

**MINUTES OF THE ALGONQUIN POLICE PENSION BOARD
KANE & McHENRY COUNTIES
WILLIAM J. GANEK MUNICIPAL CENTER
2200 HARNISH DRIVE, ALGONQUIN, IL**

WEDNESDAY, JANUARY 24, 2017

CALL TO ORDER:

President Helgerson called the meeting to order at 5:01 p.m.

ROLL CALL:

Present: President Stan Helgerson, Vice President Brian Smith, Trustee Andrew Dykstra and Trustee Art Weber. Mary Tomanek, Graystone Consulting; Assistant Village Manager Michael Kumbera; Deputy Treasurer Susan Skillman and Recording Secretary Adam Carson were also present. Greg Hosbein and Mark Rewey of Segal Bryant & Hamill were also present for a presentation. Secretary Trustee Andrew Doles was absent.

ADOPT AGENDA:

A motion was made by Weber and seconded by Dykstra to adopt the agenda. Voice vote: unanimous ayes - motion carried.

PUBLIC COMMENTS:

None at this time.

APPROVAL OF MINUTES:

The meeting minutes of the meeting held October 25, 2017, were presented for approval. A motion was made by Weber and seconded by Dykstra to approve the minutes. Voice vote: unanimous ayes - motion carried.

APPOINTMENTS:

None at this time.

CONSULTANT REPORT:

Mark Rewey and Greg Hosbein presented the Board with an update to the fixed income portfolio portion of the fund. Hosbein discussed the current condition of the market. He advised the Board that the firm continues to focus on high quality fixed income accounts, and there has been a 3.20% increase for 2017.

Mary Tomanek then provided the 2017 fourth quarter summary. She advised the markets enjoyed one of the best years in history. She continued and advised of good returns in almost all areas of the portfolio. Financials and technology rose 9.0% and 8.6% respectively, however, utilities decreased .2%. She added the bond market registered slightly positive returns during the fourth quarter.

Helgerson discussed with the Board the possibility of moving out of Cohen & Steers Reality and into OakMark International. It was decided to hold off on any changes at this time and the topic would be revisited at the April meeting.

Mary also presented to the Board the disclosures required pursuant to Sections 1-113.22 and 1-113.23 of the Illinois Pension Code. The disclosure reviews reporting on minority owned or women owed entities. The Board accepted the disclosure and are acknowledging it.

A motion was made by Weber and seconded by Dykstra to accept the investment report as presented, through December 31, 2017. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

VILLAGE TREASURER'S REPORT:

Kumbera advised the asset total ending December 31, 2017 was \$29,079,821.91. A motion was made by Smith and seconded by Dykstra to approve the financial report through December 31, 2017. There was no further discussion. Voice vote: unanimous ayes - motion carried.

APPROVAL OF BILLS:

The total pensions check register payments October 2017 through December 2017 is \$279,085.27. The total vendor check registers October 2017 through December 2017 is \$44,809.67, with the total amount being \$323,894.94. A motion was made by Weber and seconded by Smith to approve the payment of bills. A roll call vote was taken with all ayes and no nays – motion carried.

REQUEST FOR BENEFITS:

Helgerson discussed the annuitant increases, effective January 1, 2018, per state statute. The detailed list of beneficiaries was provided by Lauterbach & Amen, and the increases. The approval of the increases occurred at the last meeting and no action is required.

CLOSED SESSION:

None at this time.

NEW BUSINESS:

Kumbera provided the Board with information on the 2018/2019 budget. A motion was made by Dykstra and seconded by Weber to approve the fiscal 2018/2019 budget as presented. A voice vote was taken with all ayes and no nays. Motion passed.

Helgerson next presented information on the renewal of the Mesirow Financial Liability Insurance Policy, effective February 9, 2018 through February 9, 2019. The total cost of the policy is \$3952.00. A motion was made by Smith and seconded by Dykstra to approve the renewal of the Mesirow Financial Liability Insurance Policy, effective February 9, 2018 through February 9, 2019, in the amount of \$3952.00. A roll call vote was taken with all ayes and no nays. Motion passed.

Helgerson then discussed the economic interest statements that would be forthcoming. He reminded the Board to complete these by the due date.

The QUILDROP for Officer Matthiessen was also brought to the Board's attention. Helgerson advised this was information only at this time and information has been forwarded to the attorney for review.

OLD BUSINESS:

Helgerson advised the confirmation that Steven Schinkel, a pension beneficiary had passed away.

Helgerson also discussed the unfunded liability as we get closer to the funding date of 2033. He said to avoid spikes in contributions from the village, he has spoken with Todd Schroder, who will be putting together some information for the Board to review the concept, to see if it is something that would be possible.

TRAINING:

Weber advised he attended training in November. Helgerson advised the Board of several other upcoming trainings.

NEXT QUARTERLY MEETING:

The next Police Pension Board meeting is scheduled for April 25, 2018 at 5:00 p.m.

ADJOURNMENT:

There being no further business, it was moved by Dykstra and seconded by Weber to adjourn. Voice vote: unanimous ayes – motion carried.

The meeting adjourned at 6:18 p.m.

Respectfully submitted,

Andrew Doles, Secretary
Algonquin Police Pension Fund

Minutes prepared by Adam Carson, Recording Secretary.

Approved by the Board of Trustees at its meeting held on April 25, 2018.