



**Village of Algonquin  
Minutes of the Committee of the Whole Meeting  
Held On March 14, 2023  
Village Board Room  
2200 Harnish Dr. Algonquin, IL**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Auger, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Jerry Glogowski, John Spella, Laura Brehmer, Maggie Auger, Robert Smith, President Debby Sosine and Clerk Fred Martin.

Absent: Trustee Brian Dianis.

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Jason Shallcross, Community Development Director; Katie Gock, Recreation Superintendent; Michele Zimmerman, Interim Public Works Director; Dennis Walker, Police Chief; Matt Bajor, Assistant to the Village Manager; Stacey VanEnkevort, Special Event and Marketing Supervisor; Amanda Lichtenberger, Accounting Manager; and Kelly Cahill, Village Attorney.

**AGENDA ITEM 2:** Public Comment

None

**AGENDA ITEM 3:** Community Development

Mr. Shallcross:

**A. Consider the 2023 Zoning Map Updates**

Staff is requesting the Village Board to approve the 2023 Zoning Map. The Village is required to approve the map before April 1st, 2023.

Summarized below is a list of changes that have been made to the 2023 Zoning Map. The changes below have both been made to the Village's paper map and the interactive Zoning Map.

**Zoning Changes:**

- Added the Westview Crossing residential subdivision
- Added the resubdivision of the Algonquin Commons
- Added the Enclave commercial subdivision
- Added the resubdivision of the NorthPoint Algonquin Corporate Campus
- Added the rezoning of 1 North River Road from B-1 to O-T
- Added a Special Use for the Polish & Slavic Federal Credit Union at 2371 County Line Road
- Added the Annexation and rezoning to R-2 of 841 Oceola Drive
- Added the Annexation of open space on the south side of Edgewood Drive
- Added the Annexation of open space on the west side of Oceola Drive at Iroquois Drive

**Corrections:**

- Added the subdivision of 2075 East Algonquin Road.
- Adjusted the PUD and Special Use labels at 2241 East Algonquin Road
- Removed expired Special Uses at 764 South Randall Road and 235 South Randall Road
- Labels for the two fire stations on the west side of the Fox River have been added to the paper Zoning Map.
- Lot lines updated from McHenry and Kane County GIS data

Design Changes - Staff has made changes to the information provided on the paper map to make the map more readable and relevant to zoning. When the Village's Zoning Map was first designed, zoning information was not readily available in an interactive map and every detail had to be added to the paper version of the Zoning Map. Below is a list of the items removed, added, or redesigned on the paper version of the Zoning Map:

- Open spaces, displayed as green on the Zoning map, have been removed from the Zoning Map. Open space is not a Zoning District in the Village's Zoning Code and should not be displayed on the Zoning Map. Park, school, library, and Village building labels have been left on the map for reference. The Village does have a separate Parks, Trails, and Open Space map to reference open space locations.
- Township lines have been removed to avoid confusion between the Township lines and parcel lines. Township name labels have been left on the map for reference.
- The callouts for Public Works wells and water towers have been removed.
- Building footprints for public buildings have been removed.

- The label “Community Center” was updated to “Historic Village Hall” .
- Individual callouts for small zoning lots have been removed. Users can still reference the color of the parcel, look the parcel up using the Village’s interactive map, or call the Village for the zoning district.
- The label “PUD” and “SU” has been removed from the zoning district label on the paper version of the Zoning Map. Without showing the borders of each PUD and SU, users were frequently confused about the extent of each Planned Development and Special Use.
- A red border has been added to better visualize the Village Limits. In return, the \* in the legend for the Unincorporated Areas was removed because it is now more clear if a parcel is not in the Village Limits.
- The approved Planning Boundary has been added to show the limits of the Village’s future planning area.
- The County Line has been added for reference.
- Major roadway lines have been added for reference.

Staff recommends forwarding the 2023 Zoning Map to the Village Board for approval.

It is the consensus of the Committee to move this on to the Village Board for approval

**B. Consider the McHenry County Vikings Rugby Football Club’s Rugby Match/Public Event at Spella Park on April 29, 2023**

Edmund Gadomski, on behalf of the McHenry County Vikings Rugby Football Club, is seeking approval for a Public Event/Entertainment License for a Rugby Match at Spella Park on April 29, 2023. Mr. Gadomski is also requesting a waiver of fees due to the Rugby Club being a not-for-profit organization.

