886	29240046
CAR WASH SQUAD 12	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711881	29240046
CAR WASH SQUAD 13	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711888	29240046

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CAR WASH SQUAD 14	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711883	29240046
CAR WASH SQUAD 15	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711892	29240046
CAR WASH SQUAD 16	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711890	29240046
CAR WASH SQUAD 18	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711882	29240046
CAR WASH SQUAD 203	165.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	711885	29240046
Vendor Total: \$3,300.00					
HD SUPPLY INC					
LAB SUPPLIES	67.60	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	INV00020438	70240076
LAB SUPPLIES	293.30	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	INV00020864	70240075
Vendor Total: \$360.90					
HKS SYSTEMS INC					
KEYS	125.00	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	13529	28240037
REPLACE LEVER ON DOOR - GSA	510.00	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	12905	28240044
Vendor Total: \$635.00					
HOLCIM - MAMR INC					
STONE FOR DIGS	572.89	WATER OPER - EXPENSE W&S BUSI MATERIALS	07700400-43309-	718075045	70240091
Vendor Total: \$572.89					
HOUSEAL LAVIGNE ASSOCIATES LLC					
COMPREHENSIVE PLAN - APRIL	1,672.50	CDD - EXPENSE GEN GOV PROFESSIONAL SERVICES	01300100-42234-	6273	30240011

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$1,672.50					
ILLINOIS OFFICE - STATE FIRE MARSHAL					
POOL HEATER STATE INSPECTION	100.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	9679424	28240040
Vendor Total: \$100.00					
ILLINOIS STATE POLICE					
LIQUOR FINGERPRINTING	141.25	GEN FUND REVENUE - GEN GOV LICENSES	01000100-32085-	20230403578	20240021
Vendor Total: \$141.25					
INDUSTRIAL SCIENTIFIC CORPORATION					
GAS MONITORING 5/22/23-6/21/23	196.42	SEWER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07800400-42234-	2646366	70240002
GAS MONITORING 5/22/23-6/21/23	196.42	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	2646366	70240002
Vendor Total: \$392.84					
INTERGOVERNMENTAL PERSONNEL BENEFIT C					
JULY 2023 PAYMENT	2.96	BLDG MAINT- REVENUE & EXPENSES INSURANCE	28900000-41106-	JULY 2023	
JULY 2023 PAYMENT	7.62	CDD - EXPENSE GEN GOV INSURANCE	01300100-41106-	JULY 2023	
JULY 2023 PAYMENT	192,280.64	GEN FUND BALANCE SHEET AP - PR HEALTH INS - CLEARING	01-22141-	JULY 2023	
JULY 2023 PAYMENT	10,766.65	AP - PR DENTAL INS - CLEARING	01-22142-	JULY 2023	
JULY 2023 PAYMENT	3,841.32	AP - PR LIFE INS - CLEARING	01-22143-	JULY 2023	
JULY 2023 PAYMENT	15.24	GENERAL SERVICES PW - EXPENSE INSURANCE	01500300-41106-	JULY 2023	
JULY 2023 PAYMENT	7.12	GS ADMIN - EXPENSE GEN GOV INSURANCE	01100100-41106-	JULY 2023	
POLICE - EXPENSE PUB SAFETY					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
JULY 2023 PAYMENT	43.18	INSURANCE	01200200-41106-	JULY 2023	
JULY 2023 PAYMENT	2.62	PWA - EXPENSE PUB WORKS INSURANCE	01400300-41106-	JULY 2023	
JULY 2023 PAYMENT	0.85	RECREATION - EXPENSE GEN GOV INSURANCE	01101100-41106-	JULY 2023	
JULY 2023 PAYMENT	9.10	SEWER OPER - EXPENSE W&S BUSI INSURANCE	07800400-41106-	JULY 2023	
JULY 2023 PAYMENT	2.96	VEHCL MAINT-REVENUE & EXPENSES INSURANCE	29900000-41106-	JULY 2023	
JULY 2023 PAYMENT	9.10	WATER OPER - EXPENSE W&S BUSI INSURANCE	07700400-41106-	JULY 2023	
Vendor Total: \$206,989.36					
IT SUPPLIES INC					
SIGN PLOTTER BLADES	232.00	GENERAL SERVICES PW - EXPENSE SIGN PROGRAM	01500300-43366-	ITS000000615485	50240028
Vendor Total: \$232.00					
JASON SHALLCROSS					
LAS VEGAS CONFERENCE	312.34	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	VEGAS CONFERENCE	10240132
Vendor Total: \$312.34					
JC LIGHT LLC					
WTP #3 WELL LINES	34.31	WATER OPER - EXPENSE W&S BUSI MAINT - WELLS	07700400-44418-	50130551	70240070
WTP #2 PAINT	72.23	WATER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07700400-44412-	50130808	70240077
WTP #3 WELL LINES	159.75	WATER OPER - EXPENSE W&S BUSI MAINT - WELLS	07700400-44418-	50130414	70240072
WELL LINES/HYDRANTS	470.25	WATER OPER - EXPENSE W&S BUSI MAINT - WELLS	07700400-44418-	50130796	70240073

