

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
February 14, 2012

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Brian Dianis; Trustees Jim Steigert, Jerrold Glogowski, Robert Smith, Debby Sosine, and President John Schmitt

Absent: Trustee John Spella

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Steve Ludwig, Parks and Forestry Supervisor; Russ Farnum, Community Development Director; Michael Kumbera, Assistant to the Village Manager; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Dianis called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present except for Mr. Spella who arrived at 7:42 p.m.

**AGENDA ITEM 2:** Community Development

A. Light of Christ Church (2008-07)/Northeast Corner of Longmeadow Parkway and Sleepy Hollow Road-Annexation, Zoning Upon Annexation to R-1, Preliminary and Final Plat of Subdivision, Preliminary Planned Unit Development for the Entire Site and Final PUD for Phase 1 and Special Use Permit for Church and Related Uses

Mr. Farnum reported the Light of Christ Church has submitted development plans for a proposed 18-acre site for a church and related activities. The site is located at the northeast corner of Sleepy Hollow Road and Longmeadow Parkway. The petition includes annexation of 20.8 acres, zoning upon annexation to R-1 PUD, a special use permit to allow the church and related facilities, preliminary and final plat, preliminary planned unit development approval for the entire property and final PUD for Phase One. The church wishes to build Phase One of the plans within the next few years and Phase Two later as the congregation grows. The site is planned for Phase One with additional phases planned at this time so utilities, circulation, and storm water can work in the future. Rights-of-way of 3.1 acres would be donated to the Village for public access. The Planning and Zoning Commission recommended approval over a year ago. During discussion, several questions were asked by trustees. Mr. Glogowski asked why there was no direct access to Sleepy Hollow Road. The reply was Kane County objected due to traffic concerns. He also is concerned about not enough parking spaces for the ultimate buildout. He was informed that the church would have to come back to the Village for approval of Phase Two, and additional parking would be addressed at that time. This is a large parcel of land and extra parking will be planned. Mrs. Sosine asked if the parking lot lights would be on all night. The reply was “no,” except for security lighting. In addition, Mr. Farnum said there is a

zero-light-spillover-to-adjacent-property ordinance in place to light just the property. Mr. Steigert wanted to know what was planned for the second level. The response was as the church progresses, the second level would be used for offices and meeting rooms. Mr. Dianis voiced concern about traffic on Richmond Drive. Mr. Farnum said Richmond was always planned to be a feeder street for the property where the church is going to be built. Peak traffic will be generated mostly on Sunday mornings. Also, they will have enough parking spaces in the front of the building in the early onset to accommodate all future plans.

Following discussion, it was the consensus of the Committee of the Whole to move this item to the Board for approval.

**B. Consider Using Public Art Program Funds to Purchase Outdoor Public Art Sculpture**

Mr. Farnum reported staff is proposing consideration for the first Village purchase of artwork as part of the Public Art Program's permanent collection. Specifically, the artist Bryan Massey of Conway, Arkansas has offered to sell his sculpture, "Adam & Eve Mourning Over the Soul of Abel," to the Village for \$2,500, which is significantly less cost than the artist's original asking price of \$12,500. The artwork is currently on display adjacent to Village Hall on Stonegate Road, near the entrance to the Police Department. The funds would come from non-tax supported money that is available.

The consensus was to move forward for approval.

**AGENDA ITEM 3: General Administration**

**A. Review Proposed 2012-2013 Enterprise and Special Fund Budgets**

- (1) Water and Sewer Operating Fund
- (2) Cemetery Fund
- (3) Swimming Pool Fund
- (4) Vehicle Maintenance Service Fund
- (5) Building Services Fund

Mr. Kumbera gave a concise review of the above budgets:

The fiscal year 2012/2013 Water and Sewer Operating Fund is proposed to be balanced, with estimated revenues and expenditures of \$5,589,000 (less than a one percent increase from the current fiscal year budget). The lack of growth in revenue is reflective of the current trend to reduce use from water conservation efforts and little growth in development. Hot and dry summers may produce increased revenue for water production, but it is better to be conservative in this budget and not depend on specific weather conditions.

The proposed expenditures for the Cemetery Fund and Swimming Pool Funds are balanced at \$36,250 and \$213,000, respectively. Mr. Ganek added the pool is becoming more costly and is draining the General Fund. The Village will have to address this issue of closing the pool in the near future.

The Vehicle Maintenance Service Fund is proposed with a 12 percent increase in expenditures from the current fiscal year due to the aging of the Village's fleet, the increase of fleet maintenance responsibilities for the Algonquin/Lake in the Hills Fire Protection District and the Pingree Grove Police Department, and the increasing costs of fuel and parts. Anticipated revenue - Vehicle Maintenance Service Fund - (\$1,345,400). Proposed expenditures - Vehicle Maintenance Service Fund - (\$1,345,400).

The Building Services Fund is established to allow building maintenance staff to plan routine maintenance procedures, generate more accurate staffing levels, and provide budgeting information reflective of the demand placed on each department and division of the Village for building maintenance. All equipment, supplies, and labor incurred with the maintenance and supply of municipal buildings is estimated and then allocated to each department based on the facilities used by each department or division. This interservice fund more accurately reflects the true costs of operating each department and division of the Village by including what is commonly called "building overhead" in each department's respective budget. Anticipated revenue - Building Services Fund - (\$747,600). The only source of revenue is reimbursement from all Village departments for maintenance of their buildings and ancillary facilities. Proposed expenditures - Building Services Fund - (\$747,600).

This presentation was informational only with consensus needed when the final budget items are discussed at a future meeting.

**B. Consider Intergovernmental Agreement Establishing the Northern Illinois Governmental Electric Aggregation Consortium**

Mr. Kumbera discussed the Village of Algonquin's Electric Aggregation Program, which will be determined by voter referendum at the General Primary Election on March 20. Staff has started efforts with local communities to pool resources and seek a joint power supply bid. The goal is to take advantage of the economies of scale of all the participating jurisdictions and secure a lower energy rate than we would have been able to individually. The Northern Illinois Governmental Electric Aggregation Consortium (NIGEAC) consists of 12 municipalities and McHenry County. An agreement formalizing this relationship is proposed. Mr. Kumbera said the McHenry Council of Governments would most likely be the coordinators and would gather all information, with the 12 municipal members voting on action. The cost of legal counsel would be shared equally by the member municipalities.

Following discussion it was the consensus of the Committee of the Whole to move on to the Board for approval.

**AGENDA ITEM 4: Public Works & Safety**

**A. Consider Ordinance Amending Section 41.12, Vehicle Seizure and Impoundment**

Mr. Ganek reported this proposed vehicle impound ordinance amendment now incorporates new provisions to bring our Municipal Code in line with the state statute.

Consensus was to pass on to the Board for approval.

B. Emerald Ash Borer Update Presentation

Mr. Steve Ludwig, parks and forestry superintendent, unveiled a presentation regarding the Village's approach to dealing with the ash borer infestation. This presentation will be given at future Tree City USA Awards Programs. The Committee of the Whole was very impressed with the presentation and applauded Mr. Ludwig and his staff for their efforts in battling this devastating problem with all ash trees in the country.

**AGENDA ITEM 5:** Executive Session

No items to discuss.

**AGENDA ITEM 6:** Other Business

No items to discuss.

**AGENDA ITEM 7:** Adjournment

There being no further business, Chairperson Dianis adjourned the meeting of the Committee of the Whole at 9:27 p.m.

Submitted: Jerry Kautz, Village Clerk