Mr. Gadomski is requesting permission for the McHenry County Vikings Rugby Football Club to host the Chicago Blaze Rugby Club at Spella Park. The event would occur on April 29, 2023 (rain date April 30, 2023) and would occur between 12:00 pm and 4:00 pm. Set up would occur on April 28, 2023, at 5:00 pm. Expected attendance for the match will be 200 participants and no fire or police presence is requested. Mr. Gadomski is also requesting permission to have a color guard posted from a local Veterans Hall with dress rifles, and no operational weapons.

Staff has reviewed the request and recommends approval with the following conditions outlined below:

- The permittee shall supply the Village with a signed Indemnification, Waiver and Release;
- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- Any on-site food trucks will need to apply for a separate Special Event permit through the Village of Algonquin;
- All participants shall not park illegally;
- Emergency to the field shall not be blocked;
- No alcohol shall be allowed on the premises. The permittee is responsible for any parties that illegally bring alcohol to the match for consumption;
- All garbage/debris from the event shall be deposited in on-site trash bins. Public Works can provide trash liners, but the permittee will need to change out their trash bags during the event. The permittee shall bag and stack all full trash bags at a garbage can;
- There are no bathroom facilities available. The applicant shall rent the appropriate number of portable bathroom facilities;
- Any temporary tents or structures shall be properly weighted or tied down in accordance with Manufacturers instructions. No cooking under tents unless the tent is certified for such use. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.
- The applicant shall abide by all provisions of the Algonquin Municipal Code with specific attention to the Public Event/Entertainment section along with all provisions/requirements of the Public Event / Entertainment License Application checklist and the application provided.

It is the consensus of the Committee to move this on to the Village Board for approval

**C. Consider the Algonquin/Lake in the Hills Chamber of Commerce Wine Walks/Public Event on April 22, 2023 and October 14, 2023**

Jamie Griffiths, on behalf of the Algonquin/Lake in the Hills Chamber of Commerce, is seeking approval for a Public Event/Entertainment License for two (2) Wine Walks on April 22, 2023, and October 14, 2023.

The Wine Walk is a repeat event that occurs in Downtown Algonquin. During the Wine Walk, participating businesses serve small portions of wine inside their establishment to ticketed participants. These two (2) events have the purpose of bringing attention to downtown businesses where participants of the events are likely to visit a business they may not have visited previously. Set up for the two events will begin at noon and the events will occur between 2 pm to 5 pm.

The event fee will be \$50 per participant and will be capped at 300 participants this year. Participants will receive a wristband and wine glass for the event. All proceeds will go back to the Chamber so they can continue to enhance the community through events and education. The Algonquin/ Lake in the Hills Chamber of Commerce is also requesting that all permit fees be waived for these two events.

Staff has reviewed the request and recommends approval with the following conditions outlined below:

- This Special Event Permit shall be visible at all times;
- Police Officers and Village officials shall have free access to the event at all times to assure that the event is in compliance with the Municipal Code or other conditions;
- The applicant's extra detail request shall be modified to include two crossing guards; (1) at Washington/Main St and (1) at Main/Algonquin to cross traffic to the two establishments on the North side of the Algonquin Rd that are participating (Texan BBQ and Port Ed's)
- Parking is not permitted on grass or sidewalks at any time, all parking shall be on paved surfaces approved for such use. Keep all fire hydrants clear and accessible by fire equipment;
- Temporary and directional signs are permitted, in accordance with the Village code or at the discretion of the Community Development Director;
- The organizers shall follow all IDPH and CDC guidelines for the event;
- All garbage/debris from the event will be cleaned up and disposed of by the permittee;
- The required electrical and fire inspections shall be allowed to be conducted by Village and Fire Department staff;
- A Public Event Liquor Permit to sell alcoholic liquor shall be obtained from the Village Liquor Commissioners;
- The applicant shall abide by all provisions of the Algonquin Municipal Code with specific attention to the Public Event/Entertainment section along with all provisions/requirements of the Public Event/Entertainment License Application checklist and the application provided;
- Any temporary tents or structures shall be properly weighted or tied down in accordance with Manufacturers instructions. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public;
- Prior to commencing any of the activities approved by the public event permit, the applicant, at no expense to the Village, shall obtain and file with the Village, no less than 30 days prior to the event, evidence that its insurance meets the minimum requirements;
- The coordinator shall notify the Village of any changes in location or operations, which may be subject to further review and approval by the Village.