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$736.54					
KONEMATIC INC					
DOOR MAINTENANCE - HVH	322.36	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	926265	28240010
DOOR MAINTENANCE - PD	543.63	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	926263	28240010
DOOR MAINTENANCE - WWTF	1,146.39	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	926266	28240010
DOOR MAINTENANCE - PW	1,469.70	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	926067	28240010
DOOR MAINTENANCE - PW	2,129.46	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	926264	28240010
Vendor Total: \$5,611.54					
LAWRENCE MONAGHAN					
UNIFORM EMBROIDERING - PW	66.00	GENERAL SERVICES PW - EXPENSE UNIFORMS & SAFETY ITEMS	01500300-47760-	IN1918	50240026
Vendor Total: \$66.00					
LAWSON PRODUCTS INC					
PAINT	267.82	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9310688224	29240015
HEX CAP SCREWS	345.25	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9310659117	29240015
DRILL BITS/WASHERS/SCREWS	709.33	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9310698552	29240015
PAINT/DRILL BITS/CLAMPS/COUPLERS	793.72	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9310661737	29240015
Vendor Total: \$2,116.12					
LEACH ENTERPRISES INC					
DISC PAD SET	92.82	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1008511	29240016

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$92.82					
LUCKY GASOLINE INC					
CAR WASHES 5/17/23-6/9/23	48.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	5/17/23 - 6/9/23	29240009
Vendor Total: \$48.00					
MACQUEEN EMERGENCY GROUP					
SWITCH LABELS	123.17	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P22727	29240030
SWITCH LABELS/SWITCH ASSEMBLY	665.49	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P22654	29240030
Vendor Total: \$788.66					
MANSFIELD OIL COMPANY					
FUEL	1,546.18	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	24346227	29240018
FUEL	2,076.52	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	24319545	29240018
FUEL	3,779.55	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	24369975	29240018
FUEL	3,961.65	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	24319618	29240018
FUEL	4,246.73	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	24346226	29240018
FUEL	5,325.81	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	24369902	29240018
Vendor Total: \$20,936.44					
MARTELLE WATER TREATMENT					
CHEMICALS	10,492.56	WATER OPER - EXPENSE W&S BUSI CHEMICALS	07700400-43342-	25239	70240006
Vendor Total: \$10,492.56					
MENARDS CARPENTERSVILLE					
SEWER OPER - EXPENSE W&S BUSI					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PVC PIPING	7.28	SMALL TOOLS & SUPPLIES	07800400-43320-	07544	70240082
PIPE FITTINGS	8.84	WATER OPER - EXPENSE W&S BUSI SMALL TOOLS & SUPPLIES	07700400-43320-	07764	70240085
PRESSURE WASHER HOSE FOR CLEANI	66.99	WATER OPER - EXPENSE W&S BUSI MAINT - STORAGE FACILITY	07700400-44411-	07727	70240084
ADAPTER	8.56	SEWER OPER - EXPENSE W&S BUSI SMALL TOOLS & SUPPLIES	07800400-43320-	07586	70240083
ADAPTER	15.98	SEWER OPER - EXPENSE W&S BUSI SMALL TOOLS & SUPPLIES	07800400-43320-	07578	70240083
Vendor Total: \$107.65					
MENARDS CRYSTAL LAKE					
P&F PAINTING HARDWARE	204.95	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	92126	50240029
Vendor Total: \$204.95					
METRO STRATEGIES GROUP LLC					
DIXIE CREEK REACH 3	540.50	NAT & DRAINAGE - EXPENSE PW ENGINEERING/DESIGN SERVICE	26900300-42232-N2203	ALDC-04	40240030
Vendor Total: \$540.50					
MIDLAND SCIENTIFIC INC					
LAB SUPPLIES	111.13	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	6657677	70240074
Vendor Total: \$111.13					
MIDLAND STANDARD ENGINEERING & TESTING					
HIGH HILL STREET IMPROVEMENTS	2,018.30	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE	04900300-42232-S1923	270325	40240033
Vendor Total: \$2,018.30					
MOTOROLA SOLUTIONS INC					
STARCOM RADIO AIRTIME - JUNE	1,988.00	POLICE - EXPENSE PUB SAFETY RADIO COMMUNICATIONS	01200200-42215-	7517520230501	20240002
Vendor Total: \$1,988.00					
NAPA AUTO SUPPLY ALGONQUIN					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
MINI BULBS	8.38	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	199631	29240019
CAR AIR FRESHENERS	13.98	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	200276	29240019
BULB	13.99	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	199066	29240019
BRACKET	45.96	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	200799	29240019
SERPENTINE BELT	57.99	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	199423	29240019
TOOL BOX	80.94	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	201318	29240019
BRAKE CLEANER	304.21	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	201293	29240019
Vendor Total: \$525.45					
NIR ROOF CARE INC					
WTP #2 ROOF REPAIRS	7,483.00	WATER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07700400-44412-	161493	70240079
WTP #1 ROOF REPAIRS	8,935.00	WATER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07700400-44412-	161492	70240080
Vendor Total: \$16,418.00					
NORTHWEST TRUCKS INC					
OIL FILTER	41.14	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	X101120221	29240025
HUB SERVICE KIT/DISC PAD KIT	857.65	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	X101119799	29240025
Vendor Total: \$898.79					
ONE TIME PAY					
GEN FUND REVENUE - GEN GOV					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
APPLICATION FEE REFUND	600.00	PLANNING / ZONING	01000100-32070-	APPLICATION FEE	
K CAMPBELL/CANCELLED CLASS	175.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	TRACK & FIELD CREDIT	
V KATZENSTEIN/VILLAGE CREDIT	160.00	SWIMMING POOL REVENUE-GEN GOV SWIMMING LESSONS	05000100-34520-	SWIM LESSONS CREDIT	
L MEJIA/COURTESY CREDIT	130.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	BABYSITTING BOOTCAMP	
C METZLER J METZLER/CANCELLED CLA	330.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	TRACK & FIELD CREDIT	
HYD METER REFUND/LONGMEADOW & F	1,212.62	WATER & SEWER BALANCE SHEET DEPOSITS - HYDRANT METER	07-24105-	HYD METER REFUND	
HYD METER REFUND/771 S RANDALL	1,340.87	WATER & SEWER BALANCE SHEET DEPOSITS - HYDRANT METER	07-24105-	HYD METER REFUND	
HYD METER REFUND/SCOTT & SOUWAN	1,103.66	WATER & SEWER BALANCE SHEET DEPOSITS - HYDRANT METER	07-24105-	HYD METER REFUND	
HYD METER REFUND/742 S RANDALL	1,390.00	WATER & SEWER BALANCE SHEET DEPOSITS - HYDRANT METER	07-24105-	HYD METER REFUND	
Vendor Total: \$6,442.15					
PAHCS II					
RANDOM DRUG TESTING	1,015.00	GEN NONDEPT - EXPENSE GEN GOV PROFESSIONAL SERVICES	01900100-42234-	540886	10240128
Vendor Total: \$1,015.00					
PEERLESS NETWORK INC					
06/15/2023 STATEMENT	82.90	BLDG MAINT- REVENUE & EXPENSES TELEPHONE	28900000-42210-	26667	10240133
06/15/2023 STATEMENT	376.75	RADIO COMMUNICATIONS	28900000-42215-	26667	10240133
06/15/2023 STATEMENT	161.54	CDD - EXPENSE GEN GOV TELEPHONE	01300100-42210-	26667	10240133

