

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
November 28, 2006

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Read; Trustees Dianis, Glogowski, Smith, Spella, Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Jeffrey Mihelich, Assistant Village Manager; Katherine Thornton, Senior Planner; Kelly Cahill, Village Attorney; and Susan Witte, Recording Secretary

AGENDA ITEM 2: Community Development.

A. Centegra – Case Number 2006-25 – Special Use Permit

Ms. Thornton presented the petition to locate a Centegra Primary Care medical office in three of the five tenant spaces in Building D of the Prestwicke Plaza development. She explained that the cross parking agreement within the development will provide sufficient parking to handle a small medical office. The Planning and Zoning Commission unanimously recommended approval of the petition at its November 13 meeting.

After a general discussion and questions concerning type of care and equipment on the premises, the Committee of the Whole unanimously recommended to move the petition for Centegra Special Use Permit to the Village Board.

B. Main Street Commons – Case Number 2006-23

Mr. Mihelich presented the request for the Final Plat of Subdivision and Final Planned Development for the Main Street Commons condominium development. The Village Board approved the rezoning and preliminary PUD for the property at its April 18, 2006 meeting. Highlights included the 4.03-acre open space, a 1.22-acre parcel for a future Village use, land for road improvements, minor landscape and material changes, and a potential right-out access onto the proposed Western Bypass. The Planning and Zoning Commission unanimously recommended approval of the final plans at its November 13, 2006 meeting. He stated that this project transforms a property maintenance nightmare into an upscale condominium project.

Trustee Smith recommended that a plan be in place to monitor the parking lot.

Trustee Steigert secluded himself from discussion.

There was a brief discussion concerning limiting or restricting the use of satellite dishes. Trustee Dianis suggested staff research to see how this issue has been addressed in surrounding towns.

The Consensus of the Committee of the Whole was to move the petition for Final Plat of Subdivision and Final Planned Development for Main Street Commons to the Village Board for consideration. Trustees Spella and Glogowski voted no. Trustee Spella raised concerns about the proposed land use for the property. Trustee Glogowski raised concerns about access into and out of the site. Trustee Steigert reclused himself.

C. Creek's Crossing – Case Number 2006-24

Ms. Thornton gave a brief overview of the petition to develop 29 acres with 50 semi-custom single-family residential units. Highlights included conservation efforts done on the property, road improvements and bike connections.

Trustee Steigert complimented the time and attention that was given to the details of the project. He asked that consideration be given to relocate trees if possible.

Trustee Glogowski asked if there were safety concerns for school children walking to the bus stops, to which Mr. Mihelich stated that consideration has been given to this issue by staff and the school superintendent.

The Committee of the Whole unanimously recommended moving the petition for Creek's Crossing to the Village Board for consideration.

D. Update on Algonquin Corporate Campus

1. Site Selection Analysis

Ms. Teresa Nortillo, Nortillo and Associates, gave a PowerPoint presentation highlighting market conditions, industry status, potential obstacles, and recommended marketing direction. Important factors include labor and turn-around time.

Trustee Smith recommended checking with surrounding communities on their turn around time.

President Schmitt asked staff to work out an outline of recommendations to present to the Village Board for a desired review process for potential businesses of the Corporate Campus.

Trustee Steigert noted that the Corporate Campus would be an ideal location for a quality hotel. He suggested talking to the McHenry County Economic Development Corporation who recently completed an extensive survey on the availability of job skill sets. In addition to approaching the community college, which has aggressive job training process and has an established relationship with many companies. He noted the holistic benefits of the corporate campus to a live, work, shop, and bank in the same environment.

2. Proposed Logos

Mr. Mihelich presented several different logo designs for the Committee to review.

Trustee Smith noted that none of the logos represented any of the history of Algonquin.

After a general discussion, the Committee made a recommendation for the desired logo recommending that it be in blue and white.

AGENDA ITEM 3: General Administration
None

AGENDA ITEM 4: Public Works & Safety
None

AGENDA ITEM 5. Executive Section
Interview for Vacant Police Commission Seat

The Committee of the Whole meeting was recessed at 9:00 to interview Mr. Edward Tepper for the vacant Police Commission Seat.

The Committee of the Whole reconvened at 9:15.

Present: Chairperson – Trustee Read; Trustees Dianis, Glogowski, Smith, Spella, Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Jeffrey Mihelich, Assistant Village Manager; and Kelly Cahill, Village Attorney

No action was taken following the executive session.

AGENDA ITEM 6: Other Business

President Schmitt reported that there has been a request from Village churches for additional signage. He asked if the Committee would consider a change to the Village Sign Code to accommodate the churches and allow them to have an additional sign to advertise the times of church services at special times of the year.

After an informal discussion, the Trustees and President Schmitt unanimously concurred to recommend to the Village Board a change in the section of the Sign Code for Churches to allow an additional sign two times a year for a period up to ten days for each time. This temporary sign will be affixed to the main sign, will not exceed the square footage of the main sign, will be professionally done, and address the times of services. The church will be required to notify the Village through a permit process.

The unanimous consensus was to forward the recommendation for an amendment to the Sign Code to the Village Board.

AGENDA ITEM 7: Adjournment

There being no further business, the meeting was adjourned at 9:23 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sue Witte".

Susan Witte, Recording Secretary