It is the consensus of the Committee to move this on to the Village Board for approval

#### **AGENDA ITEM 4: General Administration**

Mr. Schloneger:

##### **A. Consider a Right of Way Permitting Agreement with i3 Broadband**

Starting this construction season and continuing for the next several years in multiple stages, i3 Broadband ("i3"), a telecommunications company, is planning to install a fiber optic network for the delivery of certain telecommunications services in your Village's rights of way.

While i3, as a telecommunications company, is entitled by state law to use your rights of way for its equipment, they are also bound to follow your existing Right of Way Ordinance that governs such installations to protect municipal resources. That ordinance contains detailed rules for such construction including rules for insurance and bonding of the work, indemnification of the municipality by the permittee, rules about landscaping, traffic, safety, restoration, and appearance, and engineering and planning requirements.

Most of the Right of Way Ordinance rules were designed to address one-time or occasional permit requests by existing utility companies such as Comcast, NICOR, AT&T and ComEd, and it is unusual for the municipality to be asked to facilitate the installation of an entirely new system over a multi-year period. Therefore, through MCGG and our law firm, representatives from Algonquin, Huntley, Lake in the Hills, McHenry and Woodstock have been in talks with i3 to streamline the permit application process for i3's project in order to reduce the permit review burden on each town. The agreement is intended to do this by creating a two-stage permitting process.

Once each year, i3 will submit basic information about their plans and complete all the “general” requirements to obtain a “Master Permit.” This step will include posting a bond, meeting municipal insurance requirements, and submitting general information about emergency plans, traffic, landscaping and contact information. Thereafter throughout the year, they will only need to submit more specific details for each of their individual installations by submitting plans and engineering certifications for the project, and by requesting any needed variances from your Right of Way Ordinance (as authorized by that ordinance). They will only need to update previously submitted information if it has changed or if a project will require lane closures or other such information.

Because the time that a municipality is given to respond to telecommunications companies permit requests is set by state law, we hope this two-stage process will speed and simplify the permit application and review process and reduce the total need for staff time devoted to these anticipated requests. We also hope it will allow your permitting team to set some general standards and expectations for landscaping, restoration, and installation procedures at the start of the project that can remain in place for its duration. With limited exceptions, the changes here do not vary greatly from your existing Ordinance requirements, though they do change or clarify some of the items that must be submitted and the timing of those requirements. As drafted, this Agreement will be good through December 31, 2025.

Your Public Works Department permitting team has cooperated with us on this project, and we hope this will help improve efficiency and use of that team's time for this ongoing i3project. I am sure that team can answer most questions you may have about this matter, but please do not hesitate to be in touch with me if I can help answer any questions for you.

If the ordinance and agreement presented meets with your approval, then a motion would be in order to approve the ordinance authorizing the agreement's execution by the President and its attestation by the Village Clerk.

It is the consensus of the Committee to move this on to the Village Board for approval

## **B. Consider the 2023 Lunch Concerts, Drive-In Movie, and National Night Out Public Events**

Ms. VanEnkevort:

The Recreation Department is seeking approval for the following special events: Lunch Concerts, School's Out-Drive in Movie, and National Night Out. Each are described in more detail below.

### ***Lunch Concerts:***

With the continued partnership with the Algonquin Area Public Library District, the Recreation Department is happy to bring back the lunch concerts Friday afternoons. These events invite families, along with their picnic lunch, to enjoy a children's singer and a variety act during a free performance.

- June 9 Todd Dowing Children's Singer, Towne Park 11:00a-12:00p
- August 4 Istvan and His Imaginary Band Children's Singer, Towne Park 11:00a-12:00p

### ***School's Out Drive in Movie:***

This event is also a collaboration with the Algonquin Area Public Library District. The free event brings the drive-in movie experience right to Algonquin. Pre-registration is required as there are limited parking spaces for the event. *\*Rain date will be June 15\**

- June 8 Super Pets Presidential Park 7:30-10:30p

### ***National Night Out:***

National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. The Police Department is teaming up with Algonquin Recreation to bring this event to Main Street on Tuesday August 1st between 6:00-8:00pm. This year National Night Out will include live entertainment, games, free snacks, and fun for all ages.