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		GENERAL SERVICES PW - EXPENSE			
06/15/2023 STATEMENT	257.19	TELEPHONE	01500300-42210-	26667	10240133
06/15/2023 STATEMENT	376.75	RADIO COMMUNICATIONS	01500300-42215-	26667	10240133
		GS ADMIN - EXPENSE GEN GOV			
06/15/2023 STATEMENT	286.21	TELEPHONE	01100100-42210-	26667	10240133
		POLICE - EXPENSE PUB SAFETY			
06/15/2023 STATEMENT	446.33	TELEPHONE	01200200-42210-	26667	10240133
06/15/2023 STATEMENT	383.36	RADIO COMMUNICATIONS	01200200-42215-	26667	10240133
		PWA - EXPENSE PUB WORKS			
06/15/2023 STATEMENT	95.46	TELEPHONE	01400300-42210-	26667	10240133
06/15/2023 STATEMENT	376.75	RADIO COMMUNICATIONS	01400300-42215-	26667	10240133
		SEWER OPER - EXPENSE W&S BUSI			
06/15/2023 STATEMENT	92.00	TELEPHONE	07800400-42210-	26667	10240133
06/15/2023 STATEMENT	376.75	RADIO COMMUNICATIONS	07800400-42215-	26667	10240133
		SWIMMING POOL -EXPENSE GEN GOV			
06/15/2023 STATEMENT	16.60	TELEPHONE	05900100-42210-	26667	10240133
		VEHCL MAINT-REVENUE & EXPENSES			
06/15/2023 STATEMENT	87.08	TELEPHONE	29900000-42210-	26667	10240133
06/15/2023 STATEMENT	376.75	RADIO COMMUNICATIONS	29900000-42215-	26667	10240133
		WATER OPER - EXPENSE W&S BUSI			
06/15/2023 STATEMENT	133.85	TELEPHONE	07700400-42210-	26667	10240133
06/15/2023 STATEMENT	376.75	RADIO COMMUNICATIONS	07700400-42215-	26667	10240133
Vendor Total: \$4,303.02					
PENTEGRA SYSTEMS LLC					
		GEN NONDEPT - EXPENSE GEN GOV			
PD INTERCOM REPAIR	522.50	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	66396	10240129

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$522.50					
POMPS TIRE SERVICE INC					
SCRAP DISPOSAL FEE	53.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	640108237	29240023
TIRES	582.84	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	640108294	29240023
TIRES	1,412.92	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	640108410	29240023
TIRES	1,723.64	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	640108399	29240023
TIRES	2,203.28	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	640108230	29240023
Vendor Total: \$5,975.68					
PRO SAFETY INC					
SAFETY VESTS/RAINSUITS/GLASSES	373.65	GENERAL SERVICES PW - EXPENSE UNIFORMS & SAFETY ITEMS	01500300-47760-	2/895680	28240042
SAFETY VESTS/RAINSUITS/GLASSES	186.83	SEWER OPER - EXPENSE W&S BUSI UNIFORMS & SAFETY ITEMS	07800400-47760-	2/895680	28240042
SAFETY VESTS/RAINSUITS/GLASSES	186.82	WATER OPER - EXPENSE W&S BUSI UNIFORMS & SAFETY ITEMS	07700400-47760-	2/895680	28240042
Vendor Total: \$747.30					
RALPH HELM INC					
PART	18.99	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	379940	29240040
AIR FILTER/SPARK PLUGS	76.86	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	379585	29240040
Vendor Total: \$95.85					
RES GREAT LAKES LLC					
HOLDER/WOODS CREEK TRAIL DETENTI	1,000.00	NAT & DRAINAGE - EXPENSE PW INFRASTRUCTURE MAINT IMPRC	26900300-43370-	IN37490	40240029

