



**Village of Algonquin  
Minutes of the Committee of the Whole Meeting  
Held On October 11, 2022  
Village Board Room  
2200 Harnish Dr. Algonquin, IL**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Dianis, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Jerry Glogowski, John Spella, Laura Brehmer, Maggie Auger, Brian Dianis, Robert Smith and President Debby Sosine.

A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Deputy Chief, Dennis Walker; Community Development Director, Jason Shallcross; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment

None

**AGENDA ITEM 3:** Community Development

Mr. Shallcross:

**A. Consider the Aces Jack-O-Lantern Jamboree Softball Tournament Public Event, October 22nd and 23rd at Algonquin Lakes Park**

Tony Minasola, on behalf of Algonquin Aces, is seeking approval of a Public Event/Entertainment License for the Algonquin Jack-O-Lantern Jamboree Tournament on October 22nd and 23rd.

This is a non-profit event that will be held for the Girls Fast Pitch Softball Tournament at Algonquin Lakes Park at 1401 Compton Drive in Algonquin. In addition to requesting approval of a Public Event/Entertainment License, the applicant is also requested waste removal Saturday and Sunday and mowing of the fields before the tournament. Also, the park bathrooms will be winterized before this tournament which will require the applicant to provide portable restrooms for the tournament.

Staff has reviewed the request and recommends approval with the following conditions outlined below:

- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- All garbage/debris from the event shall be deposited in on-site trash bins by the event coordinator;
- Any on-site food trucks will need to apply for a separate permit through the Village of Algonquin;
- Any temporary tents or structures shall be properly weighted or tied down in accordance with manufacturers' instructions. No cooking under tents unless the tent is certified for such use. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter.
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.
- The applicant shall abide by all provisions of the Algonquin Municipal Code with specific attention to the Public Event/Entertainment section along with all provisions/requirements of the Public Event/Entertainment License Application checklist and the application provided.
- The applicant will need to provide the appropriate number of portable bathrooms

It is the consensus of the Committee to move this on to the Village Board for approval.

**AGENDA ITEM 4:** General Administration



Mr. Schloneger:

**A. Consider a Three Year Agreement with Comcast Business for the Internet and Interoffice Connectivity Services**

The Village is recommending the approval of a 3-year agreement extension for Comcast Business Internet and Interoffice connectivity services. This Agreement will reduce the Village's annual recurring cost by \$9,000; which is a \$27,000 total savings through the terms of the 3-year agreement.

It is recommended that the Village Board formally approve this purchase by Resolution.

It is the consensus of the Committee to move this on to the Village Board for approval.

**AGENDA ITEM 5: Public Works and Safety**

Mr. Mitchard

**A. Consider the Crystal Creek Riverwalk Improvements and Harrison Street Bridge Replacement Change Orders**

There are nine (9) change orders for the Riverwalk Improvement and the Harrison St. Bridge Replacement, totalling \$1,511,315.40. Because of the significant cost of the combined change orders, that are mostly beyond my approval authority, I need them reviewed and approved by the Committee of the Whole and the Board of Trustees. Because of the accelerated schedule to complete this work, the tasks described have already been completed. The change orders and a brief description of each contracted change to the original design build contract include:

1. Install additional water main extending from dead-end water main on Jefferson St. to a new fire hydrant near 100 S Main and providing new 2 inch water services to 100 S Main and 111 Jefferson: \$159,323.00
2. Complete the undergrounding of dry utilities to the extent necessary to facilitate the subject project improvements: \$420,408.00
3. Complete the installation of alley downspouts and ti-ins for the alley west of Main Street: \$117,419.50
4. Provide vibration monitoring of the nearby buildings: \$104,765.00
5. Construct four (4) new brick masonry dumpster enclosures in lieu of fencing: \$109,849.33
6. Extension to the patio and stairs located at 109-107 S. Main St conjunction with the Riverwalk: \$99,40.00
7. Install an anti-graffiti coating to the newly constructed retaining walls on N Harrison and the Riverwalk: \$41,625.00
8. Between the time Burke, LLC contracted with the Village to construction the Riverwalk and Harrison St Bridge Improvements, and we were able to place the order, the cost of material for steel sheeting, decorative steel fencing and other steel material the price increased significantly: \$425,502.00
9. Irrigation for the proposed landscape area within the N Main Street Roundabout: \$32,983.57

Describe is each change order and why the change to the contract was made to the contract:

- Change Order #1 – When the project started, we had no idea from where the two condo buildings on the Crystal Creek were supplied potable water. Plus, the buildings were not, in any way, protected by fire hydrants in the event of a fire. As it was subsequently discovered, the water service to 100 S. Main came under the creek, making it impossible to build the job without severing that line with the installation of sheet pile needed for coffer dams. The 111 Jefferson building was served by a line that ran from several hundred feet up Jefferson, where the nearest water main was available. We needed to run an 8-inch main up Jefferson, and through the access drive to the properties, and run new 2-inch copper services to each building.
- Change Order #2 – As part of the next phase (2023/2024) of the downtown, all of the remaining overhead utilities were intended to be undergrounded. It was discovered that in order to build this project, we would need to front some of the Dry Utility Relocation Project (DURP) in the area of the creek to serve the existing businesses without cutting off their utility services.
- Change Order #3 – An unintentional oversight, from the original streetscape project on Main Street became apparent during the last several winters. The downspouts from several of the old buildings near Washington and Main Street were never reconnected to the new storm sewers on Main. To correct this problem of overflowing and freezing downspouts, the Village contracted to run a new storm sewer around the back of Cucina Bella and connect to the storm system on Washington. We picked up all downspouts



from 4 different buildings in order to eliminate flooding behind these buildings that had been a historic issue.

- Change Order #4 – Because we would be driving sheet piles and H-piles on this project, I asked that vibration monitors be installed in all buildings contiguous to the project to continuously monitor vibration of these older structures.
- Change Order #5 – Because of the tight areas in and around the parking lots between S. Main Street and Jefferson, it was our determination that the plastic fence enclosures in the original design would not stand up to abuse and winter plowing, so we changed the enclosure to higher quality masonry units with metal gates.
- Change Order #6 – To transition from the Whiskey and Wine building to the new path we needed to change grade off of the existing building and foundation to get to the bike path grade 4 feet below. In addition, we needed to build structures around the building to conduct storm water away from the building that was causing flooding in the basement. This work creates a nice patio and stairway access that will provide pleasant views over the improved creek and walkway.
- Change Order #7 – Due to the significant vandalism and graffiti that we are experiencing, we added anti-graffiti coating to the nicely stained retaining walls and wing walls of the bridge.
- Change Order #8 – Price escalation for steel for sheet piles, H-piles, rebar and decorative railings that were ordered after all the supply chain issues and steel shortages that occurred over the last year.
- Change Order #9 – To keep the significant landscape in the center of the Main Street roundabout in pristine condition, we determined it would be the best decision to provide irrigation to the center island prior to the installation of the curb, concrete and pavement.

It is the consensus of the Committee after discussion, to move this on to the Village Board for approval.

**B. Consider an Agreement with B&B Holiday Decorating for the Rental, Installation, and Removal for the 2022 Holiday Decorations on Main Street**

The proposal from B&B Holiday Decorating, for the rental, installation, and removal of the 2022 holiday decorations along Main Street came in at \$33,810.92. With the completion of the downtown streetscape project in 2019, the Village decided to contract out the downtown decorations for Main Street due to the intricate nature and time involved in installing, removing, and storing these items. B&B Holiday Decorating, out of Wheeling, Illinois has been performing this service for the past two seasons. Since they have been doing this, they have become very familiar with the process and the Village standards for our holiday aesthetics.

Based on this experience, the Village would like to continue with B&B Holiday Decorating. As they have provided an excellent product, excellent service, and have been very reliable.

This is over the budgeted amount of \$32,000, however, there are additional funds available to make up the difference.

We are excited for another season of holiday decorations. I, therefore, recommend the Committee of the Whole approve this, and pass it along to the Village Board, to award this work for \$33,810.92 to B&B Holiday Decorating out of Wheeling, Illinois

It is the consensus of the Committee to move this on to the Village Board for approval.

**C. Consider a Resolution Committing Funds for the Cost Share of the ITEP Grant for the Bike Path Along Boyer Road**

As part of the Grant application the Village must pass a Resolution committing local funding participation for the grant application submission process for the Illinois Transportation Enhancement Program (ITEP) for the proposed bike path that we will be constructing as part of the Boyer Road improvements.

The Village has received \$1.5 million dollars of federal transportation money as part of the McHenry Council of Mayors Surface Transportation Program to reconstruct Boyer Road with a new bike path installed on the west side of the road from County Line Road to Longmeadow Parkway. We are currently programmed to construct this project in 2026.



There is currently a call for grant applications for multi-use trails through ITEP (which is separate than the STP). This funding source would pay for 80% of the construction of the path with a Village obligation of the remaining 20%.

We are required, as part of the funding application, to pass a resolution committing our portion of the cost. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board to pass a resolution to commit local funding should we receive an ITEP grant for the bike path along Boyer Road.

It is the consensus of the Committee to move this on to the Village Board for approval.

**AGENDA ITEM 6:** Executive Session

None

**AGENDA ITEM 7:** Other Business

1. President Sosine commented that Staff is working on Grants.
2. Trustee Brehmer thanked the Historic Commission for their work.

**AGENDA ITEM 8:** Adjournment

There being no further business, Chairperson Dianis adjourned the meeting at 9:07 p.m.

Submitted: \_\_\_\_\_  
Fred Martin, Village Clerk