Pursuant to the Algonquin Municipal Code section 31.04, staff is requesting approval to close South Main Street (between Algonquin Road and Washington Street) during the hours of 2:00pm until the conclusion of the event approximately 9:00pm, as needed for National Night Out. In addition, pursuant to Section 31.04 of the Municipal Code, the Village Board must approve any public events in the Village, including concerts and musical performances.

Staff recommends approval.

It is the consensus of the Committee to move this on to the Village Board for approval eliminating the food truck Kona Ice, and staff directed to work with River Bottom Ice Cream.

## **C. Presentation of the Inclusive Parks and Playground Design Guidelines**

Ms. Gock:

Staff provided a presentation outlining the Village's existing guidelines for designing inclusive parks and playgrounds. These guidelines are in place to ensure that children with different abilities can play, learn, and have fun together in Algonquin's public spaces.

Inclusive play spaces not only create equal opportunities for children with disabilities, but they also foster physical activity, independence, safety, creativity, and problem-solving skills for all children. By going beyond basic accessibility requirements, inclusive play provides a variety of features and activities that cater to a diverse group of children. This approach aligns with current ADA regulations, and more importantly, recognizes the importance of inclusivity in promoting social, emotional, and physical well-being for all.

The Board congratulated Staff on the design, and suggested the design be highlighted on the Village's website

#### **D. Review the Proposed 2023-2024 General Fund Budget**

Mr. Bajor:

The annual budget is a financial statement of the goals and objectives for the Village during the fiscal year. These goals and objectives have been assessed and reconfirmed over the past year regarding the delivery of basic Village services. The General Fund budget maintains conservative projections of revenues and expenditures and attempts to address the concerns for maintaining service delivery identified by elected officials, Village staff, and citizens of this community in our current economic environment. The budget for the General Fund followed a "constraint budgeting" process to ensure maintenance of existing services while enhancing budget goals by each department and division in the allocation of the limited revenues for the Village. In other words, it is the overriding principle of the budget to deliver outstanding service to our citizens at a reasonable price without drawing down the Village's working capital, assuming no additional tax burden on our residents. This principle is difficult to maintain long-term, but still possible because of the financial planning that the Village Board has followed over the past decades. A projected flat property tax rate is reflected in the General Fund budget; and, through strong fiscal policies and constraint, the 2023-2024 General Fund budget is balanced.

Presented was the proposed General Fund budget for Fiscal Year 2023-2024. This General Fund budget is balanced with increased revenues and expenditures as compared to the budget for the current 2022-2023 fiscal year. Income tax revenue is projected to increase based on current year-end projections and an assumption that the State of Illinois will not implement any new changes to the **Local Government Distributive Fund** formula. Sales tax revenue projections also show an increase given assumptions of trends in the retail marketplace and online sales. Real estate taxes are the second largest revenue category after sales taxes and have a local rate below year 2011 levels.

The budget maintains a balanced position, allowing for the drawdown of unrestricted funds for one-time capital purchases pursuant to the Village's reserve policy. Above all, no significant reduction in services to our residents is anticipated in the 2023-2024 fiscal year budget, and the Village's cash position remains solid.

#### **GENERAL FUND ANTICIPATED REVENUE (\$24,315,000)**

It is the consensus of the Committee to move this on to the Village Board for approval

#### **E. Review the Proposed 2023-2024 Other Fund Budget**

The proposed budgets for the following funds which will complete the Fiscal Year 2023-2024 Budget review:

- Development Fund
- Village Construction Fund
- Downtown TIF Fund
- Police Pension Fund

##### **Development Fund**

This fund accommodates line items for the Hotel Tax and Cul-de-Sac categories which are described below:

**Hotel Tax** revenues result from taxes on hotel room billings pursuant to the municipal ordinance. The budget for revenues includes hotel tax receipts of \$52,000 and investment income of \$1,000. Budgeted expenditures are \$50,000 and include:

- \$15,000 for regional marketing
- \$35,000 for transfer to the General Fund

Any Hotel Tax surplus will be applied to fund balance.