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
NAT & DRAINAGE - EXPENSE PW					
HOLDER/WOODS CREEK TRAIL DETENTI	1,060.00	INFRASTRUCTURE MAINT IMPRC	26900300-43370-	IN37492	40240028
W & S IMPR. - EXPENSE W&S BUSI					
WWTP NATURALIZATION MAINT	4,800.00	INFRASTRUCTURE MAINT IMPRC	12900400-43370-	IN37499	40240027
Vendor Total: \$6,860.00					
ROLAND MACHINERY EXCHANGE					
VEHICLE MAINT. BALANCE SHEET					
CUTTER	262.50	INVENTORY	29-14220-	38071850	29240013
Vendor Total: \$262.50					
RUSH TRUCK CENTER					
VEHICLE MAINT. BALANCE SHEET					
EXHAUST GAS TEMP SENSOR	300.00	INVENTORY	29-14220-	3032992684	29240027
Vendor Total: \$300.00					
SAFEBUILT LLC					
CDD - EXPENSE GEN GOV					
3001 BROADSMORE PLAN REVIEW	115.00	PROFESSIONAL SERVICES	01300100-42234-	117365	30240006
CDD - EXPENSE GEN GOV					
2100 S RANDALL PLAN REVIEW	230.00	PROFESSIONAL SERVICES	01300100-42234-	117367	30240006
CDD - EXPENSE GEN GOV					
2451 S RANDALL PLAN REVIEW	316.25	PROFESSIONAL SERVICES	01300100-42234-	117366	30240006
CDD - EXPENSE GEN GOV					
1976 S RANDALL PLAN REVIEW	690.00	PROFESSIONAL SERVICES	01300100-42234-	117364	30240006
CDD - EXPENSE GEN GOV					
1621 S RANDALL PLAN REVIEW	924.00	PROFESSIONAL SERVICES	01300100-42234-	117363R	30240006
Vendor Total: \$2,275.25					
SEBERT LANDSCAPING CO					
CDD - EXPENSE GEN GOV					
GRASS CUTTING - 1580 ALGONQUIN	150.00	PROFESSIONAL SERVICES	01300100-42234-	S570151	30240004
CDD - EXPENSE GEN GOV					
GRASS CUTTING - 530 SARATOGA CIRCL	200.00	PROFESSIONAL SERVICES	01300100-42234-	S570150	30240004

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CDD - EXPENSE GEN GOV					
GRASS CUTTING 520 JAMES COURT	200.00	PROFESSIONAL SERVICES	01300100-42234-	S569520	30240004
CDD - EXPENSE GEN GOV					
GRASS CUTTING 1451 RICHMOND	200.00	PROFESSIONAL SERVICES	01300100-42234-	S569882	30240004
Vendor Total: \$750.00					
SIKICH LLP					
GS ADMIN - EXPENSE GEN GOV					
APRIL 30, 2023 AUDIT	3,500.00	AUDIT SERVICES	01100100-42231-	19566	10240035
SEWER OPER - EXPENSE W&S BUSI					
APRIL 30, 2023 AUDIT	750.00	AUDIT SERVICES	07800400-42231-	19566	10240035
WATER OPER - EXPENSE W&S BUSI					
APRIL 30, 2023 AUDIT	750.00	AUDIT SERVICES	07700400-42231-	19566	10240035
Vendor Total: \$5,000.00					
SNOWGIRL PRODUCTIONS LLC					
RECREATION - EXPENSE GEN GOV					
7/6/2023 SUMMER CONCERT	3,500.00	RECREATION PROGRAMS	01101100-47701-	7/6/2023 CONCERT	10240126
Vendor Total: \$3,500.00					
STREICHERS					
POLICE - EXPENSE PUB SAFETY					
UNIFORM PURCHASE - CARROLL	133.99	UNIFORMS & SAFETY ITEMS	01200200-47760-	I1638551	20240022
Vendor Total: \$133.99					
T-MOBILE USA INC					
SEWER OPER - EXPENSE W&S BUSI					
5/21/23-6/20/23 LIFT STATION INTERNET	36.76	TELEPHONE	07800400-42210-	984376041	10240030
Vendor Total: \$36.76					
THIRD MILLENNIUM ASSOCIATES					
SEWER OPER - EXPENSE W&S BUSI					
INTERNET E-PAY - JUNE 2023	343.14	PROFESSIONAL SERVICES	07800400-42234-	30112	10240034
WATER OPER - EXPENSE W&S BUSI					
INTERNET E-PAY - JUNE 2023	343.14	PROFESSIONAL SERVICES	07700400-42234-	30112	10240034
GS ADMIN - EXPENSE GEN GOV					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
6/21/23 UTILITY BILL	1,886.75	VILLAGE COMMUNICATIONS	01100100-42245-	30111	10240138
6/21/23 UTILITY BILL	1,271.44	SEWER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07800400-42234-	30111	10240138
6/21/23 UTILITY BILL	1,271.44	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	30111	10240138
Vendor Total: \$5,115.91					
TODAYS UNIFORMS					
UNIFORM - STENGER	51.80	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	238071	20240019
UNIFORM - BATHAUER	139.90	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	237592	20240019
Vendor Total: \$191.70					
TRAFFIC CONTROL & PROTECTION INC					
SAFETY CONES	1,188.00	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	114960	50240025
Vendor Total: \$1,188.00					
TRANE					
CAPACITOR	2.82	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	14538134	28240018
Vendor Total: \$2.82					
TRI-R SYSTEMS INC					
SCADA	600.00	SEWER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07800400-42234-	005788	70240087
Vendor Total: \$600.00					
TROJAN TECHNOLOGIES GROUP ULC					
UV DISINFECTION	14,477.57	SEWER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07800400-44412-	200/11509	70240081
Vendor Total: \$14,477.57					
TROTTER & ASSOCIATES INC					
HIGH HILL SANITARY SEWER STUDY	2,409.50	W & S IMPR. - EXPENSE W&S BUSI ENGINEERING/DESIGN SERVICE	12900400-42232-	21780	40240031

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$2,409.50					
TYLER BUSINESS FORMS					
ACCOUNTS PAYABLE CHECK STOCK	429.53	GS ADMIN - EXPENSE GEN GOV PRINTING & ADVERTISING	01100100-42243-	84180	10240131
ACCOUNTS PAYABLE CHECK STOCK	92.04	SEWER OPER - EXPENSE W&S BUSI PRINTING & ADVERTISING	07800400-42243-	84180	10240131
ACCOUNTS PAYABLE CHECK STOCK	92.04	WATER OPER - EXPENSE W&S BUSI PRINTING & ADVERTISING	07700400-42243-	84180	10240131
Vendor Total: \$613.61					
TYLER TECHNOLOGIES INC					
TYLER DISASTER RECOVERY AUG23-AU	11,847.04	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	045-425696	10240130
TYLER DISASTER RECOVERY AUG23-AU	1,480.88	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	045-425696	10240130
TYLER DISASTER RECOVERY AUG23-AU	1,480.88	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	045-425696	10240130
Vendor Total: \$14,808.80					
ULTRA STROBE COMMUNICATIONS INC					
UNIT 13 REPAIR	95.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	083422	29240054
Vendor Total: \$95.00					
UNITED STATES POSTAL SERVICE					
REFILL POSTAGE METER	4,000.00	GS ADMIN - EXPENSE GEN GOV POSTAGE	01100100-43317-	JUNE REQUEST	10240136
Vendor Total: \$4,000.00					
US BANK EQUIPMENT FINANCE					
RICOH COPIER 7/21/2023	227.80	GS ADMIN - EXPENSE GEN GOV LEASES - NON CAPITAL	01100100-42272-	504950924	10240016
RICOH COPIER 7/21/2023	46.27	INTEREST EXPENSE - GEN GOV INTEREST EXPENSE	01100600-47790-	504950924	10240016
CDD - EXPENSE GEN GOV					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
RICOH COPIER 7/17/2023	203.27	LEASES - NON CAPITAL	01300100-42272-	504632514	10240018
		CDD - INTEREST EXPENSE			
RICOH COPIER 7/17/2023	4.03	INTEREST EXPENSE	01300600-47790-	504632514	10240018
		PUBLIC WORKS ADMIN - INT EXP			
RICOH COPIER 7/17/2023	4.02	INTEREST EXPENSE	01400600-47790-	504632514	10240018
		PWA - EXPENSE PUB WORKS			
RICOH COPIER 7/17/2023	203.27	LEASES - NON CAPITAL	01400300-42272-	504632514	10240018
Vendor Total: \$688.66					
VERIZON WIRELESS SERVICES LLC					
		BLDG MAINT- REVENUE & EXPENSES			
5/14/23-6/13/23 STATEMENT	101.42	TELEPHONE	28900000-42210-	9937228775	10240137
		CDD - EXPENSE GEN GOV			
5/14/23-6/13/23 STATEMENT	550.44	TELEPHONE	01300100-42210-	9937228775	10240137
		GEN NONDEPT - EXPENSE GEN GOV			
5/14/23-6/13/23 STATEMENT	56.97	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	9937228775	10240137
		GENERAL SERVICES PW - EXPENSE			
5/14/23-6/13/23 STATEMENT	1,040.34	TELEPHONE	01500300-42210-	9937228775	10240137
		GS ADMIN - EXPENSE GEN GOV			
5/14/23-6/13/23 STATEMENT	436.08	TELEPHONE	01100100-42210-	9937228775	10240137
		POLICE - EXPENSE PUB SAFETY			
5/14/23-6/13/23 STATEMENT	665.25	TELEPHONE	01200200-42210-	9937228775	10240137
		PWA - EXPENSE PUB WORKS			
5/14/23-6/13/23 STATEMENT	489.18	TELEPHONE	01400300-42210-	9937228775	10240137
		RECREATION - EXPENSE GEN GOV			
5/14/23-6/13/23 STATEMENT	128.74	TELEPHONE	01101100-42210-	9937228775	10240137
		SEWER OPER - EXPENSE W&S BUSI			
5/14/23-6/13/23 STATEMENT	430.05	TELEPHONE	07800400-42210-	9937228775	10240137
		VEHCL MAINT-REVENUE & EXPENSES			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
5/14/23-6/13/23 STATEMENT	138.58	TELEPHONE	29900000-42210-	9937228775	10240137
5/14/23-6/13/23 STATEMENT	657.60	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	9937228775	10240137
Vendor Total: \$4,694.65					
WATER PRODUCTS CO AURORA					
WATER MAIN PARTS	1,565.00	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	0316781	70240090
HYDRANT METER	1,229.00	SEWER OPER - EXPENSE W&S BUSI METERS & METER SUPPLIES	07800400-43348-	0316542	70240071
HYDRANT METER	1,229.00	WATER OPER - EXPENSE W&S BUSI METERS & METER SUPPLIES	07700400-43348-	0316542	70240071
Vendor Total: \$4,023.00					
ZUKOWSKI ROGERS FLOOD & MCARDLE					
TRAFFIC CASES, ORDINANCE VIOLATIOI	5,265.00	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	162201	
TRAFFIC CASES, ORD VIOL-COSTS ADVI	16.20	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	162201	
PLANNING, ZONING, BLDG COMMISSION	1,341.25	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	162201	
PERSONNEL MATTERS	231.25	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	162201	
PERSONNEL MATTERS	462.50	PWA - EXPENSE PUB WORKS LEGAL SERVICES	01400300-42230-	162201	
LIQUOR COMMISSIONER	92.50	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	162201	
MISCELLANEOUS	92.50	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	162201	
		GS ADMIN - EXPENSE GEN GOV			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
MISCELLANEOUS	5,966.25	LEGAL SERVICES	01100100-42230-	162201	
MUNICIPAL CODE	92.50	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	162201	
POLICE DEPARTMENT	185.00	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	162201	
MEETINGS	1,572.50	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	162201	
WATER AND SEWER BILLING	23.12	SEWER OPER - EXPENSE W&S BUSI LEGAL SERVICES	07800400-42230-	162201	
WATER AND SEWER BILLING	23.13	WATER OPER - EXPENSE W&S BUSI LEGAL SERVICES	07700400-42230-	162201	
PUBLIC WORKS/STREETS	786.25	STREET IMPROV- EXPENSE PUBWRKS LEGAL SERVICES	04900300-42230-	162201	
PUBLIC WORKS/ADMINISTRATION	277.50	SEWER OPER - EXPENSE W&S BUSI LEGAL SERVICES	07800400-42230-	162201	
PUBLIC WORKS/SEWER	92.50	WATER OPER - EXPENSE W&S BUSI LEGAL SERVICES	07700400-42230-	162201	
ADMINISTRATIVE ADJUDICATION	185.00	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	162201	
ADMINISTRATIVE ADJUDICATION	185.00	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	162201	
VILLAGE PROP MATTERS-MISCELLANEC	231.25	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	162201	
VILLAGE PROP MATTERS-MISCELLANEC	1,942.50	STREET IMPROV- EXPENSE PUBWRKS LEGAL SERVICES	04900300-42230-	162201	
MEYER MATERIAL	81.25	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	162205	10240134