**Cul-de-Sac** revenues of \$2,000 are interest only due to the limited new subdivision development with cul-de-sacs in the village. Expenditures of \$75,000 are for contract snow plowing in certain cul-de-sacs. The proposed level of expense reflects a continued level of service that includes an additional pass by the contractor during the snow event as well as after snow has ceased.

##### **Cul-de-Sac Fund Balance Projection**

Due to the imbalance of revenues and expenditures (sluggish development rate and increased level of service), this fund cannot be sustained over the long-term and service delivery will require a different source of revenue (new or existing) by FY 25/26. As of January 31, 2023, the Cul-de-Sac Fund has a cash balance of \$200,904.

### **Village Construction Fund**

The Village Construction Fund is used to account for construction costs of municipal buildings other than those used in the waterworks and wastewater utility. Due to development activity, \$1,200 of donations are budgeted for Municipal Facility Fees along with \$300 of interest income. There are no proposed expenditures for FY 23/24.

### **Downtown TIF Fund**

The Village approved a tax increment financing (TIF) district in fall of 2014 for the downtown Algonquin area. The Downtown TIF Fund accounts for the revenues and expenditures related to this redevelopment project area. Revenues are budgeted conservatively and include real estate tax receipts of \$900,000 and interest income of \$5,000.

Proposed expenditures are budgeted at \$905,000. Additionally, \$1,700,000 Detailed expenditures for redevelopment activities are reflected in the appropriate fund that is advancing the funding. A year-end journal entry is performed to present these expenses in the Downtown TIF Fund.

### **Police Pension Fund**

Budgeted revenues for the Police Pension Fund total \$5,288,000 including employee contributions of \$543,000, investment income of \$2,465,000 and employer contributions of \$2,280,000, which is \$374,673 higher than recommended by an independent actuarial valuation.

Expenditures for retiree benefits/employee contribution refunds are \$1,840,000 and administration expenses of \$185,800 for total expenditures of \$2,025,800. Currently, there are four (4) annuitants on disability and eighteen (18) on retirement.

### **Inactive Funds**

The Village maintains the following funds; however, they do not have any financial activity for the current fiscal year:

- Longmeadow & Randall TIF Fund
- Special Service Area #1 Fund (Riverside Plaza)
- Special Service Area #2 Fund (Coves III)
- Special Service Area #3 Fund (Spectrum Senior Living)
- Special Service Area #4 Fund (NorthPoint Lot 2-6)
- Special Service Area #5 Fund (NorthPoint Lot 1)
- Debt Service Fund

It is the consensus of the Committee to move this on to the Village Board for approval

### **AGENDA ITEM 5: Public Works & Safety**

Ms. Zimmerman:

#### **A. Consider an Agreement with Atlas Bobcat for the Purchase of a S76T4 Bobcat Skid Steer Loader**

Staff is recommending the purchase of a new **Bobcat S76 Skid-Steer Loader**. This unit would replace unit #842, a 2004 Bobcat S300 skid-steer. Unit #842 has reached the end of its serviceable life and meets the Village's replacement criteria threshold. If ordered now, we would not expect delivery until after May 1, 2023. This item is included in the proposed FY 23/24 Water and Sewer Operating budget and would be purchased from Atlas Bobcat of Wauconda, Illinois for \$65,908.00.

It is the consensus of the Committee to move this on to the Village Board for approval

#### **B. Consider an Agreement with Atlas Bobcat for the Purchase of Two UV34 UTV's**

Staff is recommending the purchase of two (2) **Bobcat UV34 UTVs**. One will be new addition to the fleet for use at the Wastewater Treatment Facility and the other will replace an existing 2008 Kubota RTV1100 (#642), which meets replacement criteria based on age, condition, and hours in service. The two identical UTVs will be purchased through Atlas Bobcat in Wauconda, Illinois for \$26,821.00 each for a total of \$53,642.00. These items are budgeted in the proposed FY 23/24 budget (in the General Fund and Water/Sewer Operating Fund) and are expected to be available by late summer 2023.

It is the consensus of the Committee to move this on to the Village Board for approval

#### **C. Consider an Agreement with Reiders for the Purchase of Two Toro Groundmaster 7210**

Staff is recommending the purchase of two (2) new **Toro Groundmaster 7210** with polar kits, snow plows, and mowing decks. These units would replace units two (2) existing 2012 Kubota turf mowers (#685 and #686) and one (1) 2012 Toro 7210. The proposed equipment has the capability to mow grass in the summer months and can be converted and utilized to remove snow in the winter months.