Vendor					
Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order

Vendor Total: \$19,144.95

REPORT TOTAL: \$692,441.43

Village of Algonquin


List of Bills 7/5/2023

FUND RECAP:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
01	GENERAL	363,009.88
03	MFT	191.26
04	STREET IMPROVEMENT	52,299.24
05	SWIMMING POOL	1,438.69
06	PARK IMPROVEMENT	1,336.25
07	WATER & SEWER	99,274.67
12	WATER & SEWER IMPROVEMENT	21,789.50
26	NATURAL AREA & DRAINAGE IMPROV	69,455.14
28	BUILDING MAINT. SERVICE	39,576.48
29	VEHICLE MAINT. SERVICE	44,070.32
TOTAL ALL FUNDS		<u>692,441.43</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: 6/29/2023

APPROVED BY: 



VILLAGE OF ALGONQUIN SCHEDULE OF MEETINGS

July 10, 2023

The following meetings are scheduled to be held by the Village Board or Village Commission. Meeting information, which includes meeting location and meeting agendas can be found by visiting www.algonquin.org. Full agendas for meeting will also be posted at the Ganek Municipal Center, as required by law, not less than 48 hours in advance of the scheduled meeting. Each agenda will include the location of the meeting.

July 10, 2023	Tuesday	7:00 PM	Planning & Zoning Commission Meeting	GMC
July 11, 2023	Tuesday	7:15 PM	Village Board Special Meeting	GMC
July 11, 2023	Tuesday	7:25 PM	Liquor Commission Special Meeting	GMC
July 11, 2023	Tuesday	7:30 PM	Committee of the Whole Meeting	GMC
July 12, 2023	Wednesday	7:00 PM	Historic Commission Meeting	HVH
July 13, 2023	Thursday	6:30 PM	Economic Development Commission Meeting	GMC
July 15, 2023	Saturday	8:30 AM	Historic Commission Workshop	HVH
July 18, 2023	Tuesday	7:30 PM	Village Board Meeting	GMC
July 18, 2023	Tuesday	7:45 PM	Committee of the Whole & Joint Review Meeting	GMC

ALL MEETINGS AND/OR TIMES ARE SUBJECT TO CHANGE OR CANCELLATION.

ALL CHANGES AND/OR CANCELLATIONS WILL BE POSTED AT THE GANEK MUNICIPAL CENTER AND
WWW.ALGONQUIN.ORG



VILLAGE OF ALGONQUIN
MEMORANDUM

DATE: June 27, 2023

TO: Village Board

FROM: Michelle Weber

SUBJECT: Liquor Code Amendment

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance amending the number of available Class A liquor licenses.

On June 26, 2023, Sips on Main, LLC, 302 S. Main Street, Algonquin, submitted their renewal liquor license application, requesting a Class A liquor license, which will allow the retail sale of alcoholic liquor for consumption on premise as well as in sealed cartons, bottles, casks, flasks, barrels, cases or other containers, for consumption off the premises. Due to the lateness of the application submission, their previous allotted license was removed from inventory.

To streamline the process of updating the municipal code, staff recommends bypassing the Committee of the Whole meeting, and increasing the number of available Class A liquor licenses by one at this time for Sips on Main leaving no available liquor licenses.

Attachment

ORDINANCE NO. 2023 - O - ____

***An Ordinance Amending Chapter 33, Liquor Control
and Liquor Licensing, of the Algonquin Municipal Code***

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Section 33.07-B, Paragraph 1 Number of Licenses Issued, of the Algonquin Municipal Code shall be amended as follows:

1. Four Class A licenses at any one time.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect July ____, 2023, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

(SEAL)

Village President, Debby Sosine

ATTEST: _____
Village Clerk, Fred Martin

Passed: _____

Approved: _____

Published: _____



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: July 11, 2023

TO: Tim Schloneger, Village Manager

FROM: Nadim Badran, Director of Public Works

SUBJECT: Recommendation to Waive Bidding and Award a Contract to Arrow Construction for the Emergency Repair of Jayne Street

On Sunday, June 18th, the Village experienced a significant water main break at the intersection of Route 31 and Jayne Street. The broken main was a 1920's era eight-inch cast iron main located just east of the intersection. The volume of water lost during the main drained the standpipe on Cary Avenue at the Cemetery, and caused significant damage to the roadway base. The full repair of the main was completed on Monday, June 19th, however, the roadway has not yet been restored due to the extensive damage and the road has subsequently remained closed to through traffic.

Jayne Street was last resurfaced in 1997, at which time the water main was also replaced for the entire block, just east of where the break occurred on the vintage main. Asphalt roadways generally have a useful life of 20 years before requiring resurfacing, which Jayne Street has well exceeded. The damage caused by the watermain break exacerbated the already poor condition of the roadway by causing it to heave and dip in several locations. Repairing only the area damaged by the main break, which is the northern part of the block, would not be cost effective as the remainder of the street is in poor condition with severe rutting and a failing trench in the centerline of the road. Due to these conditions, staff is recommending that the roadway be moved up in the reconstruction schedule and the full repair of the street from Route 31 to Willow Street be completed as an emergency repair.

The Village has requested quotes from three roadway contractors currently in town working on other projects. Christopher B. Burke Engineering assembled quantities for the project along with the Village Engineer. Two companies submitted proposals for the work: Plote Construction provided a proposal of \$236,000, and Arrow Construction provided a proposal of \$192,903. The proposal includes a contingency item of \$10,000 for

any incidentals that may arise during construction. Arrow has successfully completed numerous projects for the Village and has provided a favorable quote for reconstruction of the street. The existing curb and sidewalk are in good condition, along with the water main and sewer main, making this almost strictly a road reconstruction project. Arrow has also indicated they can begin work with a week's notice.

Based on their favorable pricing, their past performance, and the emergency nature of the repair, staff recommends the bidding process be waived and the attached contract be executed with Arrow Construction for the reconstruction of Jayne Street in an amount not to exceed \$192,903. The project limits can be seen in the map below. This project is unbudgeted, however; about \$150,000 in savings from the High Hill project can be utilized for the majority of the contract, with savings from other projects in the Street Improvement Fund covering the remaining cost.





Arrow Road Construction

1445 Oakton Street
Elk Grove Village, IL 60007
Ph. 847-472-7260 Fax: 847-437-6887

Proposal and Contract

Proposal Date: 06/30/2023

To (Buyer): VILLAGE OF ALGONQUIN
Address: 2200 HARNISH DR
ALGONQUIN, IL 60102

Attn: Clifton Ganek
Phone: 847-658-1605
Fax: 847-658-2759
Email: cliftonganek@algonquin.org

Bid Date: 06/30/2023

Project: Algonquin - Jayne Street Water Main Repair

Client #	Description	Quantity	Unit	Unit Price	Ext Price
1	4" Pavement Removal	1,620.000	SY	\$ 12.15	\$19,683.00
2	Prime	325.000	GL	\$ 4.45	\$1,446.25
3	N50 Binder, 2-1/2"	230.000	TN	\$ 114.75	\$26,392.50
4	N50 Surface, 1-1/2"	140.000	TN	\$ 137.10	\$19,194.00
5	C C&G Rem. & Repl.	50.000	FT	\$ 86.20	\$4,310.00
6	PCC Pavement Jointed 10"	90.000	SY	\$ 155.15	\$13,963.50
7	Structure Adjustments	6.000	EA	\$2,872.70	\$17,236.20
8	Rem. & Disp. of Unsuit. Replace with CA6	100.000	CY	\$ 251.50	\$25,150.00
9	Temp Drive Access	11.000	EA	\$ 120.00	\$1,320.00
10	Items Added by Engineer	10,000.000	UN	\$ 1.00	\$10,000.00
Subtotal					\$138,695.45
ALT1	Cement Stabilization, 10"	1,620.000	SY	\$ 23.85	\$38,637.00
Alternate 1 Subtotal					\$38,637.00
ALT2	Rem. & Repl. 10" Agg Base w/Fabric	1,710.000	SY	\$ 31.70	\$54,207.00
Alternate 2 Subtotal					\$54,207.00

Notes:

Contract total Sub+Alt2: \$192,902.45

-All prices are good for 5 days from the above date and reflect costs for the 2023 construction season only.

-Pricing is under the assumption the road will remain closed.

Payment Terms:

MONTHLY PAY ESTIMATES, WITH THE NET DUE IN 30 DAYS UPON COMPLETION

This Proposal and Contract is accepted by the following parties, on the dates indicated.

Arrow Road Construction Company

Buyer

By _____

By _____

Buyer's Authorized Representative

Dated: _____

Dated: _____

Prepared by: Nick Eichenold, Chief Estimator
2112A



2023 – R – __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to Waive the Bidding Requirements and execute an Agreement between the Village of Algonquin and Arrow Road Construction for the Jayne Street Roadway Emergency Repair in the Amount of \$192,902.45, attached hereto and hereby made part hereof.

DATED this 11th day of July, 2023

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



Village of Algonquin

The Gem of the Fox River Valley

CONTRACT

JAYNE STREET EMERGENCY PAVEMENT REPLACEMENT

SIGNATURE FORM

This AGREEMENT is made and entered into this eleventh day of July, 2023, by and between the Village of Algonquin, 2200 Harnish Drive, Algonquin, IL, 60102 (VILLAGE) and Arrow Construction Company, 1445 Oakton Street, Elk Grove Village, Illinois 60007 (CONTRACTOR).