Two identical units would be purchase through Reinders located in Mundelein, Illinois for the price of \$72,032.92 for a total not-to-exceed amount of \$144,065.83. This is included in the proposed FY 23/24 Budget and, if ordered now, delivery would be expected in late summer.

It is the consensus of the Committee to move this on to the Village Board for approval

**D. Consider an Agreement with Schroeder Asphalt for the 2023 Asphalt Patching and Bike Path Maintenance**

The Bid opening for the MFT - Asphalt Patching Program was held on February 28, 2023, at 10:00 a.m. The program consists of pavement patching on local streets and bike path replacement as determined by field inspections performed by Public Work's staff.

This year's program will focus on locations identified on Broadmore Dr, Corporate Pkwy, Esplanade Dr, Hanson Rd, Harrison St (north of the downtown streetscape), Lakeview Dr, and Victoria Court. The path on Hanson Road will be replaced from County Line Road to Westbury Drive. This program does not encompass pavement patching village-wide, only the areas selected per the MFT budget. Additionally, patching areas will be performed in-house by Public Works staff.

Village of Algonquin staff received two bids, and we recommend the low bidder Schroeder Asphalt Services, Inc. (SAS), in the amount of \$196,324.50 for this project. The bid amount is approximately 17 percent over the Engineer's estimate and \$26,324.50 over the budgeted amount.

The main reason for the elevated bid prices is the unit price for asphalt. Given market inflation, staff estimated a 35% increase from last year's bid price. Unfortunately, unit prices from this bid came in around 60% over last year's bids. While the significant increase was not expected, staff feels the additional costs can be absorbed in the MFT budget given the awarded bids for the Storm Sewer Cleaning and the Roadway Lighting Maintenance contracts.

\*Expected contract cost based on mandatory maintenance items Schroeder Asphalt successfully completed last year's Asphalt Patching and Paving Program and performed up to the Village's standards. SAS will also be in the Village completing High Hill Subdivision (north portion) this year, making them easily accessible. The approved budget of \$170,000 (\$150,000 for Patching, \$20,000 for Bike Path Replacement) in the MFT Capital Fund is under the proposed bid amount. However, this memo shows that additional funds will be available in the MFT Capital Budget for FY 2024.

Therefore, we recommend that the Committee of the Whole take the necessary action to move this contract with Schroeder Asphalt Services, Inc. on to the full Board of Trustees for approval in the amount of \$196,324.50.

It is the consensus of the Committee to move this on to the Village Board for approval

**E. Consider an Agreement with Schroeder Concrete Contractors for the 2023 Concrete Replacement Program**

The Bid opening for the MFT - Concrete Replacement Program was held on February 28, 2023, at 10:00 a.m. The program consists of removing and replacing concrete sidewalk, curb and gutter, and driveway aprons. Over the last five years, Public Works staff aggressively pursued sidewalk inspections, repairs, and replacement to improve walkability and correct hazards throughout the Village. The Village was split into five sidewalk zones. Over the course of five years, all five zones were inspected. Unfortunately, due to rising concrete costs, Public Works has been unable to complete the program within the five-year timeframe. As a result, 15 subzones have been created to focus on more select areas and to stay within budget.

This year's program will focus work primarily within two subzones, Manchester Lakes (subzone 3A) and Arbor Hills (subzone 5B) subdivisions as well as spot locations in Grand Reserve subdivision, Kapers subdivision, and near Ted Spella Park. Five (5) bids were received and are summarized in the bid tabulation.

Village of Algonquin staff reviewed the bids, and we recommend the low bidder Schroeder and Schroeder Concrete Contractors, Inc., in the amount of \$353,652.50 for this project which is within one percent of the engineer's estimate. The approved budget of \$350,000 in the MFT Capital Fund is slightly under the proposed bid amount. However, staff is confident additional funds will be available in the MFT Capital Budget for FY 2024. Schroeder & Schroeder successfully completed last year's Concrete Program and performed up to the Village's standards.