WITNESSETH

Whereas, the VILLAGE has prepared a scope of work on Jayne Street for Jayne Street Emergency Pavement Replacement –under the terms and conditions fully stated and set forth, and;

Whereas, said scope describe the terms and conditions upon which the CONTRACTOR offers to perform and furnish all labor, materials, insurance, bonds, and equipment, to complete the work specified:

NOW, THEREFORE, IT IS AGREED:

1. VILLAGE hereby accepts the PROPOSAL of the CONTRACTOR for the work in the sum of \$192,902.45 (ONE HUNDRED NINETY-TWO THOUSAND NINE HUNDRED TWO DOLLARS AND FORTY-FIVE CENTS).
2. CONTRACTOR agrees to complete the work within/by **August 4, 2023 plus 14 Calendar Days for punch list** after receipt of the Notice to Proceed.
3. This Contract consists of the following component parts which are made a part of this agreement and Contract as fully and absolutely as if they were set out in detail in the Contract:
 - a. The State of Illinois Standard Specifications for Road and Bridge Construction, adopted January 1, 2022, the Supplemental Specifications and applicable Special Provisions effective on the date of the BID and the Standard Specifications for Sewer and Watermain Construction in Illinois, June 2014 as well as the Village of Algonquin Standard Specifications & Details Guide for Public Improvements, June 25, 2022, except as modified by these documents
 - b. Contract Proposal dated June 30, 2023 submitted by Arrow Contractors to the Village of Algonquin.
4. Two (2) copies of this Contract shall be fully executed by all of the parties hereto.

Continued on next page.



Village of Algonquin

The Gem of the Fox River Valley

CONTRACT

In Witness Whereof, the following parties have signed this Contract effective on the date first written above.

VILLAGE OF ALGONQUIN:

CONTRACTOR:

By: _____
Debby Sosine, Village President

By: _____
(Signature)

(Print Name)

(Title)

ATTEST:

ATTEST:

By: _____
Fred Martin, Village Clerk

By: _____
(Company Official)

(SEAL)

(NOTARY)



Village of Algonquin
The Gem of the Fox River Valley

CONTRACT

JAYNE STREET EMERGENCY PAVEMENT REPLACEMENT

INSURANCE CERTIFICATE

ATTACH CERTIFICATE(S)
&
ANY REQUIRED ENDORSEMENT(S)



Village of Algonquin

The Gem of the Fox River Valley

CONTRACT

Jayne Street Emergency Pavement Replacement

BOND No.

PAYMENT & PERFORMANCE BOND

Know all men and women by these presents that

Arrow Construction Company

1445 Oakton Street

Elk Grove Village, Illinois 60007

as Principal, hereinafter called the CONTRACTOR, and

as Surety, hereinafter called the SURETY, are held and firmly bound unto the

Village of Algonquin

2200 Harnish Drive

Algonquin, IL 60102

as Obligee, hereinafter called the VILLAGE, in the amount of \$192,902.45 (ONE HUNDRED NINETY-TWO THOUSAND NINE HUNDRED TWO DOLLARS AND FORTY-FIVE CENTS)

that represents 100% of the Contract Price for the payment whereof CONTRACTOR & SURETY bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

Whereas, the CONTRACTOR has by written agreement dated (July 11, 2023) entered into a contract with the VILLAGE for the project known as for Bunker Hill Drive Rehabilitation Project in accordance with drawings, and specifications prepared by the VILLAGE, which Contract is by reference made a part hereof, and is hereinafter referred to as the CONTRACT.

Now, therefore, the conditions of this obligation are such that if the CONTRACTOR shall promptly and faithfully perform said CONTRACT, then the obligation of this bond shall be null and void; otherwise, it shall remain in full force and effect.

- A. The SURETY hereby waives notice of any alteration or extension of time made by the VILLAGE
- B. Whenever CONTRACTOR shall be and is declared by the VILLAGE to be in default under the CONTRACT, the VILLAGE having performed VILLAGE's obligations there under, the SURETY may promptly remedy the default, or shall promptly:
 1. Complete the CONTRACT in accordance with its terms and conditions, or



Village of Algonquin

The Gem of the Fox River Valley

CONTRACT

2. Obtain a bid or bids for submission to VILLAGE for completing the CONTRACT in accordance with its terms and conditions, and upon determination by VILLAGE and SURETY of the lowest responsible bidder, arrange for a contract between such bidder and VILLAGE, and make available as work progresses (even though there should be a default or a succession of defaults under the CONTRACT or CONTRACTS of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the CONTRACT price. The term “balance of the CONTRACT price”, as used in this paragraph shall mean the total amount payable by VILLAGE to CONTRACTOR. It is the intention of this undertaking that the total cost and expenditure by VILLAGE shall not exceed the CONTRACT price.

C. No right of action shall accrue to or for the use of any person or corporation other than the VILLAGE named herein or the heirs, executors, administrators or successors of the VILLAGE

It is a further condition of this obligation that the CONTRACTOR and SURETY shall pay to all person, firms, or corporations having contracts directly with the CONTRACTOR or with subcontractors, all just claims due them for labor performed or materials furnished in the performance of the CONTRACT on account of which this bond is given

Signed and Sealed this _____ day of _____, __2023__, A.D.

In the Presence of:

Witness (Print)

Principal (Signature)

Witness (Signature)

Title

Surety (Signature)

Surety (Print)

Title