Per the contract, the Village reserves the right to extend the contract one additional year with the same unit pricing provided the awarded contractor accepts the offer. Therefore, it is our recommendation that the Committee of the Whole take the necessary action to move this contract with Schroeder and Schroeder Concrete Contractors, Inc. on to the full Board of Trustees for approval in the amount of \$353,652.50.

It is the consensus of the Committee to move this on to the Village Board for approval

**F. Consider an Agreement with Martam Construction for the Construction of a Speed Table and Pedestrian Crossing on Fairway View Drive**

In the Trails of Woods Creek approved plans and Redevelopment Agreement from 2020, Pulte Homes was to install a speed table and a pedestrian crossing on Fairway View Drive between Nottingham Drive and Bunker

Hill Drive. Also, in 2020, Fairway View Drive was improved as part of the Terrace Hill Subdivision project. Due to the timing of both construction projects, the Village completed the final asphalt surface on Fairway Drive prior to the construction of the speed table by Pulte Homes.

The northern limit of the Village's improvement on Fairway View Drive stopped approximately 15 feet short of the south limit of the speed table per the approved plans. Additionally, to improve ADA accessibility, the path connections on both sides of Fairway View Drive will be revised and regraded to meet ADA standards. These added improvements were not part of the approved design by Pulte Homes.

Staff recommends Martam Construction to complete the speed table given their familiarity with the Village's construction standards and quality of work. Given the complexity of the proposed improvements, staff is concerned about the quantity of construction if the speed table were to be constructed by a low-bid contractor selected by Pulte. Martam submits an estimate of \$108,440 to complete the improvements. Based on the low-bid proposal received, Pulte has agreed to contribute \$70,225 through the Watershed Protection Fee. The Village would be responsible for paying the difference, or \$38,215, and would have more control over the order of operations. Staff is proposing to use unused funds from the Retaining Wall Maintenance project in the Street fund to cover the Village's costs for this improvement.

Therefore, staff recommends that the Committee of the Whole take the necessary action to move this contract with Martam Construction to the full Board of Trustees for approval to construct the speed table and pedestrian crossing on Fairway View Drive in the amount of \$108,440.

It is the consensus of the Committee to move this on to the Village Board for approval

**G. Consider an Intergovernmental Agreement for the Sale of a 2007 Dinkmar Leaf Master, to the City of DeKalb**

Staff is recommending the sale of unit #561 (2007 Dinkmar Leaf Master, Serial Number LMD2552280JD0722) to the City of DeKalb for the sum of \$4,000. Unit #561 was deemed surplus in May 2022. It was listed twice on our action website GovDeals never reaching our set reserve price of \$3,500. Before the machine was listed on GovDeals website we inquired as to what it was worth on the secondary market. I conferred with Bonnell Industries, the company we originally purchased the machine through. We were told \$4,000 is a fair price for the machine on the secondary market.

The City of DeKalb offered to purchase the machine for \$4,000, as-is. Unit #561 has been replaced with a new self-contained unit for our hook-lift trucks.

We recommend the sale of unit #561 for the sum of \$4,000 to the City of DeKalb.

It is the consensus of the Committee to move this on to the Village Board for approval

**H. Consider an Agreement with Atlas Bobcat for the Purchase of a Brush Bandit Chipper**

Staff is recommending the purchase of a new XP-18 Brush Bandit chipper to replace Unit #660 a 1997 Morbark 2400-EZ chipper. Unit #660 is past its serviceable life with the Village. The purposed unit has safety and efficiency updates that were not offered when Unit #660 was purchased.

The new unit will be purchased through Atlas Bobcat for \$78,905.50, which is below the budgeted amount of \$85,000. This purchase is proposed in the FY24 budget with expected delivery after May 1.

It is the consensus of the Committee to move this on to the Village Board for approval

**AGENDA ITEM 6:** Executive Session  
None

**AGENDA ITEM 7:** Other Business

1. Trustee Glogowski inquired about the signage at Arbor Hills, staff informed that signs will be up soon.
2. Trustee Spella inquired about social media concerns regarding residential burglaries, Chief Walker informed that property crimes are not up in Algonquin

**AGENDA ITEM 8:** Adjournment

There being no further business, Chairperson Auger adjourned the meeting at 9:12 p.m.

Submitted:

\_\_\_\_\_  
Fred Martin, Village Clerk